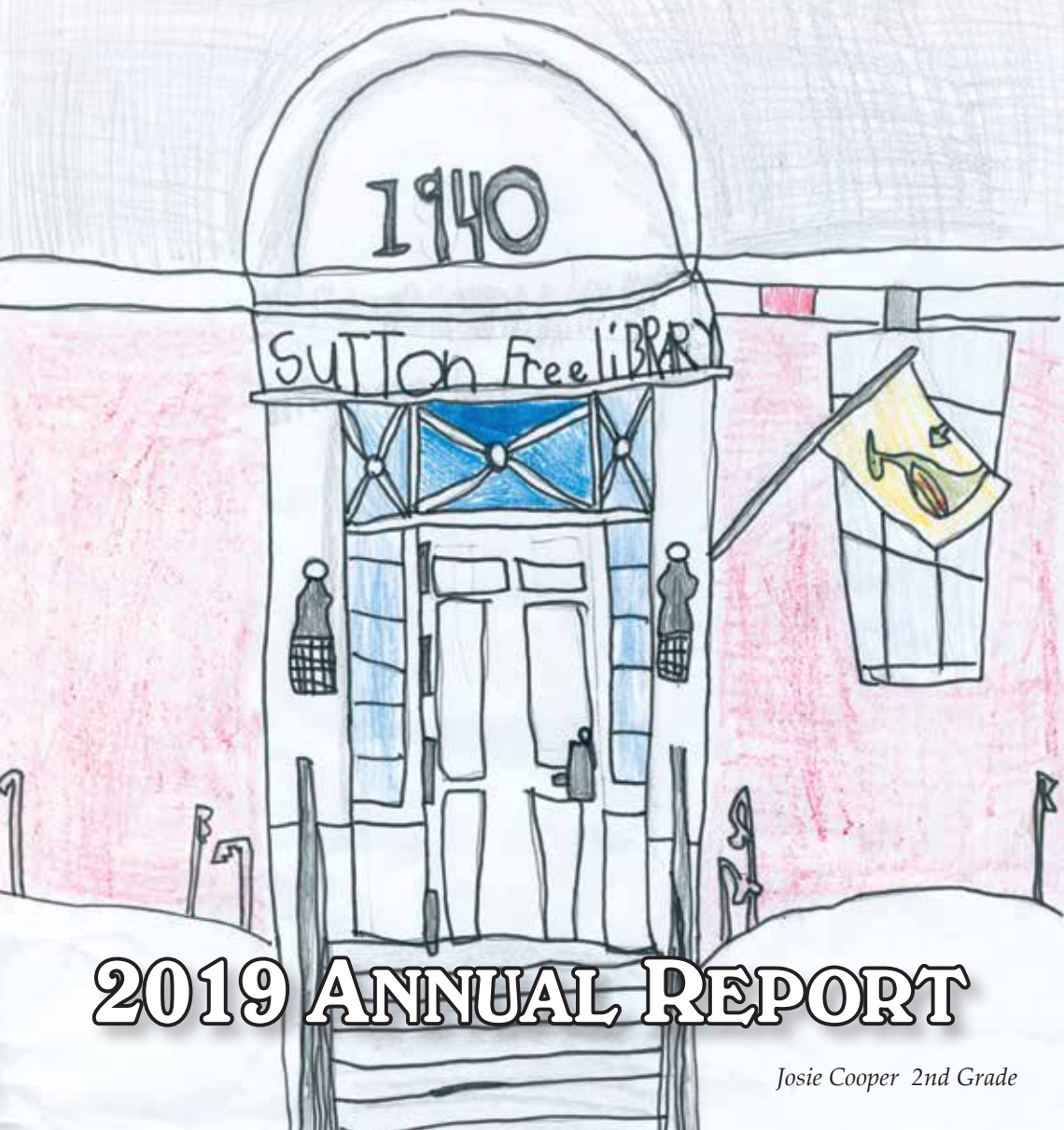


THE TOWN OF
SUTTON
NEW HAMPSHIRE

The Places to love in Sutton



2019 ANNUAL REPORT

Josie Cooper 2nd Grade



Eiley Leary Kindergarten



Eliza Lachance 2nd Grade

About the cover: What is the best place in Sutton? The children of Sutton Central were asked this question and to submit an illustration together with a few words explaining the inspiration for their decision. The winning illustration would then become the cover of this year's Annual Report. Nine wonderful responses were received. The Select Board, plus a few others, judged the covers. It was an impossible task! Each illustration has a compelling story behind it. It was unanimous that all the illustrations were winners and needed to be included on this unique cover.

The front cover features a picture of Sutton Free Library done by 2nd grader, Josie Cooper. Third grader, Damien Thurston's interpretation of an eagle flying over Kezar Lake was chosen for the back cover. The inside cover illustrations were done by Kindergarteners: Eiley Leary and Sawyer Maki; 1st graders: Dane, Henrichsen, Thomas Paterson, Bailey Chase and Kole Crowe.



Thomas Paterson 1st Grade

Here is the beginning of a journey for you – During this year visit each best place in Sutton, and hopefully it will become your favorite also.



Annual Report and Vital Statistics

for Fiscal Year Ending December 31, 2019

Visit us on our website: www.sutton-nh.org

Population (NHOSP)..... estimated 1,857

Registered Voters1,539

Typesetting and Printing by
R.C. BRAYSHAW & CO., INC., WARNER, NH



*This report is printed on recycled paper.
Please bring it with you to the Town Meeting.*

Notes

Table of Contents

Auditors Statement for 2019	53-54
Balance Sheet	62-63
Births Recorded in the Town of Sutton, NH	147
Budget of the Town	26-36
Comparative Statement of Appropriations and Expenditures	78-80
Deaths Recorded in the Town of Sutton, NH	148
Emergency Numbers	4
Inventory of Town Property	81-82
Marriages Recorded in the Town of Sutton, NH	146
Round Room Report	8-12
Rules of Procedure	17-19
Statement of Receipts and Actual Revenues	77
Sutton Directory	4
Sutton Tax Rate Comparison Chart	58
Summary of Inventory Valuation	59-61
Tax Collector Report	83-88
Tax Rate Calculation	56-57
Town History	13-15
Town of Sutton Expenditure Statement	71-76
Town Meeting Election and Minutes	37-52
Town Officers/Employees	5-7
Warrant	20-25
Ausbon Sargent Land Preservation Trust	141-142
Bradford-Newbury-Sutton Youth Sports	134-136
Budget Committee	89
Building Inspector & Code Enforcement Officer	98
Central New Hampshire Regional Planning Commission	122-123
Community Action Program	127
Conservation Commission	108-112
Emergency Management	107
Fire Department and Ladies Auxiliary	99-101
Sutton Forest Fire Warden and State Forest Fire Warden	102-104
Health Officer	115
Highway Department	90
Kearsarge Council on Aging	124-125
Lake Sunapee Region V.N.A and Hospice	128-129
Logging Land in Sutton	149
Muster Field Farm Museum	126
New London Hospital	137-138
Planning Board	97
Police Department	91-93
Solid Waste and Recycling Facility	94
Special Revenue Fund-Conservation Commission	70
Sunapee-Ragged-Kearsarge Greenway Coalition	144-145
Sutton Free Library	117-121
Sutton Historical Society	113-114
Sutton Rescue Squad	105-106
Town Clerk/Tax Collector Report	64
Town Administrator Report	55
Town Clerk Financial Report	65
Treasurer Financial Report	68-69
Trust Funds for the Town	66-67
UNH Cooperative Extension Merrimack County	130-133
Warner River Local Advisory Committee	139-140
Welfare Officer	116
Zoning Board of Adjustment	95-96

**SUTTON DIRECTORY
EMERGENCY NUMBERS**

Police Department – **Chief Jon Korbet** (non-emergency 927-4422) 911
Fire – **Chief Cory Cochran** (non-emergency 927-4740)..... 911
Sutton Rescue Squad – **Chief Wendy Grimes**
(New London Ambulance) 911

TOWN CLERK/TAX COLLECTOR – Carol Merullo,
Yvonne Howard, Deputy927-2401

Monday 9:00 a.m. to 7:00 p.m.
Tuesday and Wednesday 8:00 a.m. to 3:00
Last Saturday of the month 9:00 a.m. to Noon

SELECTMEN'S OFFICE – Elly Phillips and Lorri Himes.....927-2400

Monday, Wednesday, Friday, 8:00 a.m. - 4:00 p.m.
Selectmen's Meetings – Mondays at 4:00 p.m.
All items for the agenda must be submitted by noon the
Wednesday before the meeting.
Appointments only at meetings.

BUILDING INSPECTOR – Matthew Grimes927-4321

CONSERVATION COMMISSION.....927-2400

The Commission meets the 2nd Wednesday of the month at 6:00 p.m.

FIRE WARDEN – Aaron Flewelling.....927-2727

HEALTH OFFICER – David Burnham927-2400

DEPUTY HEALTH OFFICER – Matthew Grimes 927-4321

HIGHWAY DEPARTMENT – Adam Hurst, Road Agent927-2407

SOLID WASTE/TRANSFER/RECYCLING – Diego Solimine927-4475

Tuesday and Thursday 9:00 a.m. - 5:00 p.m. / Saturday 8:00 a.m. - 4:00 p.m.

LIBRARY – Elizabeth Geraghty, Librarian.....927-4927

Library Hours:

Winter (November 1 – March 31)

Monday 9:00 a.m.-Noon and 3:00 p.m.-6:00 p.m.

Wednesday 8:00 a.m.-Noon and 3:00 p.m.-6:00 p.m.

Saturday: 9:00 a.m. - 2:00 p.m.

Summer (April 1 – October 31)

Monday 10:00 a.m.-Noon and 3:00 p.m.-7:00 p.m.

Wednesday 8:00 a.m.-Noon and 3:00 p.m.-7:00 p.m.

Saturday: 10:00 a.m. - 2:00 p.m.

PLANNING BOARD – Peter Stanley, Planning and

Zoning Administrator.....927-2402

By appointment.

The Board meets the 2nd Tuesday of the month at 7:00 p.m., as needed

WELFARE OVERSEER – Alison Jones927-2400

Meetings by appointment

ZONING BOARD – Peter Stanley, Planning and

Zoning Administrator927-2402

By appointment.

The Board meets the 3rd Wednesday of the month at 7:00 p.m., as needed

TOWN OFFICERS/EMPLOYEES

For the Year Ending December 31, 2019

* Is an *elected* position

MODERATOR*

Derek LickTerm Expires 2021

SELECT BOARD*

William CurlessTerm Expires 2022

Robert Wright, Jr.,Term Expires 2021

Dane HeadleyTerm Expires 2020

TOWN ADMINISTRATOR

Elly Phillips

ASSISTANT/BOOKKEEPER

Lorri Himes

PLANNING AND ZONING ADMINISTRATOR

Peter Stanley

TREASURER

Jennifer CallTerm Expires 2020

DEPUTY TREASURER

Vacant

TOWN CLERK/TAX COLLECTOR*

Carol MerulloTerm Expires 2021

DEPUTY TOWN CLERK/TAX COLLECTOR

Yvonne Howard

HIGHWAY DEPARTMENT

Adam Hurst, Road Agent

Michael Bascom, Eugene Cote, James Dunn, Chris Grant

POLICE DEPARTMENT

Jonathan Korbet, Police Chief

Valerie Crone, Sergeant, Duncan Domey, Corporal

Jennifer Rowe, Administrative Assistant

FIRE DEPARTMENT

Cory Cochran, Fire Chief

RESCUE

Wendy Grimes, Rescue Chief

EMERGENCY MANAGEMENT

Matthew Grimes, Director

SOLID WASTE/TRANSFER/RECYCLING CENTER

Diego Solimine, Solid Waste Supervisor

John Csutor, Russell Gross

OVERSEER OF PUBLIC WELFARE*

Alison Jones Term Expires 2020

BUILDING INSPECTOR

Matthew Grimes

ENVIRONMENTAL CODE RESOURCE OFFICER

Jeffrey Evans

HEALTH OFFICER

David Burnham

Matthew Grimes, Deputy Health Officer

LIBRARIAN

Elizabeth Geraghty

BUILDING & GROUNDS

Joanna Murphy, Lorri Himes

TRUSTEES OF THE TRUST FUNDS*

Robert DeFelice..... Term Expires 2022

Michael Cornelio Term Expires 2021

Beth Renzulli..... Term Expires 2020

BUDGET COMMITTEE*

Mark Peterson..... Term Expires 2022

Carroll Pete Thompson Term Expires 2022

Robert DeFelice, Chair Term Expires 2021

Gail Guertin Term Expires 2021

Samantha Gordon Term Expires 2021

Suzanne Esposito Term Expires 2020

Robert Wright Jr., Ex-Officio Term Expires 2020

PLANNING BOARD

Glenn Pogust..... Term Expires 2022

Roger Wells, Chair Term Expires 2021

James Lowe Term Expires 2021

David Angeli..... Term Expires 2020

Deb Lang Term Expires 2020

Julie McCarthy Term Expires 2020

David Hill, Alternate Term Expires 2022

William Curless, Ex-Officio Term Expires 2020

Peter Stanley, Planning and Zoning Administrator

**ZONING BOARD OF ADJUSTMENT
BUILDING CODE BOARD OF APPEALS**

Derek Lick, Chair	Term Expires 2022
Kathryn Schneider	Term Expires 2022
Betsy Forsham	Term Expires 2021
Samantha Gordon	Term Expires 2021
Joe Eisenberg (Alternate)	Term Expires 2020
Marc Beauchemin.....	Term Expires 2021
Zachary Brock (Alternate)	Term Expires 2020
Peter Stanley, Planning and Zoning Administrator	

CEMETERY COMMISSION*

Randy Fleury	Term Expires 2022
Marilyn Thompson	Term Expires 2021
Harold (Chip) Rowe	Term Expires 2020

SUPERVISORS OF THE CHECKLIST*

Kathleen Stowell	Term Expires 2024
Marilyn Thompson	Term Expires 2022
Kathleen Gill, Chair	Term Expires 2020

TRUSTEES, SUTTON FREE LIBRARY*

Jennifer Call	Term Expires 2022
Nancy Brook-Heckel	Term Expires 2022
Yvonne Howard	Term Expires 2021
Diane Lander	Term Expires 2021
Diane O'Neil	Term Expires 2020
Betsy Anderson (Alternate)	

CONSERVATION COMMISSION

Bonnie Hill, Alternate.....	Term Expires 2022
Walter Baker, Jr, Co-Chair.....	Term Expires 2022
Donald Davis, Jr.	Term Expires 2021
Deborah Lang	Term Expires 2021
Barbara Hoffman.....	Term Expires 2021
Amy Highstrom	Term Expires 2020
Henry Howell, Co-Chair	Term Expires 2020
Chuck Bolduc.....	Term Expires 2020
Bonnie Hill, Recording Secretary	

ROAD COMMITTEE

Douglas Sweet, Chair	Adam Hurst, Road Agent
Peter Blakeman.....	Carroll "Pete" Thompson

SUTTON REPRESENTATIVE TO KRSD SCHOOL BOARD*

Emilio Cancio-Bello	Term Expires 2022
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SUTTON REPRESENTATIVE TO KRSD BUDGET COMMITTEE*

Robert DeFelice.....	Term Expires 2022
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Round Room Report

The annual report is not only a historical document which discusses the finances and activities of the town, but it also is an opportunity to showcase our community and describe what makes it so special. We would like to thank the students from Sutton Central School who took time out of their busy vacation schedule to submit a drawing depicting their favorite place in Sutton. Our thanks go to Josie Cooper (front cover) and Damien Thurston (back cover) and to Eiley Leary, Sawyer Maki, Dane Henrichsen, Thomas Paterson, Bailey Chase, Kole Crowe, and Eliza Lachance for gracing our inside covers with their artwork. Never too early to start recruiting volunteers in Sutton!

Our local government volunteers are one of the many factors that make Sutton a special place. A quick scan of our annual report directory reveals over 50 volunteer officials serving on our Boards, Committees, Commissions and offices. Add to that impressive tally the 42 members of Sutton's all-volunteer fire department, another 10 members of our rescue squad, election assistants and the many citizens who make significant individual contributions to our community. Kudos to Sutton's volunteers, past, present and future, for your devotion to community service and your generous contribution of time, judgment, knowledge, experience and leadership.

Sadly, we pay tribute to two members of our volunteer cadre who died in 2019.

Daniel "Dan" Sundquist provided over 30 years of continuous service to our community serving on the Planning and Select Boards as well as the Conservation Commission. Dan's professional planning experience, GIS mapping skills, teaching background and leadership ability were invaluable to the Town. His legacy to our town includes his many contributions to Sutton's planning process, our "Strategic Conservation Plan" and the wonderful detailed maps which he produced for our community.

Frederick "Fritz" Pratt served as a Trustee of the Old Store Museum from 2003-2015. Fritz also took on the duty of replenishing the candy dishes at the South Sutton Post Office and collecting Campbell's soup labels for Sutton Central School. Some years ago, Fritz generously donated replacement signs for our town line which state: "Welcome to Sutton. Enter Here to be and Find a Friend."

Rest in peace gentlemen. We will remember you, and we will miss you.

Staff and Board Comings and Goings

Highway Department: This year marked the resignation of Steven Bagley, Road Agent after 18 years of service. Adam Hurst was promoted

to the position of Road Agent, and we welcomed Eugene Cote as our new Deputy Road Agent. James Dunn joined the crew to replace Fred Burbee who moved on to warmer climes.

Fire Warden: Robert (Bud) Nelson retired as Fire Warden after serving in this capacity for 15 years. Aaron Flewelling was appointed to succeed him.

Town Clerk\Tax Collector's Office: We said goodbye to Cynthia Stillman, Deputy and welcomed our new deputy, Yvonne Howard.

Planning and Zoning: Peter Stanley joined our staff as Planning and Zoning Administrator. William Hallahan, long-serving member of the Zoning Board of Adjustment (ZBA), retired from the Board.

Conservation Commission: Jane Williamson resigned from the Commission and Amy Highstrom was appointed in her stead.

2019 Milestones

- The Highway Department upgraded Newbury Road and plans to complete the paving in 2020.
- The Police Department acquired a new cruiser through the capital improvement program.
- Architecturally designed plans were completed for the library ramp and an RFP was issued for the project. Due to project costs, the Select Board, Library and Budget Committee are working together to explore funding options with a goal of project implementation in 2021.
- The Planning Board adopted revisions to the Town's Driveway Regulations, spearheaded updates to our online mapping interface and entered into a contract with the Central New Hampshire Regional Planning Commission to update the Master Plan.
- Rules of Procedures were updated by the Planning Board and Zoning Board of Adjustment
- The Select Board adopted Rules of Procedures and updated the Personnel Policy to include new language on the Town's Policy Against Harassment.
- The Sutton Volunteer Fire Department upgraded their SCBA breathing apparatus devices and will support the establishment in 2020 of a capital reserve fund for future safety equipment acquisitions.

- The Sutton Rescue Squad obtained a new cardiac defibrillator. Although the expenditure was unanticipated, the Town was able to transfer funds within the operating budget in order to acquire this essential piece of potentially lifesaving equipment.
- The Loss Prevention Committee spearheaded inspection and replacement of fire extinguishers at all town facilities.
- A camera security system was installed at the Pillsbury Memorial Hall. When you visit the Hall, remember to smile -- "You're on Candid Camera."

Committees

- The Hazard Mitigation Committee received formal approval of Sutton's Hazard Mitigation Plan Update through 2024. The plan was developed over a nine month period through the participation of staff, local officials and volunteers. Selectman Wright represented this Board on the committee which was comprised of the following members: Cory Cochran, Fire Chief; Robert DeFelice, Budget Committee and Business Community Representative; Aaron Flewelling, Deputy Fire Chief; Matthew Grimes, Emergency Management Director; Wendy Grimes, Rescue Squad Chief; Bonnie Hill, Conservation Commission; Adam Hurst, Road Agent; Jonathan Korbet, Police Chief; Glenn Pogust, Planning Board Member; Diego Solimine, Solid Waste Supervisor; and Bruno and Marilou Steblai, citizen participants. Other participants were: David Burnham, Health Officer, Christine Downing, Sutton Central School Principal, Kayla Henderson, Homeland Security, Carol Merullo, Town Clerk/Tax Collector and Kirsten Vigneault, Greater Sullivan County Public Health Network.
- A Parks and Recreation Committee is being formed to oversee recreation programs and functions. The Parks and Recreation Committee is required in order to qualify for most grant opportunities and will be helpful as the Town moves forward with the 26 Grist Mill Street property. The Parks and Recreation Committee is in its early stages. If you are interested in joining this committee, please contact our office!
- The 26 Grist Mill Street Committee was formed to address concerns expressed at the 2019 Town Meeting regarding whether the existing structure should remain or be removed. Dane Headley represented the Select Board on this Committee as Chair along with Robert DeFelice, Co-Chair. The Committee explored multiple options and arrived at two which will be discussed at this year's annual meeting. The committee's report follows:

Report of the 26 Grist Mill Street Committee

The first meeting of the 26 Grist Mill Street Committee was held on May 13, 2019. Members of the Committee included Dane Headley, Chair, Robert DeFelice, Co-Chair, Betsy Forsham, Secretary, Don Davis, Glenn Pogust, and Andy Jeffrey. Under the auspices of the Select Board, the Committee was formed to address concerns voiced by several citizens during the passage of Warrant Article 17 at the 2019 Town Meeting. As presented, Article 17 permits the Town to purchase real estate (land and buildings) known as 26 Grist Mill Street, located directly across Main Street from the Town Hall in Sutton Mills. The indicated purpose of the purchase was “for municipal use,” or more specifically, to provide off-street parking for the Town Hall where none currently exists. The concerns raised at the Meeting spoke directly to the future of the existing buildings on the site which consist of a single-family dwelling with ell and attached barn. Would the purchase and subsequent development of parking on the site result in the total removal of the structures or could they be in some form retained for historical and/or aesthetical value? This determination became the mission of the Committee.

After multiple meetings over several months, input from concerned residents including abutters, and numerous site visits with builders and contractors, the Committee decided upon two scenarios that residents will be able to vote on via Warrant Articles at the 2020 Town Meeting. One scenario assumes the removal of all structures from the site while the other assumes only partial removal, of the ell and barn, thereby leaving only the single-family dwelling on the site. Commonalities assumed in the two scenarios, on the other hand, include parking for approximately 20 vehicles on the Main Street or front half of the property, and common green space or a public “park” area on the rear half of the property. Sutton Mills, it is noted, is the only village in Sutton without such a space. Another consideration by the Committee was to include a shelter in the scenarios for the housing and display of the Town Hearse. As the hearse is currently situated on the Town Hall stage, this would free up the stage for more productive and appropriate uses. Upon learning that the Muster Field Farm Museum had some interest in housing the hearse, however, the Committee omitted it from further consideration.

The Committee completed its work on November 26, 2019 with the report of its findings at a Public Hearing. Interestingly, the committee determined initial or structural-related costs in the two scenarios to be about the same, or roughly \$46,000, despite that one assumed the removal of all three structures from the site and the other assumed the removal of the ell and barn only. As it turns out, the cost of repairing the dwelling’s rear wall after removing its ell is essentially as costly as removing the dwelling in its entirety. The Committee further concluded

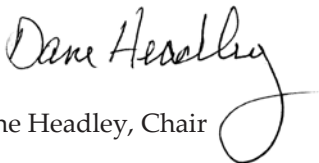
that if retained, the most practical and feasible use of the dwelling would be for the storage of Town documents and that there would be ongoing maintenance and utility costs. Obviously, there are no ongoing costs in the scenario where the dwelling is removed.

The Committee also presented its vision of what the property's park and parking areas might look like subsequent to the selection and execution of one of its two scenarios. With most emphasis on finishes that would best blend in with the neighborhood, the Committee felt that gravel or bluestone driveway/parking areas, old-fashioned, lamp post lighting, and chain linked, gravel post, perimeter fencing similar to that around the Sutton Mills Cemetery would all be well-suited for the area. However, neither the planning nor the costs involved in this final phase of the property's development were within the scope of this Committee. Instead, these will become the responsibility of the newly-formed Parks and Recreation Committee that will commence meetings later this year and in time to present its findings for consideration in Warrant Articles at the 2021 Town Meeting.

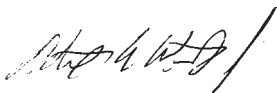
For those of you who wonder what your local government is doing, or does, we encourage you to read the reports herein which chronicle the Town's accomplishments during the year, describe the Town's financial dealings, and identify some of our future goals. If you are interested in volunteering on a Board or Committee, please do contact our office. If you are interested in helping to identify Sutton's future vision and goals and formulate strategies to get us there, we urge you to join us, our fellow town officials, volunteers, staff and your fellow citizens by participating in the 2020 Master Plan Update.

Sincerely,

SUTTON BOARD OF SELECTMEN



Dane Headley, Chair



Robert Wright, Jr., Selectman



William I. Curless, Selectman

Sutton History

Anniversaries, 2019 and 2020

Perrystown, Sutton's name until 1784, was granted 270 years ago in November of 1749. Three years later in 1752 the first road in town was cleared. The "Rhode to the metting hous spot" (in today's South Sutton village) ran over parts of what is now Birch Hill Road, a logging road to the northwest that connects with the western part of Eaton Grange Road, and then the extension from Eaton Grange Road down to the meetinghouse lot where the current meetinghouse stands.

In 1769, 250 years ago, the Province Road to connect Fort No. 4 on the Connecticut River with a fort on the Merrimack River in Boscawen was laid out and partly cleared through Sutton. The route crossed the Lane River in South Sutton about where the bridge on 114 is today beside the Sutton Historical Society building and from there used the 1752 road for a mile or more. The rest of the Province Road in Sutton was finished in 1770 right to where today it crosses Stevens Brook at the Sutton-Warner town line between the North Road and Interstate 89. Sutton's first settlers, Samuel and Sarah Peaslee, arrived in April 1770. Next spring the Sutton Historical Society will sponsor 250th anniversary hikes from South Sutton on the old roads, pausing beside cellar holes and Samuel and Sarah's gravestone.

Old Store Museum

The town-owned Old Store Museum was de-cluttered and reorganized in 2019. Volunteers will be needed in 2020 to be on hand to oversee the building and greet visitors when it is open. If you are interested in helping out, please contact the Historical Society. The times it will be open are dependent on the number of volunteers.

Larry and Jean Bennett's Historical Files

Connie and Rich Nicolas, who own Larry and Jean's house near the top of Baker Hill Road, donated seven large boxes of books and paper files to the Historical Society along with Larry's computer, printer, and computer files. Connie is Larry and Jean's daughter. As many of you may know, the Bennetts for decades were dedicated researchers into anything having to do with Sutton history. Their focus on genealogical records led them into many other areas of the town's history that are preserved both in books that they published and in their massive files. Larry, as well, spent years with others organizing the Harvey family papers from Muster Field Farm and getting them professionally preserved. Larry passed away in 1999 and Jean a couple of years later; their legacy endures, however, in the history that they spent so long researching and then preserving.

Town Papers

For the past five years or so, I have been sorting through the town papers related to paupers and to the town's two poor farms. That was the next logical step after preserving the early town proceedings (including town meeting records) and those related to muster days and to the Civil War. The pauper records before 1837 will be picked up from the town hall whenever it fits into the schedule of the professional preservation company. The next batch will cover the sixty years or so when the town's poor farms were in operation: the first poor farm in 1837 on Fox Chase Road; the second beginning in 1856 high up on Poor Farm Road.

If there is someone with way too much time on his or her hands who might be interested in overseeing the organization of the post-1837 Poor Farm papers before they can be sent off for preservation, I would gladly hand off that responsibility. I have too many other responsibilities and commitments as it is and don't know when or if I can continue alone with preserving those surviving records of Sutton history.

Through the incredibly lengthy and thorough work of Don Davis, the Sutton Historical Society was awarded an LCHIP grant (Land and Community Heritage Investment Program) by the State of New Hampshire. The meetinghouse needed a variety of repairs, and LCHIP offered grants on a matching funds basis. However, there is such intensive competition for those grants that the odds of being awarded one are incredibly slim. Nonetheless, Don's persistence and hard work prevailed, and on December 4th eight of his friends from the Historical Society accompanied him to Concord and were on hand to see him shake Governor Sununu's hand and receive the award.

A little over 120 years ago that same meetinghouse in South Sutton similarly required a fund-raising effort for repairs. Excerpts from the *Kearsarge Independent and Times*, published weekly in Warner, recorded the story:

"August 1898... Wednesday a very severe thunderstorm burst over this village... A second bolt struck the steeple of our village church, shattering the north side of it and scattering the splinters far and wide. From there it entered the church, tearing off quite a large piece of ceiling... It seemingly started a little fire as smoke was seen for a few moments, but quickly died out. Henry Hunt, who lives near, and his brother Ed were sitting by the open window of his house and saw the bolt descend, the shock throwing them to the floor, but not injuring them."

"August 25, 1898: A paper is in circulation to solicit funds to make some much needed repairs on our church."

Repairs to the meetinghouse were finished in the spring of 1899, but the newspaper mentioned the additional need for a new roof and the desired improvements of new carpets and better lighting. Miss Lucy J. Andrews directed the fundraising efforts, including money for a chandelier. Former Minnesota Governor John Sargent Pillsbury mailed "a check covering the entire cost of the chandelier. It has eight nickel lamps with Rochester burners, and porcelain shades." Electricity wouldn't reach Sutton for another 17 years; the chandelier would have run on kerosene.

"August 4, 1899: Those who have had charge of repairing the church in So. Sutton wish to take the opportunity to thank all who have assisted in any way in the much needed work."

Respectfully submitted,

Jack Noon

Sutton Town Meeting

Rules Of Procedure

Unless changed by the voters at the Meetings, the Town Moderator will use the following Rules of Procedure to conduct the Town Meeting:

1. The Moderator will not follow Robert's Rules. The Moderator will use the following general rules of procedure, whose main purpose is to keep the meeting moving, and not get bogged down in procedural quagmires.
2. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter can raise such a request by Point of Order.
3. The Moderator will take Articles in the order that they appear on the Warrant unless the Moderator announces the intent to take Articles out of order.
4. The Moderator will consider each Article, as follows:
 - a. The Moderator will announce the Article number. The Moderator need not read the full text of the Article, as the text of the Article will have been provided in the Town Report.
 - b. The Moderator will recognize a member of the Budget Committee or of the Board of Selectmen, or the petitioner (if a petitioned Article) to move the adoption of the Article.
 - c. If the Motion is seconded, the Moderator will recognize a member of the Board of Selectmen or the petitioner to explain the Article.
 - d. The Meeting will debate and then vote on the Article.
5. Everyone who speaks must use a microphone so they can be heard. (The Moderator will announce the location of the microphones in the Meeting room.) If a voter is unable to reach one of the stand-up microphones, the voter should raise his/her hand and one of the hand-held microphones will be provided.
6. No one may speak unless he or she has the floor.
 - a. No one may have the floor unless recognized by the Moderator.
 - b. Each speaker must provide his/her name and address.
 - c. Even if a voter does not have the floor, a voter may speak to raise a Point of Order, to challenge a Moderator's ruling, or to overrule the Moderator.

7. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:
 - a. A voter may raise a Point of Order at any time, and
 - b. If a voter has the floor, the voter may make
 - i. A motion to amend the pending motion, or
 - ii. A motion to Call the Question.
8. The Moderator will not accept negative motions, which are motions that require a “no” vote to vote in the affirmative such as “I move that we not adopt the budget.”
9. Motions to Call the Question and limit debate shall require a 2/3 vote. If passed, these motions stop debate on a motion. However, all those voters who are standing at a microphone or holding a microphone, and anyone seated at the head table who has previously told the Moderator that he/she wishes to speak on the Motion will be allowed to speak. In addition, the Moderator shall have the right to refuse to recognize a Motion to Call the Question, if, in the Moderator’s opinion, the voters have not yet had an adequate opportunity to discuss an issue.
10. Non-voters may not speak at the Meeting without the permission of the voters except, the Moderator will allow non-resident Town officials and consultants or experts who are at the Meeting to provide information about an Article to speak.
11. All speakers must be courteous and must speak to the issues, not the individuals raising them. The Moderator will not allow personal attacks or inappropriate language.
12. If any person behaves in a disorderly manner, and after notice from the Moderator, persists in such behavior, or shall in any way disturb the meeting, or willfully violate any rule of proceeding, the Moderator may have a police officer, or any legal voter of the town, remove such person from the meeting. (RSA 40:8).
13. All questions and comments should be addressed to the Moderator. The Moderator will choose who responds to the questions.
14. With the exception of initial presentations on Articles which the Moderator requests be limited to ten (10) minutes, all speakers in debate will be limited to three (3) minutes.
15. Each speaker may only speak once until everyone has spoken.
16. The Moderator may determine the method of voting except as determined by law. However, any voter who doubts the accuracy of any non-counted vote may require the Moderator to determine a vote by a counted show of hands or counted standing vote.

17. Any vote on a bond issue of over \$100,000 must be voted on by secret ballot. In addition, any five (5) voters may require that the vote on any Article or question be by secret ballot. To do so:
 - a. All five (5) voters must be present and identified, and
 - b. The request must be presented in writing to the Moderator prior to the end of debate on the Article or question.
18. Motions to reconsider an Article may only be made immediately after the vote on the Article and may only be made by a voter who voted on the prevailing side of the vote to be reconsidered. However, the following limits may apply to the reconsideration of an Article:
 - a. Mandatory Restriction: In accordance with RSA 33:8-a, if a motion to reconsider a ballot vote on a bond issue of over \$100,000 passes, the Article cannot be reconsidered until a reconvened Meeting that is at least seven (7) days after the original vote. With respect to bond votes, the restriction on reconsideration automatically applies without the need for the Meeting to vote for it.
 - b. Optional Restriction: Voters may postpone reconsideration of any Article at this Meeting by voting to restrict reconsideration of the Article in accordance with RSA 40:10. If the Meeting passes such a motion, then the Article cannot be reconsidered until a reconvened meeting held at least seven (7) days after the date of the original vote.
 - c. Reminder: Since any rule of the Moderator or decision of the Meeting can be reversed or changed at any time prior to the end of the meeting by a majority vote of the Meeting, there is no rule that can be adopted that can absolutely prevent the reconsideration of an Article.
19. The Moderator may vote on all Articles. However, the Moderator plans to vote only in two (2) instances:
 - a. To break a tie
 - b. To make a vote a tie vote if a motion the Moderator opposes would otherwise carry by one (1) vote.
20. If the Meeting is not finished at 11:00, the Moderator reserves the right to recess the Meeting to a future date.

Derek D. Lick, Town Moderator

TOWN OF SUTTON, STATE OF NEW HAMPSHIRE TOWN WARRANT

To the inhabitants of the Town of Sutton in the County of Merrimack in said State, qualified to vote in Town Affairs.

You are hereby notified to meet at Pillsbury Memorial Town Hall in said Sutton on Tuesday, the 10th day of March 2020 next at eight of the clock in the forenoon (Polls to be open from 8:00 a.m. to 7:00 p.m.) to act on Articles 1 through 4. You are further notified to meet at the Kearsarge Regional High School, North Road in said Sutton on Wednesday, the 11th day of March 2020 at seven of the clock (7:00 p.m.) in the evening, to act upon the remaining Articles.

Article 1: To choose all officers for the year ensuing.

Article 2: Are you in favor of Amendment 1 to the Sutton Zoning Ordinance as proposed by the Planning Board, as follows: Add to Article XV the following definitions: Legal Nonconforming Buildings or Structures; Legal Nonconforming Lot; Legal Nonconforming Uses?

Article 3: Are you in favor of Amendment 2 to the Sutton Zoning Ordinance as proposed by the Planning Board, as follows: Delete the entire current Article VII and replace it with revised regulations relating to Non-conforming Uses, Non-conforming Buildings and Structures, and Non-conforming Lots? These proposed zoning changes clarify what properties are or are not buildable and add some flexibility to the expansion of Legal Non-conforming structures.

Article 4: Are you in favor of Amendment 3 to the Sutton Zoning Ordinance as proposed by the Planning Board as follows: Make various editorial and formatting (non-substantive) changes and corrections to the ordinance?

Article 5: To see if the town will vote to raise and appropriate the Budget Committee recommended sum of \$2,479,193 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. The Board of Selectmen recommend \$2,484,794 (Majority vote required):

Recommended by:	Budget Committee	Selectmen
Executive Office	168,403	168,403
Election and Voter Registration	8,675	8,675
Financial Administration	69,875	72,000
Financial/Executive	23,784	23,784
RP Appraisal Services	14,000	14,000
Judicial & Legal Expenses	15,000	15,000
Personnel Administration	446,709	446,709
Planning & Zoning	39,434	39,434
General Government Building	38,400	38,400
Cemeteries	14,000	14,000
Insurance	65,552	65,552
Ads & Regional Associations	2,255	2,255
Police Department	358,900	358,900
Ambulance	81,614	81,614
Fire Department	56,525	56,525
Building Inspection	9,700	9,700
Emergency Management	6,000	6,000
Dispatching Services	25,601	25,601
Highway Department	679,780	679,780
Bridge Expenses	3,000	3,000
Street Lighting	7,550	7,550
Solid Waste Disposal	178,925	178,925
Health Administration	2,250	2,250
Health Agencies and Hospitals	5,353	5,353
Welfare	26,525	26,525
Culture & Recreation	13,963	13,963
Library	64,011	67,487
Patriotic Purposes	1,000	1,000
Conservation Administration	7,537	7,537
Debt Service	44,872	44,872

Article 6: To see if the Town will vote to raise and appropriate the sum of \$759,951 to be added to various capital reserve funds previously established as follows:

Blacktop Roads	\$200,000
Gravel Roads	30,000
Computers Admin	9,000
Welfare Direct Assistance	5,000
Town Hall Facility	1000
Septage Lagoons	5,000

Library Modifications	10,000
Highway Heavy Equipment	27,000
Police Cruisers	21,000
Police Department Computer Equipment	3,500
Cemetery Fence and Tombstone	5,000
Municipal Building Fund	3,000
Conservation Land	7,000
Highway Equipment "Plow/Dump Trucks"	120,000
Highway Bridges	50,000
Solid Waste Facility	5,000
Forest Fire Equipment	250
Fire Equipment Replacement	75,000
Rescue Vehicle	8,201
Property Revaluation/Mapping	25,000
Cemetery Land	5,000
Fire Department Addition	100,000
Legal Fees	3,000
Highway Grader	26,000
Records Preservation	2,000
CR Rescue Equipment	14,000

Recommended by the Budget Committee. Recommended by the Board of Selectmen.

Article 7: To see if the Town will vote to discontinue the Highway Pickup Truck Capital Reserve Fund established in 1998, said funds with accumulated interest to the date of withdrawal to be transferred to the general fund (approximately \$38,897.23). The replacement for the pickup will be an F550 truck, or equivalent, and will be funded through the Highway Equipment (Plow/Dump) Truck Fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Article 8: To see if the town will vote to raise and appropriate the sum of \$90,000 for the purpose of purchasing a fully-equipped F-550 Truck and further to authorize the withdrawal of \$90,000 from the Heavy Equipment Trucks Capital Reserve Fund established in 1993 for that purpose. No amount to be raised by general taxation. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Article 9: To see if the town will vote to raise and appropriate \$45,600 for the purpose of razing the building located at 26 Grist Mill Street (Tax Map/Lot 06-427-248), currently owned by the town. Passage of this article nullifies the following article to repair and/or rehabilitate the building and the following two articles will be tabled. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Article 10: To see if the town will vote to raise and appropriate \$46,750 for the purpose of demolishing the ell and barn and retaining and sealing the remaining structure, located at 26 Grist Mill Street (Tax Map/Lot 06-427-248), currently owned by the town. Passage of the preceding article to raze the entire building shall nullify this article and if the preceding article is passed, this article and the next shall be tabled. **Not Recommended by the Budget Committee. Not Recommended by the Board of Selectmen.**

Article 11: To see if the Town will vote to create a 26 Grist Mill Street Ongoing Maintenance Non-Capital Reserve Fund for the purpose of ongoing maintenance items such as painting and utilities and to raise and appropriate \$3,000 to be placed in that fund and further to appoint the Board of Selectmen as agents to expend said fund. **Not Recommended by the Budget Committee. Not Recommended by the Board of Selectmen.**

Article 12: To see if the Town will vote to create a Fire Safety Equipment Capital Reserve Fund for the purpose of acquiring fire safety equipment and to raise and appropriate \$37,000 to be placed in that fund and further to appoint the Board of Selectmen as agents to expend said fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Article 13: To see if the Town will vote to create a Ballot Counting Machine Capital Reserve fund and further to raise and appropriate \$1,000 to be placed in that fund and further to appoint the Board of Selectmen as agents to expend said fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Article 14: To see if the Town will vote to raise and appropriate the sum of \$15,000 to purchase LED street lights to replace existing incandescent street lights. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Article 15: To see if the Town will vote to raise and appropriate \$30,000 for the purpose of cleaning up, removing junk from and conducting environmental testing on property located at 155 Route 103 (Tax Map/Lot 01-407-067) in accordance with authority granted to the town by order of the Merrimack County Superior Court. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Article 16: To see if the town will vote to raise and appropriate the sum of \$12,000 for the purpose of acquiring Avitar Clerk/Motor Vehicle Software. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Article 17: To see if the town will vote to authorize the Town to obtain a maintenance easement on property located at Tax Map/Lot 07-921-368, currently owned by the North Sutton Improvement Society. The easement will make available to town residents and the general public the use of the private parking area existing on the property with the Town being responsible for its maintenance. The Board of Selectmen shall be authorized to negotiate the specific terms of this easement. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Article 18: To see if the town will vote to adopt the **New Hampshire Resolution to Take Action on Climate Pollution.** We the town of Sutton hereby call upon our State and Federal elected representatives to enact carbon-pricing legislation to protect New Hampshire from the costs and environmental risks of continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers, and keeps local energy dollars in New Hampshire's economy. Carbon Cash-Back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective and fair way to deliver rapid reductions in harmful carbon emissions at the scale required for our safety.

We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire's natural resources upon which we all rely.

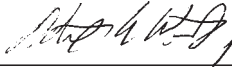
The record of the vote approving this article shall be transmitted by written notice to Sutton's State Legislators, to the Governor of New Hampshire, to Sutton's Congressional Delegation, and to the President of the United States, informing them of the instructions from their constituents, by Sutton's Select Board, within 30 days of this vote. Petitioned by Elizabeth Howell and 27 others. **Not Recommended by the Budget Committee. Not Recommended by the Board of Selectmen.**

Given under our hands and seal, this 12th day of February in the year of our Lord Two Thousand and Twenty.

SUTTON BOARD OF SELECTMEN



Dane Headley, Chair



Robert Wright, Jr., Selectman



William I. Curless, Selectman



Proposed Budget
Sutton

For the period beginning January 1, 2020 and ending December 31, 2020

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: February 18, 2020

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Suzanne Esposito	Budget Com. member	<i>Suzanne Esposito</i>
Robert DeFelice	Budget Com. chair	<i>Robert DeFelice</i>
MARK PETERSON	Budget Com member	<i>Mark Peterson</i>
CARRON THOMPSON	ROBERT COM MEMBER	<i>Carron Thompson</i>
Gail Guertin	Budget Com Co-chair	<i>Gail + Guertin</i>
Sam Gordon	Budget Com. Member	<i>Sam Gordon</i>

ROBERT W TURNER JR. BAS/SEC. *Robert Turner*

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2020
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	05	\$153,182	\$162,320	\$168,403	\$0	\$168,403	\$0
4140-4149	Election, Registration, and Vital Statistics	05	\$1,732	\$7,268	\$8,675	\$0	\$8,675	\$0
4150-4151	Financial Administration	05	\$86,381	\$94,538	\$95,784	\$0	\$93,659	\$2,125
4152	Revaluation of Property	05	\$14,000	\$14,000	\$14,000	\$0	\$14,000	\$0
4153	Legal Expense	05	\$20,378	\$15,000	\$15,000	\$0	\$15,000	\$0
4155-4159	Personnel Administration	05	\$400,828	\$453,180	\$446,709	\$0	\$446,709	\$0
4191-4193	Planning and Zoning	05	\$18,313	\$46,222	\$39,434	\$0	\$39,434	\$0
4194	General Government Buildings	05	\$34,714	\$35,350	\$38,400	\$0	\$38,400	\$0
4195	Cemeteries	05	\$12,115	\$14,000	\$14,000	\$0	\$14,000	\$0
4196	Insurance	05	\$63,970	\$65,300	\$65,552	\$0	\$65,552	\$0
4197	Advertising and Regional Association	05	\$0	\$2,136	\$2,255	\$0	\$2,255	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$805,613	\$909,314	\$908,212	\$0	\$906,087	\$2,125
Public Safety								
4210-4214	Police	05	\$292,155	\$322,782	\$358,900	\$0	\$358,900	\$0
4215-4219	Ambulance	05	\$101,535	\$78,404	\$81,614	\$0	\$81,614	\$0
4220-4229	Fire	05	\$53,686	\$56,525	\$56,525	\$0	\$56,525	\$0
4240-4249	Building Inspection	05	\$6,534	\$8,695	\$9,700	\$0	\$9,700	\$0
4290-4298	Emergency Management	05	\$412	\$2,000	\$6,000	\$0	\$6,000	\$0
4299	Other (Including Communications)	05	\$25,422	\$25,422	\$25,601	\$0	\$25,601	\$0
Public Safety Subtotal			\$479,744	\$493,828	\$538,340	\$0	\$538,340	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2020
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	05	\$529,737	\$638,718	\$679,780	\$0	\$679,780	\$0
4313	Bridges	05	\$3,000	\$3,000	\$3,000	\$0	\$3,000	\$0
4316	Street Lighting	05	\$7,500	\$7,500	\$7,550	\$0	\$7,550	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
	Highways and Streets Subtotal		\$540,237	\$649,218	\$690,330	\$0	\$690,330	\$0
Sanitation								
4321	Administration		\$129,006	\$170,100	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	05	\$0	\$0	\$178,925	\$0	\$178,925	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
	Sanitation Subtotal		\$129,006	\$170,100	\$178,925	\$0	\$178,925	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0	\$0	\$0



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
Health								
4411	Administration	05	\$887	\$2,250	\$2,250	\$0	\$2,250	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	05	\$5,353	\$5,353	\$5,353	\$0	\$5,353	\$0
	Health Subtotal		\$6,240	\$7,603	\$7,603	\$0	\$7,603	\$0
Welfare								
4441-4442	Administration and Direct Assistance	05	\$11,208	\$12,400	\$26,525	\$0	\$26,525	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$5,094	\$14,000	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$16,302	\$26,400	\$26,525	\$0	\$26,525	\$0
Culture and Recreation								
4520-4529	Parks and Recreation		\$4,000	\$4,000	\$0	\$0	\$0	\$0
4550-4559	Library	05	\$45,672	\$45,446	\$67,487	\$0	\$64,011	\$3,476
4583	Patriotic Purposes	05	\$690	\$1,000	\$1,000	\$0	\$1,000	\$0
4589	Other Culture and Recreation	05	\$9,677	\$9,963	\$13,963	\$0	\$13,963	\$0
	Culture and Recreation Subtotal		\$60,039	\$60,409	\$82,450	\$0	\$78,974	\$3,476
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources		\$4,844	\$5,568	\$0	\$0	\$0	\$0
4619	Other Conservation	05	\$0	\$0	\$7,537	\$0	\$7,537	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$4,844	\$5,568	\$7,537	\$0	\$7,537	\$0



New Hampshire
Department of
Revenue Administration

2020
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Selectmen's Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Committee's Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)
Debt Service							
4711	Long Term Bonds and Notes - Principal	05	\$25,811	\$25,668	\$24,649	\$0	\$24,649
4721	Long Term Bonds and Notes - Interest	05	\$17,387	\$16,727	\$16,723	\$0	\$16,723
4723	Tax Anticipation Notes - Interest		\$0	\$2,000	\$0	\$0	\$0
4790-4799	Other Debt Service	05	\$48	\$1,500	\$3,500	\$0	\$3,500
Debt Service Subtotal			\$43,246	\$45,895	\$44,872	\$0	\$44,872
Capital Outlay							
4901	Land		\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$110,815	\$303,000	\$0	\$0	\$0
4903	Buildings		\$160,000	\$160,000	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$270,815	\$463,000	\$0	\$0	\$0
Operating Transfers Out							
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations				\$2,484,794	\$0	\$2,475,193	\$5,601



New Hampshire
Department of
Revenue Administration

2020
MS-737

Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	08	\$90,000	\$0	\$90,000	\$0
		Purpose: PURCHASE 550 TRUCK				
4915	To Capital Reserve Fund	06	\$759,951	\$0	\$759,951	\$0
		Purpose: Fund Capital Reserves				
4915	To Capital Reserve Fund	11	\$0	\$3,000	\$0	\$3,000
		Purpose: Create a non-capital reserve fund for ongoing main				
4915	To Capital Reserve Fund	12	\$37,000	\$0	\$37,000	\$0
		Purpose: Establish a Fire Safety Capital Reserve Fund				
4915	To Capital Reserve Fund	13	\$1,000	\$0	\$1,000	\$0
		Purpose: Establish a CRF for ballot counting machine				
Total Proposed Special Articles			\$887,951	\$3,000	\$887,951	\$3,000



New Hampshire
Department of
Revenue Administration

2020
MS-737

Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
4150-4151	Financial Administration	16	\$12,000	\$0	\$12,000	\$0
Purpose: Town Clerk Motor Vehicle Software Purchase and Ins						
4194	General Government Buildings	09	\$45,600	\$0	\$45,600	\$0
Purpose: Raze Building 26 Grist Mill Street						
4194	General Government Buildings	10	\$0	\$46,750	\$0	\$46,750
Purpose: Repair/Rehabilitate 26 Grist Mill Street						
4316	Street Lighting	14	\$15,000	\$0	\$15,000	\$0
Purpose: Replace Street Lights						
4325	Solid Waste Cleanup	15	\$30,000	\$0	\$30,000	\$0
Purpose: Clean up 155 Route 103 (Tax Map/Lot 01-407-067						
Total Proposed Individual Articles			\$102,600	\$46,750	\$102,600	\$46,750



New Hampshire
Department of
Revenue Administration

2020
MS-737

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Selectmen's Estimated Revenues for period ending 12/31/2020	Budget Committee's Estimated Revenues for period ending 12/31/2020
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	05	\$0	\$15,000	\$15,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	05	\$0	\$1	\$1
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	05	\$0	\$30,000	\$30,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$0	\$45,001	\$45,001
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	05	\$0	\$400,000	\$400,000
3230	Building Permits	05	\$0	\$4,000	\$4,000
3290	Other Licenses, Permits, and Fees	05	\$0	\$4,500	\$4,500
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$0	\$408,500	\$408,500
State Sources					
3351	Municipal Aid/Shared Revenues	05	\$0	\$1	\$1
3352	Meals and Rooms Tax Distribution	05	\$0	\$95,310	\$95,310
3353	Highway Block Grant	05	\$0	\$115,228	\$115,228
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	05	\$0	\$24	\$24
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$0	\$210,563	\$210,563



New Hampshire
Department of
Revenue Administration

2020
MS-737

Revenues					
Account	Source	Article	Actual Revenues for period ending 12/31/2019	Selectmen's Estimated Revenues for period ending 12/31/2020	Budget Committee's Estimated Revenues for period ending 12/31/2020
Charges for Services					
3401-3406	Income from Departments	05	\$0	\$34,000	\$34,000
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$0	\$34,000	\$34,000
Miscellaneous Revenues					
3501	Sale of Municipal Property	05	\$0	\$14,000	\$14,000
3502	Interest on Investments	05	\$0	\$30,000	\$30,000
3503-3509	Other	05	\$0	\$3,000	\$3,000
Miscellaneous Revenues Subtotal			\$0	\$47,000	\$47,000
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	08	\$0	\$90,000	\$90,000
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$0	\$90,000	\$90,000
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	05	\$0	\$200,000	\$200,000
Other Financing Sources Subtotal			\$0	\$200,000	\$200,000
Total Estimated Revenues and Credits			\$0	\$1,035,064	\$1,035,064



New Hampshire
Department of
Revenue Administration

**2020
MS-737**

Budget Summary

Item	Selectmen's Period ending 12/31/2020 (Recommended)	Budget Committee's Period ending 12/31/2020 (Recommended)
Operating Budget Appropriations	\$2,484,794	\$2,479,193
Special Warrant Articles	\$887,951	\$887,951
Individual Warrant Articles	\$102,600	\$102,600
Total Appropriations	\$3,475,345	\$3,469,744
Less Amount of Estimated Revenues & Credits	\$1,035,064	\$1,035,064
Estimated Amount of Taxes to be Raised	\$2,440,281	\$2,434,680



Supplemental Schedule

1. Total Recommended by Budget Committee	\$3,469,744
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$24,649
3. Interest: Long-Term Bonds & Notes	\$16,723
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$41,372
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$3,428,372
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$342,837
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting:	
(<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	
	\$3,812,581

TOWN OF SUTTON, STATE OF NEW HAMPSHIRE

TOWN MEETING MINUTES, MARCH 13, 2019

On March 12, 2019, the Sutton Town Moderator, Derek Lick, opened the doors at 8:00 a.m. and announced to the public that the voting polls were open.

Moderator Lick closed the polls at 7:00 p.m. There were 1545 already registered voters. 223 ballots were cast, which included 9 absentee ballots and 4 same day newly registered voters to choose all necessary Town Officers for the ensuing year as well as voting on the Zoning Board of Adjustment Amendment and the KRSD ballot articles.

Article 1: To choose all necessary Town Officers for the year ensuing.
Selectman – 3 Year Term (vote for 1)

William Curless – 164
Bruce Kozikowski – 31
Harold Rowe, Jr. – 1
James Luca – 1
Ron Menning – 1
Terie Grant – 1
Mark Kowski – 1
Wally Baker, Jr. – 1
Bob DeFelice – 1

Moderator – 2 Year Term (vote for 1)

Derek Lick – 207
Greg Gill – 1

Trustees of the Trust Funds – 3 Year Term (vote for 1)

Bob DeFelice – 187
Marney Thompson – 1
Ron Menney – 1
Wally Baker – 1

Trustees, Sutton Free Library – 2 Year Term (vote for 1)

Diane M, Kander – 206
Jannette Couch – 1

Trustees, Sutton Free Library – 3 Year Term (vote for 2)

Nancy Brook-Heckel – 188
Jennifer Call – 193
Suk Day – 1
Jack Dyer – 1

Budget Committee – 1 Year Term (vote for 1)

Suzanne Esposito – 196

Pete Thompson – 1

David Hurst – 1

Budget Committee – 2 Year Term (vote for 1)

Samantha Gordon – 172

Pete Thompson – 1

Ken Day – 1

David Hurst – 1

Budget Committee – 3 Year Term (vote for 2)

Mark Peterson – 179

Carroll Pete Thompson – 180

Peter Blakeman – 1

Darcy Bates – 1

Jack Dyer – 1

Overseer of Public Welfare – 1 Year Term (vote for 1)

Alison D. Jones – 207

Jack Dyer – 1

Cemetery Commission – 3 Year Term (vote for 1)

Randy Fleury – 207

Becky Blakeman – 1

Will O'Connell - 1

Article 2: Are you in favor of Amendment 1 to the Sutton Zoning Ordinance as proposed by the Board of Selectmen? To amend Article XI-STEEP SLOPE OVERLAY DISTRICT to read that: "a conditional use permit shall not be required, provided that the current applicable setback requirements are satisfied, for any lot that was:

a) lawfully laid out by plan or deed duly and recorded in the Merrimack County Registry of Deed on or by March 8, 1966; or

b) shown on an approved subdivision plan recorded in the Merrimack County Registry of Deed; or

c) containing a legal, pre-existing driveway that has continually been in use since construction, provided that the lot where the driveway is located conforms to the area and frontage requirements of the zoning ordinance applicable at the time of the driveway's construction, unless the driveway location is proposed to change in which case this subparagraph (c) shall not be applicable."

This amendment is Recommended by the Planning Board.

Yes Votes – 172

No Votes – 29

School Ballot Results Are:

Question 1 To see if the School District will vote to raise and appropriate the **Municipal Budget Committee’s recommended amount of \$43,278,985** for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. The **School Board** recommends **\$43,278,985**. This article does not include appropriations voted in other warrant articles. This warrant article asks the voters to raise and appropriate for the support of schools, the salaries of School District Officials and Agents, and for the statutory obligations of said District, and to authorize the application against said appropriation of such sums as are estimated to be received from the State sources, together with other income, the School Board to certify to the Selectmen of each of the Towns of Bradford, New London, Newbury, Springfield, Sutton, Warner, and Wilmot, the amount to be raised by taxation by said towns. **(School Board Recommends 7-0) (MBC Recommends 8-0)**

A. \$43,278,985 for the proposed Operating Budget recommended by the School Board

B. \$43,278,985 for the proposed Operating Budget recommended by the Municipal Budget Committee

A – 123 votes

B – 61 votes

Question 2 To see if the School District will vote to approve the cost item included in the Collective Bargaining Agreement reached between the Kearsarge Regional School Board and the Kearsarge Regional Educators Association which calls for the following increases in salaries and benefits:

<i>Year</i>	<i>Estimated Increase</i>
2019-20	\$423,178
2020-21	\$412,254
2021-22	\$393,850

And further to raise and appropriate the sum of **\$423,178** for the 2019-20 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staff levels. **(School Board Recommends 7-0) (MBC Recommends 8-0)**

Yes – 141

No – 73

Question 3 To see if the School District will vote to raise and appropriate up to **\$15,000** to be placed in the Special Education Expendable Trust Fund, established in 2008 within the provisions of RSA 198:20-c for the purpose of emergency funding of unforeseen Special Education

costs incurred by the District, with such amount to be funded **from unassigned fund balance (surplus funds) remaining** on hand as of June 30, 2019. **(School Board Recommends 7-0) (MBC Recommends 8-0)**
Yes - 161
No - 56

Question 4 To see if the School District will vote to raise and appropriate up to \$50,000 to be placed in the School Buildings Maintenance Expendable Trust Fund for the purpose of repair, unanticipated utility costs, and maintaining the school buildings and equipment, with such amount to be funded **from unassigned fund balance (surplus funds) remaining** on hand as of June 30, 2019. **(School Board Recommends 7-0) (MBC Recommends 8-0)**
Yes - 158
No – 56

For Moderator for 1 Year: *(Vote for One)*
Brackett L. Scheffy – 197

For School Board Member for 3 Years: *(Vote for One)*
Emilio Cancio-Bello – 192
(Write Ins) – Robert DeFelice – 1
James Luca – 1
Greg Gill – 1
Bruce Kozikowski – 1
Other - 1

For Municipal Budget Committee for 3 Years: *(Vote for One)*
Robert DeFelice – 186
(Write Ins) – Kevin Rowe – 1
James Luca – 1
Dave Angeli – 1
Christopher Geraghty – 1
Bud Nelson – 1
Ron Meening - 1

Moderator Lick opened the 2019 Town Meeting on March 13, 2019 at 7:00 p.m. The meeting began with the pledge of allegiance followed by a moment of silence for all Sutton residents who passed away in 2018, those serving in our military and our first responders.

Moderator Lick announced a housekeeping matter. There was an error on page 165 of the town report. The town births were omitted. There will be a supplement in next years report to include this years births.

Moderator Lick announced that there were two recognitions tonight. Bill Wiley, holder of the Boston Post Cane turned 96 today. Happy Birthday was sung to this WWII veteran.

Sergeant Valerie Crone was recognized by the Selectboard. Selectman Robert Wright presented her with a gift for professionalism, grace under fire and able to handle the reigns.

Moderator Lick announced the election results beginning with the Town Election. He then asked those that were elected and in attendance to come forward to be sworn in. Selectman Robert Wright administered the oath of office. Moderator Lick then thanked all who ran and willing to put in their time and those who volunteer.

Moderator Lick pointed out that the Rules of Procedure is included in the town report this year on pages 17 – 19.

A motion to dispense with the reading of all of the warrant articles was asked for Moderator Lick.

Bob Wright moved to dispense with the reading of all the articles. Bud Nelson seconded the motion.

The motion passed by voice vote.

Moderator Lick asked for a motion to move Article 3 as written. **Article 3:** To see if the town will vote to raise and appropriate the Budget Committee recommended sum of \$2,354,295 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. The Board of Selectmen recommend \$2,356,335 (Majority vote required):

Bob Defelice moved to pass Article 3 as written.

Bob Wright seconded the motion.

Bill Curless made a motion to amend Article 3, the Financial Administration line from the Budget Committee's recommendation of \$68,415 to the Selectman's recommendation of \$70,455.

Dane Headley seconded the motion.

Selectman Curless explained the Town Clerk's wages are currently \$32,000/year. The Budget Committee recommended a COL raise to bring the salary to \$32,960/year. The Select Board has moved to change the salary to \$35,000/year.

Moderator Lick confirmed the motion on the floor is to amend Article 3, the Financial Administration line from \$68,415 to \$70,455.

With no further discussion, the moderator called the question. **The amendment of Article 3 to the Financial Administration line passed by voice vote.**

A motion was made by Bob DeFelice to amend Article 3, the Highway Department's Budget, to increase the Sand and Salt line by \$12,000. Bill Curless seconded the motion.

Bob DeFelice explained that it has been a rough couple of seasons and the Road Agent requested additional funds into the line item. Any of the unused additional funds would fall back into the general fund at the end of the year.

Moderator Lick confirmed the motion on the floor was to amend Article 3, the Highway Department's Budget from \$626,718 to \$638,718.

Charlie Forsberg suggested the Budget Committee take a harder look at the highway department and their practices and policies on sanding. With no further discussion, Moderator Lick called the question to amend Article 3, the Highway Departments Budget from \$626,718 to \$638,718. **The amendment of Article 3 to the Highway Department Budget passed by voice vote.**

Moderator Lick asked for a motion to move Article 3 as amended.

Moved by Bob DeFelice

Seconded by Dane Headley

Charlie Forsberg noted the possible 20% increase in taxes for the next year and urged the voters and taxpayers of the town to start saying no. With no further discussion, Moderator Lick called the question. **Article 3 as amended passed by voice vote.**

Moderator Lick informed the voters that the next 4 or 5 Articles relate to Capital Reserve accounts and some changes to these accounts, some reshuffling and cleaning up of funds.

Moderator Lick asked for a motion to accept Article 4 as written.

Article 4: To see if the town will vote to change the purpose of the Fire Department Addition Capital Reserve Fund established in 2007 for the purpose of erecting an addition to the existing fire station to the Fire Station/Safety Facility Addition, Renovation or Construction Capital Reserve Fund for the purpose of either constructing an addition to the existing fire station or constructing a new or renovated facility for housing the fire department and other safety services, including but not limited to land purchase, building construction, site work, engineering, architectural fees, permitting, inspection, furniture, commissioning and other expenses to occupy the facility. **Recommended by the Budget Committee. Recommended by the Board of Selectmen. (2/3 vote required).**

Bob DeFelice moved to pass Article 4 as written.

Ricia McMahon seconded the motion.

Charlie Forsberg questioned who has the authority to expend this fund. It was not stated in the Article and needs to be clarified.

Bob DeFelice and Elly Phillips both confirmed that the authority to expend the fund would need to be approved and voted on at Town Meeting.

With no further discussion the Moderator called the question. **Article 4 passed with the 2/3 vote requirement by voice vote.**

Moderator Lick asked for a motion to accept Article 5 as written.

Article 5: To see if the Town will vote to change the purpose of the Pillsbury Memorial Hall Non-Capital Reserve Fund established in 2011 from the purpose of replacement of the heating system to the Municipal Government Building and related Infrastructure Expendable Non-Capital Reserve Fund and further to name the Board of Selectmen as agents to expend these funds.

Bob DeFelice moved to pass Article 5 as written.

Bill Curless seconded the motion.

The Moderator called the question. **Article 5 passed by voice vote.**

Moderator Lick requested a motion to accept Article 6 as written.

Article 6: To see if the Town will vote to change the purpose of the Revaluation Capital Reserve Fund established in 1986 to the Revaluation, Tax Mapping and Overlay Mapping Non-Capital Reserve Fund for the purpose of performing property revaluations and updating tax maps and overlay mapping and further to appoint the Board of Selectmen as agents to expend from this fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen. (2/3 vote required).**

Bob DeFelice moved to pass Article 6 as written.

Bob Wright seconded the motion.

Charlie Forsberg questioned if the town does a revaluation every 5 years. This was confirmed by Bob DeFelice. Charlie further asked if any other money is spent in the interim to prepare for the revaluations.

Elly Phillips confirmed that the town will expend from the operating budget to prepare for recertification, which includes, analysis of exemptions, credits and current use as required by the DRA. This includes a mass mailing to all participants. But, the actual revaluation, which is taking place in 2020, will come from the capital reserve.

Charlie Forsberg questioned, do we need a Capital Reserve Fund for the usual expenses each year of the analysis. Why can't it just be put as an expense item within the budget, so it can be acted upon individually?

Elly Phillips explained that the actual revaluation is a major amount of money. The town is looking into another approach, statistical revaluations, which will cut costs of revals. The town is trying to bundle this into one article and not raise the cost to the town. The town is not asking for more money.

With no further discussion, the moderator called the question. **Article 6 passed with the 2/3 vote requirement by voice vote.**

Moderator Lick asked for a motion to accept Article 7 as written.

Article 7: To see if the Town will vote to change the purpose of the Septage Lagoon Decommission Capital Reserve Fund to the Septage Lagoon Maintenance, Repair and Modification Fund for the purpose of maintaining, repairing and modifying/expanding the septage lagoons and further to appoint the Board of Selectmen as agents to expend these funds. **Recommended by the Budget Committee. Recommended by the Board of Selectmen. (2/3 vote required).** Bob DeFelice moved to pass Article 7 as written. Bill Curless seconded the motion.

Moderator Lick called the question. **Article 7 passed with the 2/3 vote requirement by voice vote.**

Moderator Lick announced that Article 5 required a 2/3 vote, was not reflected in the town report. He wanted to note for the record, that **Article 5 passed with the required 2/3 vote.**

Moderator Lick indicated that there is a request to Passover Article 8. **Article 8:** To see if the Town will vote to discontinue the Highway Pickup Truck Capital Reserve Fund established in 1998, said funds with accumulated interest to the date of withdrawal are to be transferred to the general fund (approximately \$38,070.70). The replacement for the pickup will be an F550 truck, or equivalent, and will be funded through the Highway Equipment (Plow/Dump) Truck Fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.** Bob DeFelice moved to pass on Article 8. Bob Wright seconded the motion.

Bob DeFelice explained that the town will have a new Road Agent and they did not want to hold him to this Article as he may have a different idea.

Bud Nelson asked if the Article can be brought up later at the end of the meeting?

Moderator Lick explained that yes it can be. With no further discussion, Moderator Lick asked for a vote to pass over Article 8. **Article 8 has been passed over by voice vote.**

Moderator Lick asked for a motion to pass Article 9 as written.

Article 9: To see if the Town will vote to raise and appropriate the sum of \$725,750 to be added to various capital reserve funds as follows:

Blacktop Roads	\$120,000
Gravel Roads	30,000
Computers Admin	9,000
Welfare Direct Assistance	5,000
Septage Lagoons	5,000
Library Modifications	10,000
Highway Heavy Equipment	27,000
Police Cruisers	21,000
Police Department Computer Equipment	3,500
Cemetery Fence and Tombstone	5,000
Conservation Land	1,000
Highway Equipment "Plow/Dump Trucks"	120,000
Highway Bridges	50,000
Solid Waste Facility	5,000
Forest Fire Equipment	250
Fire Equipment Replacement	75,000
Property Revaluation	25,000
Cemetery Land	5,000
Pillsbury Memorial Hall Facility	1,000
Fire Department Addition	180,000
Highway Grader	26,000
Records Preservation	2,000

Recommended by the Budget Committee. Recommended by the Board of Selectmen.

Bob DeFelice moved to pass Article 9 as written.

Dane Headley seconded the motion.

Walter Baker made a motion to amend Article 9. To increase the appropriation for Conservation Land Fund by \$6,000.00 for a total of \$7,000.00. No additional money will be necessary from taxation. If passed, they look to pass over Article 13, thus eliminating the proposed Non-Capital Reserve Fund of \$6,000.00. Richia McMahon seconded the motion.

Moderator Lick called the question on the motion to amend Article 9, Conservation Land line from \$1,000.00 to \$7,000.00. **The motion to amend Article 9 passed by voice vote.**

With no further discussion, Moderator Lick called the question on Article 9 as amended. **Article 9 as amended passed by voice vote.**

Moderator Lick asked for a motion to pass Article 10 as written.

Article 10: To see if the Town will vote to discontinue the following capital reserve funds with said funds with accumulated interest to date

of withdrawal, to be transferred to the municipality's general fund:
Highway Garage established in 1998 (approximately \$762.30)
Highway Loader established in 2001 (\$0.00)
Highway Backhoe established in 2011 (approximately \$1,213.65)
Corporation Hill established in 2015 (approximately \$100.86)
Old Fire House established in 2015 (approximately \$5,154.00)

Recommended by the Budget Committee. Recommended by the Board of Selectmen.

Bob DeFelice moved to pass Article 10 as written.
Bill Curless seconded the motion.

There was no discussion on this article and Moderator Lick called the question. **Article 10 passed by voice vote.**

Moderator Lick asked for a motion to accept Article 11 as written.

Article 11: To see if the Town will vote to discontinue the following non-capital reserve and/or expendable trust funds with accumulated interest to date of withdrawal, to be transferred to the municipality's general fund:

Highway Emergency Expendable Non-Capital Reserve Fund established in 2002 (approximately \$20,357.81)

Fire Department Building Expendable Maintenance Non-Capital Reserve Fund established in 2005 (approximately \$2,387.75)

Cemetery Expendable Maintenance Non-Capital Reserve Fund established in 2005 (approximately \$1,193.08.)

Library Building Expendable Maintenance Non-Capital Reserve Fund established in 2005 (approximately \$17,610.83)

Recommended by the Budget Committee. Recommended by the Board of Selectmen.

Bob DeFelice moved to pass Article 11 as written.
Bill Curless seconded the motion.

Shannon Storm asked what the towns plan is for multiple emergencies in multiple buildings that exceed the fund limit. Also, there was concern that aging equipment will need to be replaced.

Bob DeFelice explained that this is for emergency funds. That the town would have quick access when needed. If there is insurance or warranty coverage, the town can cover until this money is received. Also, the general fund is available if needed.

Bruce Kozikowski expressed concern if the money going into the General Fund could be spent on anything.

The response from Bob DeFelice is no. With the money going into the General Fund each year, the town will be taking money from the

General Fund to offset taxes each year as the rate is being set. He further explained that it can't be touched without an act of the Selectboard having a public hearing.

Discussion turned to what happens to the money at the end of the fiscal year and if it needs to be spent.

Elly Phillips explained that it goes into the "bank account". The town can use money to offset tax rates when they are being set. The town can't spend what was not budgeted for.

With no further discussion, Moderator Lick called the question. **Article 11 passed by voice vote.**

Moderator Lick asked for a motion to accept Article 12 as written.

Article 12: To see if the town will vote to create a Rescue Squad Equipment Capital Reserve for the purpose of replacement of the Rescue Squad EKG and other necessary rescue squad equipment and to raise and appropriate \$14,000 to be placed in that fund and further to appoint the Board of Selectmen as agents to expend said fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.** Bob DeFelice moved to pass Article 12 as written. Bob wright seconded the motion.

Moderator Lick called the question. **Article 12 passed by voice vote.**

Moderator Lick announced that there was a request to pass over Article 13.

Article 13: To see if the town will vote to create a Conservation Commission Special Projects Non-Capital reserve fund under the provisions of RSA 35:1-c for the purpose of special conservation projects such as signage, kiosks, trail bridges, and maps, and to raise and appropriate \$6,000 to be placed in that fund and further to name the Board of Selectmen as agents to expend from this fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Walter Baker made a motion to pass over Article 13. Ricia McMahon seconded the motion.

Moderator Lick asked for a vote to pass over Article 13. **Article 13 was passed over by a voice vote.**

Moderator Lick asked for a motion to accept Article 14 as written.

Article 14: To see if the town will vote to raise and appropriate the sum of \$45,000 for the purpose of purchasing a fully-equipped Police Cruiser Dodge Charger and to authorize the withdrawal of \$45,000 from the Police Cruiser Capital Reserve Fund established in 2015 for that purpose. No amount to be raised from general taxation.

Recommended by the Budget Committee. Recommended by the Board of Selectmen.

Bob DeFelice moved to pass Article 14 as written.

Bill Curless seconded the motion.

Moderator Lick called the question. **Article 14 passed by voice vote.**

Moderator Lick asked for a motion to accept Article 15 as written.

Article 15: To see if the Town will vote to raise and appropriate the sum of \$188,000 for the purpose of purchasing a Plow/Dump truck and further to authorize the withdrawal of \$188,000 from the Heavy Equipment (Trucks) Capital Reserve Fund established in 1993 for that purpose. No amount to be raised from general taxation. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Bob DeFelice moved to pass Article 15 as written.

Bill Curless seconded the motion.

Charlie Forsberg asked if there is any reason the truck can't be upgraded or repaired. He inquired if there were a particular problem with the truck.

Bob DeFelice explained that they can't get parts or they are very expensive. When the town gets a new truck, the old one will be sold as parts. Road Agent Steve Bagley confirmed that Sterling, the make of the current truck, stopped making parts in 2009.

Charlie Forsberg suggested that if the truck is still operating, wait to buy a new one. Make repairs any way possible.

Steve Bagley commented that the town can't have an unsafe truck on the road.

With no further discussion, Moderator Lick called the question. **Article 15 passed by voice vote.**

Moderator Lick asked for a motion to accept Article 16 as written.

Article 16: To see if the Town will vote to raise and appropriate the sum of \$70,000 for the purpose of purchasing a rescue vehicle cab and chassis and further to authorize the withdrawal of \$70,000 from the Rescue Vehicle Capital Reserve established in 2011 for that purpose. No amount to be raised from general taxation. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Bob DeFelice moved to pass Article 16 as written.

Bob Wright seconded the motion.

Aaron Flewelling, from the fire department, made a motion to amend Article 16 to clarify the use of the \$70,000.00.

Article 16 shall now read: To see if the Town will vote to raise and appropriate the sum of \$70,000 for the purpose of transferring and refurbishing the existing rescue vehicle body and install on a new cab and chassis to be purchased. And further, to authorize the withdrawal of \$70,000 from the Rescue Vehicle Capital Reserve Fund established in 2011 for that purpose. No amount to be raised from general taxation. Bob DeFelice seconded the motion.

Charlie Forsberg questioned if the vehicle is to be taken out of service for modification, will the town be without service of this type of vehicle? Is there a plan in place for back-up?

Aaron Flewelling confirmed there would be a short time without service during the transfer. They will try to work with surrounding towns for mutual aid. With no further discussion, Moderator Lick called the question on the motion to amend Article 16. **The amendment of Article 16 passed by voice vote.**

With no further discussion of the amended article, Moderator Lick called the question on Article 16 as amended. **Article 16 passed as amended by voice vote.**

Moderator Lick asked for a motion to accept Article 17 as written.

Article 17: To see if the Town will vote to raise and appropriate the sum of \$160,000 to purchase land and buildings at 26 Grist Mill Street, Map 05-936-155, for the purpose of municipal use and further to use \$160,000 from fund balance for this purchase. No amount to be raised from General Taxation. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.** (Majority vote required). Bill Curless moved to pass Article 17 as written. Bob DeFelice seconded the motion.

Bill Curless discussed the towns plan is to tear the house down and create a much needed parking lot. The purchase is subject to town approval.

Shannon Storm asked for clarification of which fund the \$160,000.00 would come from. The Article is not specific.

Bob DeFelice said it would come from the General Fund.

Stephen King inquired if the plan is to leave the building or tear it down for parking. And, how much it would cost to tear it down and put in a parking lot.

It was reiterated by Bill Curless that the plan is to tear down the house and put in a parking lot. And, he estimated the cost to be approximately

\$30,000.00. It was not discussed by the Board to expend at this point or if that was exactly what was going to be done. The exact number would be presented to the town next year to be voted on.

Jack Noon informed us that the building, which was built in the 1840's most likely has some historical value. A possibility might be for the town to purchase the building but hold off tearing it down and possibly preserve the building.

Charlie Forsberg commented that if we pass on this opportunity to purchase the property, we may not get another opportunity. He also asked if the property could be resold if it was determined that the property did not meet our needs.

Bill Curless felt it is good to buy it and if there is historical value, there is a possibility that it can be dismantled and moved. He pointed out that any one of the buildings in the area have historical value. The town needs parking.

Katie Schnieder asked if there has been an evaluation on how this will affect property values in Sutton Mills, considering this house might be a historical building, and would it be taken into consideration. She realizes parking is a necessity, but feels it may be an eyesore to the town.

Bill Curless, speaking as a citizen, thought it would be better for the community to have off-road parking for safety reasons. It is a safety issue.

Bob DeFelice recommended putting a committee together to look at a design, or what to do with the building.

Shannon Storm wanted to know if there was discussion to use the building to create more office space.

Dane Headley spoke to the fact that they determined it would not be cost effective to convert the house to office space due to the condition of the house.

Many residents spoke against tearing down the house and asked to have other options considered. Many were concerned about the aesthetics of the village. The Selectboard took into consideration all the comments and a committee will formed to research the property and come up with all viable options. It was brought up again that public safety is a driving force for this decision.

Heidi Thoma wanted clarification that this warrant article is just to purchase the property. And it was confirmed by Dane Headley.

Bob DeFelice added that the desired look of the parking lot would be like a park, with gravel and posts with chains.

With no further discussion, Moderator Lick called the question. He determined that Article 17 passes by voice vote. Moderator Lick asked if anyone wished to call for a hand vote. Enough residents raised their hand to request the hand vote, and he explained the process of the hand vote.

Moderator confirmed the results of the hand vote to be: Yes = 58 and No = 33. **Article 17 passed by hand vote.**

Moderator Lick asked for a motion to accept Article 18 as written.

Article 18: To see if the Town will vote to grant a Conservation Easement to the Ausbon Sargent Land Preservation Trust on 94.1 acres, more or less, owned by the Town of Sutton through its Conservation Commission, located at Sutton Tax Map/Lots 03-998-313, 04-110-318, 04-087-102, 04-070-198, off Eaton Grange Road. The purpose of the easement is to ensure that the properties will remain undeveloped and to conserve and protect forestland, wetlands and rare plant and wildlife. Amy Highstrom moved to pass Article 18 as written.

Walter Baker seconded the motion.

Don Davis explained that this property is in South Sutton off Eaton Grange Road and Meetinghouse Hill Road. This will not cost the town any money.

Moderator Lick called the question. **Article 18 passed by voice vote.**

Moderator Lick announced that Article 19 was a petitioned Warrant Article and asked if the petitioner was present to speak about Article 19.

Article 19: We the undersigned, property owners and/or registered voters of the Town of Sutton, New Hampshire, do hereby petition the Town for Winter Maintenance of an additional 1,110.59 feet east on Kings Hill Road for the public good, enjoyment of designated conservation land and most importantly, public safety to keep the road passable for winter travel of the Class V portion of Kings Hill Road. **Not recommended by the Budget Committee. Not recommended by the Board of Selectmen.**

Marybeth Angeli moved to pass Article 19 as written.

Bob DeFelice seconded the motion.

There was considerable amount of decision about why the town has been plowing the road in the winter and that it should not have been, about parking issues and how this can be corrected. The road is a class 5 road and therefore is only to be maintained in the summer and was never intended for winter use.

Bob Wright admitted that it was an error on the town's part that the road was being plowed and the Selectboard did not know it was being plowed in the winter. He reiterated that this is a class 5 road and summer maintained only.

Bruce Kozikowski made a motion to call the question.

Andrew Palmer seconded the motion.

The motion to call the question passed by voice vote.

Article 19 failed by voice vote.

Charlie Forsberg had a point of order. If we table this article, could it be brought up next year?

Moderator Lick said the answer is he is out of order, that we already had a call the question and we had an affirmative vote, that he is out of order and his point of order is not taken. We had a vote and Article 19 does not pass.

Moderator Lick thanked everyone for their time, effort and good comments.

Bill Curless made a motion to adjourn.

Bob DeFelice seconded the motion.

Meeting adjourned at 9:22pm.

Respectfully submitted,

Carol Merullo

Town Clerk/Tax Collector

The Mercier Group

a professional corporation

INDEPENDENT AUDITOR'S REPORT ON FINANCIAL STATEMENTS

To the Members of the Selectboard and Management
Town of Sutton, New Hampshire

Report on the Financial Statements. We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Sutton, New Hampshire as of and for the year ended December 31, 2019 and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.¹

Management's Responsibility for the Financial Statements. Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility. Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluation the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluation the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions. In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Sutton, New Hampshire, as of December 31, 2019, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Report on Required Supplementary Information. Accounting principles generally accepted in the United States of America require that the *Management's Discussion and Analysis* beginning on page iii and the budgetary and pension information presented in the section marked *Required Supplementary Information* be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial

statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Report on Combining and Individual Fund Statements and Schedules. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the Town of Sutton, New Hampshire's basic financial statements. The accompanying schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly presented in all material respects in relation to the basic financial statements as a whole.

Paul J. Mercier, Jr. cpa for

The Mercier Group, *a professional corporation*

Grantham, New Hampshire

January 30, 2020

¹Please refer to the full set of GAAP financial statements on file with the Selectboard and not the individual reports and schedules published in the Town Report.

Town Administrator's Report

The following is a brief summary of the Town's finances at year end. The Town's undesignated fund balance was \$1,119,913.72, down \$32,483.39 from last year. The Government Finance Officers' Association (GFOA) suggests that municipalities retain between 8% and 17% of regular general fund operating expenditures, and specifically, at least 2 months' worth of operating expenses. In NH, this is calculated by adding the municipality's general fund operating appropriations, the education tax amount, the local school net tax commitment and the county appropriation.

Last year, the Town used \$477,000 in undesignated fund balance to offset the tax rate. At the end of the year, operating expenses are offset by revenues. Unspent funds that were not encumbered were returned to the general fund. Consequently, based on the 2019 general fund expenditures and undesignated fund balance at year's end, the Town's fund balance was at a 12.02% retention level.

In 2019, the following funds totaling \$203,335.00 were encumbered to complete projects:

Master Planning Contract	\$14,550.00
Highway Truck	170,350.00
Library Ramp	7,694.00
Fire Department Furnace	10,741.00
Total	\$203,335.00

The total tax rate for 2019 was \$30.09 per thousand. The overall tax rate increased by \$2.05. Sutton's portion of the tax rate was \$8.01 per thousand which reflected an increase of .53 (cents). Other factors that make up the total tax rate are the Local School Rate (KRSD) at \$16.50 which increased by \$1.50, the State School Rate at \$2.46 which increased by .08 (cents) and the County Rate at \$3.12 which decreased by .15 (cents).

If you are interested in keeping up with meeting agendas, minutes and other items of local interest and have access to the internet, you may wish to subscribe to Sutton News. Sutton's website is located at: www.sutton-nh.org. Scroll to the bottom of the homepage and fill out the form to sign up.

Respectfully submitted,

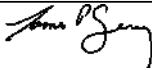
Elly Phillips
Town Administrator

2019 Tax Rate Calculation

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,080,956	\$259,970,799	\$8.01
County	\$811,657	\$259,970,799	\$3.12
Local Education	\$4,289,210	\$259,970,799	\$16.50
State Education	\$631,819	\$256,361,349	\$2.46
Total	\$7,813,642		\$30.09

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total	\$0		\$0.00

Tax Commitment Calculation	
Total Municipal Tax Effort	\$7,813,642
War Service Credits	(\$71,000)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$7,742,642



James P. Gerry
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

10/22/2019

Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$3,577,085	
Net Revenues (Not Including Fund Balance)		(\$1,137,904)
Fund Balance Voted Surplus		(\$160,000)
Fund Balance to Reduce Taxes		(\$317,000)
War Service Credits	\$71,000	
Special Adjustment	\$0	
Actual Overlay Used	\$47,775	
Net Required Local Tax Effort	\$2,080,956	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$811,657	
Net Required County Tax Effort	\$811,657	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$0	
Net Cooperative School Appropriations	\$5,543,979	
Net Education Grant		(\$622,950)
Locally Retained State Education Tax		(\$631,819)
Net Required Local Education Tax Effort	\$4,289,210	
State Education Tax	\$631,819	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$631,819	

Valuation

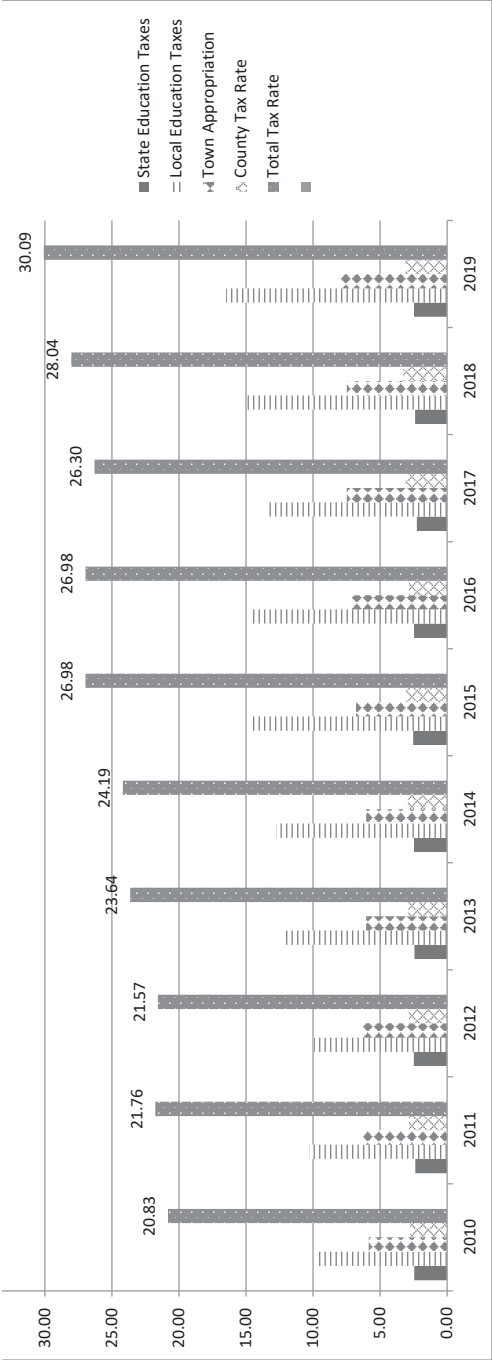
Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$259,970,799	\$258,340,245
Total Assessment Valuation without Utilities	\$256,361,349	\$254,518,425
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$259,970,799	\$258,340,245

Village (MS-1V)

Description	Current Year
-------------	--------------

2019 Sutton Tax Rate Comparison



Variance 2018-		2019
State Education Taxes	2.45	2.46
Local Education Taxes	9.79	1.59
Town Appropriation	5.85	0.53
County Tax Rate	2.74	-0.15
Total Tax Rate	20.83	2.05

Summary of 2019 Inventory Valuation

Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	18,886.11	\$1,172,059	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D			
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	4,701.88	\$102,403,800	
1G	Commercial/Industrial Land	485.66	\$2,618,450	
1H	Total of Taxable Land	24,073.65	\$106,194,309	
1I	Tax Exempt and Non-Taxable Land	1,774.38	\$10,284,312	
Buildings Value Only		Structures	Valuation	
2A	Residential		\$142,860,280	
2B	Manufactured Housing RSA 674:31		\$128,260	
2C	Commercial/Industrial		\$7,822,910	
2D	Discretionary Preservation Easements RSA 79-D			
2E	Taxation of Farm Structures RSA 79-F		\$0	
2F	Total of Taxable Buildings		\$150,811,450	
2G	Tax Exempt and Non-Taxable Buildings		\$26,244,640	
Utilities & Timber			Valuation	
3A	Utilities		\$3,609,450	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5			
5	Valuation before Exemption		\$260,615,209	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Polution Control Exemption RSA 72:12-a	0	\$0	
11	Modified Assessed Value of All Properties		\$260,615,209	
Optional Exemptions		Amount Per	Total Grant	Valuation
12	Blind Exemption RSA 72:37	\$0	0	\$0
13	Elderly Exemption RSA 72:39-a,b		6	\$450,000
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$20,000	1	\$20,000
16	Wood Heating Energy Systems Exemption RSA 72:70		0	\$0
17	Solar Energy Systems Exemption RSA 72:62		22	\$174,410
18	Wind Powered Energy Systems Exemption RSA 72:66		0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23		0	\$0
20	Total Dollar Amount of Exemptions			\$644,410
21A	Net Valuation			\$259,970,799
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$259,970,799
21D	Less Commercial/Industrial Construction Exemption			
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction Exem			\$259,970,799
22	Less Utilities			\$3,609,450
23A	Net Valuation without Utilities			\$256,361,349
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$256,361,349

Summary of 2019 Inventory Valuation

Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	96	\$48,000
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$2,000	6	\$12,000
All Veterans Tax Credit RSA 72:28-b	\$500	22	\$11,000
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		124	\$71,000

Deaf & Disabled Exemption Report

Deaf Income Limits	
Single	
Married	

Deaf Asset Limits	
Single	
Married	

Disabled Income Limits	
Single	\$13,400
Married	\$20,400

Disabled Asset Limits	
Single	\$35,000
Married	\$35,000

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
65-74	0
75-79	0
80+	1

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	1	\$20,000	\$20,000	\$20,000
75-79	1	\$30,000	\$30,000	\$30,000
80+	4	\$100,000	\$400,000	\$400,000
	6		\$450,000	\$450,000

Income Limits	
Single	\$38,000
Married	\$48,000

Asset Limits	
Single	\$80,000
Married	\$80,000

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)

Granted/Adopted? No

Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

Granted/Adopted? No

Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

Granted/Adopted? No

Properties:

Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)

Granted/Adopted? No

Properties:

Percent of assessed value attributable to new construction to be exempted:

Total Exemption Granted:

Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)

Granted/Adopted? No

Properties:

Assessed value prior to effective date of RSA 75:1-a:

Current Assessed Value:

Summary of 2019 Inventory Valuation

Current Use RSA 79-A	Total Acres	Valuation
Farm Land	557.83	\$169,988
Forest Land	13,348.71	\$836,609
Forest Land with Documented Stewardship	3,929.23	\$146,586
Unproductive Land	69.93	\$1,319
Wet Land	980.41	\$17,557
	18,886.11	\$1,172,059

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	9,103.43
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	15.83
Total Number of Owners in Current Use	Owners:	364
Total Number of Parcels in Current Use	Parcels:	480

Land Use Change Tax

Gross Monies Received for Calendar Year		\$2,055
Conservation Allocation	Percentage: 100.00%	Dollar Amount:
Monies to Conservation Fund		\$2,055
Monies to General Fund		

Conservation Restriction Assessment Report RSA 79-B

	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	0.00	\$0

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	
Owners in Conservation Restriction	Owners:	0
Parcels in Conservation Restriction	Parcels:	0

Town of Sutton Balance Sheet

December 31, 2019

Assets

Cash & Investments in hands of Treasurer:		
Cash in Checking	\$ 2,119,415.65	
Sutton Free Library	10,445.18	
Conservation Commission	147,502.62	
King Hill Reservation	2,763.71	
PD Special Duty Revolving Fund	1,524.93	
Cash in performance deposits	15,128.76	\$ 2,296,780.85
Capital & Non-Capital Reserve Fund Investments		1,875,506.56
Uncollected Taxes:		
Unassigned credits	(441.00)	
Property	349,161.76	
Timber yield	6,223.72	
Fox Chase Betterment Assessments	9,739.42	
Unredeemed Taxes:		
Levies of 1 prior year	102,477.50	
Levies of 2 prior years	46,906.17	
Allowance for uncollectible taxes	(15,000.00)	499,067.57
Accounts Receivable - NSF Checks		397.20
Accounts Receivable - PD Special Duty		424.00
Due from State NH		240,509.96
Prepaid expense		600.00
Interfund Receivables:		
Due from Capital Reserves		311,127.70
		<u>\$ 5,224,413.84</u>

Liabilities and Equity

Deferred inflow of taxes		150,000.00
Encumbrances:		
Master planning contract	\$ 14,550.00	
Highway truck	170,350.00	
Library ramp	7,694.00	
Fire department furnace	10,741.00	203,335.00
Special Revenue Funds, net of interfund payables:		
Sutton Free Library		10,445.18
Conservation Commission		150,052.07
King Hill Reservation		2,763.71
Police Special Duty Revolving		1,522.84
Performance Deposits		15,128.76
Due to School District		1,695,746.00

Town of Sutton Balance Sheet

December 31, 2019

Capital & Non-Capital Reserve Funds, net of interfund payables:

Town Bridges	267,627.24	
Forest Fire Equipment	5,776.95	
Solid Waste/ Transfer Station	82,187.44	
Legal Fees	41,609.02	
Highway Equipment	68,231.97	
Highway Pickup Truck	38,897.23	
Highway Grader	109,722.82	
Fire Equipment	190,029.98	
Conservation Land	43,299.17	
Milfoil Control	24,002.86	
Record Preservation	12,470.02	
Rescue Vehicle	14,068.42	
Cemetery Land	41,767.79	
Cemetery Fences	11,014.92	
Heavy Equipment	47,926.47	
Police Cruiser	58,356.14	
Police Department	5,662.59	
Library Modifications	21,606.41	
Town Hall Facility	2,029.07	
Welfare Assistance	10,145.34	
Gravel Road Upgrade	50,792.11	
Administrative Computers	8,597.83	
Blacktop Road Upgrade	141,956.03	
Tree Maintenance	10,285.01	
Fire/Safety Building	428,407.92	
Septage Lagoons Maintenance	15,375.84	
Rescue Squad Equipment	5,000.00	
Municipal Buildings	14,097.81	
Revaluation & Tax Mapping	96,350.88	
Forest Fire Salaries	4,758.34	
Accrued Benefits	3,452.94	1,875,506.56
		<hr/> 4,104,500.12

Fund Balance

Unassigned Fund Balance	<hr/> 1,119,913.72
	<hr/> \$ 5,224,413.84 <hr/>

Report from the Town Clerk/Tax Collector's Office

In 2019, the Town Clerk/Tax Collector's office saw personnel change, started cost saving initiatives and continued with changes/improvements and education.

First off, for those who don't know, our Deputy, Cynthia Stillman has moved on to the big city. She was an incredible asset to the office and will be greatly missed. We wish her the best in her new endeavor. We welcome Yvonne Howard as our new Deputy Town Clerk/Tax Collector.

One of our goals in 2019 was to find ways to cut costs on supplies. Over the last year, we collected and entered emails into the dog licensing software. Our plan is to email as many dog license renewal letters as possible to owners. This will save on the cost of paper, envelopes and postage. This is just a small first step but hope to continue the efforts into 2020. If you want to receive your reminder by email, please let the office know and we will add your email into the system.

We are very happy to announce that the Selectmen approved the purchase of a credit card processing machine. This capability was often requested by our residents and in December we signed the agreement. We are anticipating having everything in place by the end of January or early February. As you read this report, we are hoping that some of you have had the opportunity to be one of our first credit card customers.

2020 is shaping up to be a very busy year in the office. Once again there is election fever; we are anticipating an extremely busy Presidential election.

Education as always is a top priority for the office. This will be my third year in certification class and when I pass the test, I will be a Certified Town Clerk. I will have one more year to attend class and receive my Tax Collector's certification.

Thank you for your patience as we continue to learn, make changes and improve the office.

Respectfully submitted,

Carol Merullo
Town Clerk/Tax Collector

Report of the Town Clerk

For the Period of

January 1, 2019 – December 31, 2019

Description	Qty	Revenue
LOCATION TOWN MA FEE	259	\$9,431.00
AQUATHERM	8	\$4.00
CHECKLIST FEE	1	\$25.00
BASIC LICENSE	51	\$331.50
DOG GROUP 5+	6	\$117.00
DOG ALTERED	413	\$1,640.00
DOG CIVIL FORFEITURE	30	\$750.00
DOG DUPLICATE TAG	2	\$1.00
DOG LATE TOWN	74	\$74.00
DOG MISC.	2	\$15.50
DOG SENIOR	72	\$108.00
DOG STATE FEES	466	\$927.50
DOG STATE TAG	543	\$275.50
LOC TOWN PERMIT FEES	259	\$424,067.09
MARRIAGE LICENSE	15	\$750.00
MISCELLANEOUS	8	\$317.00
INSUFFICIENT FUNDS FEE	5	\$125.00
POLE LICENSE	4	\$40.00
LOC TOWN CLERK FEES	259	\$6,084.00
LOC. TOWN TITLE FEES	191	\$885.00
LOC. TOWN TRANS FEE	113	\$784.00
VITAL 2ND COPY	18	\$180.00
VITAL 1ST COPY	46	\$690.00
Grand Totals	2845	\$447,622.09

Summary Report of the Trust Funds

Name of Fund	Purpose	How Invested	PRINCIPAL			***INCOME***				GRAND TOTAL
			Balance beginning of year	New Funds Created	Withdrawals	Balance End of Year	Balance of beginning year	Income During Year	Expended During Year	
126 CEMETERY TRUSTS (COMMON FUND)	PERPETUAL CARE	NHPDIP*	29,775.81	0.00	0.00	29,775.81	1,092.66	670.17	0.00	31,538.64
ACCURUED BENEFITS**	EMPLOYEE BENEFITS	NHPDIP*	3,199.93	0.00	0.00	3,199.93	179.63	73.38	0.00	3,452.94
ADAP P. ANDERSON	LIBRARY	NHPDIP*	3,000.00	0.00	0.00	3,000.00	113.89	67.57	0.00	3,180.46
ADMIN COMPUTER EQUIP	EXPENDABLE CR	NHPDIP*	8,000.00	9,000.00	8,572.00	8,428.00	53.16	116.67	0.00	169.83
AMELIA CHAPMAN	LIBRARY	NHPDIP*	10,000.00	120,000.00	80,727.62	139,272.38	664.66	2,018.99	0.00	2,683.65
BLACKTOP UPGRADE	EXPENDABLE CR	NHPDIP*	100,000.00	0.00	0.00	10,732.00	152.33	130.59	0.00	282.92
CEMETERY FENCES	EXPENDABLE CR	NHPDIP*	5,732.00	5,000.00	0.00	10,732.00	152.33	130.59	0.00	282.92
CEMETERY GEN'L TRUST	GEN'L CARE TRUST	NHPDIP*	14,941.00	600.00	0.00	15,541.00	500.04	346.76	0.00	846.80
CEMETERY LAND	CAPITAL RESERVE	NHPDIP*	35,000.00	5,000.00	0.00	40,000.00	983.71	784.08	0.00	1,767.79
CONSERVATION LAND	CAPITAL RESERVE	NHPDIP*	34,415.18	7,000.00	0.00	41,415.18	1,108.75	775.24	0.00	1,883.99
DIRECT ASSISTANCE	EXPENDABLE CR	NHPDIP*	5,000.00	5,000.00	0.00	33.23	112.11	0.00	0.00	145.34
DOUGLAS ANDERSON	LIBRARY	NHPDIP*	1,000.00	0.00	0.00	10,000.00	35.99	22.51	0.00	58.50
BOOKS, LIBRARY	LIBRARY	NHPDIP*	4,168.21	0.00	0.00	4,168.21	157.37	93.91	0.00	251.28
F.B. WADLEIGH	LIBRARY	NHPDIP*	1,000.00	0.00	0.00	1,000.00	35.99	22.51	0.00	58.50
FAY PUGLIESE LIBRARY	LIBRARY	NHPDIP*	1,000.00	0.00	0.00	1,000.00	35.99	22.51	0.00	58.50
FIRE / SAFETY BUILDING	CAPITAL RESERVE	NHPDIP*	312,500.00	180,000.00	84,432.72	408,067.28	14,330.44	6,010.20	0.00	20,340.64
FIRE EQUIP	CAPITAL RESERVE	NHPDIP*	110,037.64	75,000.00	0.00	185,037.64	2,506.29	2,486.05	0.00	4,992.34
FOREST FIRE EQUIPMENT	CAPITAL RESERVE	NHPDIP*	4,386.74	250.00	0.00	4,636.74	1,022.62	117.59	0.00	1,140.21
FOREST FIRE SALARIES**	SALARIES	NHPDIP*	3,404.11	0.00	0.00	3,404.11	1,253.12	101.11	0.00	1,354.23
FRED E. NELSON	TOWN	NHPDIP*	1,510.24	0.00	0.00	1,510.24	51.43	33.92	0.00	85.35
FRED E. NELSON MISC.	MISC. TOWN	NHPDIP*	3,284.20	0.00	0.00	3,284.20	112.70	73.74	0.00	186.44
GRACE P. NELSON	LIBRARY	NHPDIP*	48,560.10	0.00	0.00	48,560.10	1,849.52	1,094.41	0.00	2,943.93
GRAVEL ROAD UPGRADE	CAPITAL RESERVE	NHPDIP*	30,000.00	30,000.00	10,080.00	49,920.00	199.40	672.71	0.00	872.11
HEAVY EQUIPMENT	CAPITAL RESERVE	NHPDIP*	20,100.00	27,000.00	0.00	47,100.00	366.74	459.73	0.00	826.47
HELENA W. WELLS (OLD STORE)	OLD STORE MUSEUM	NHPDIP*	9,518.25	0.00	0.00	9,518.25	1,595.11	241.28	0.00	1,836.39
HIGHWAY EQUIP	CAPITAL RESERVE	NHPDIP*	127,065.76	120,000.00	188,000.00	59,065.76	6,204.57	2,961.64	0.00	9,166.21
HIGHWAY GRADER	CAPITAL RESERVE	NHPDIP*	79,640.58	26,000.00	0.00	105,640.58	2,288.73	1,793.51	0.00	4,082.24
HIGHWAY PICKUP TRUCK	CAPITAL RESERVE	NHPDIP*	37,109.61	0.00	0.00	37,109.61	961.09	826.53	0.00	1,787.62
JOHN EATON	SCHOOLS	NHPDIP*	500.00	0.00	0.00	500.00	115.32	13.35	0.00	128.67
JOHN PRESSEY	LIBRARY	NHPDIP*	1,000.00	0.00	0.00	1,000.00	35.99	22.51	0.00	58.50
LEGAL FEES	EXPENDABLE CR	NHPDIP*	39,489.58	0.00	0.00	39,489.58	1,235.30	884.14	0.00	2,119.44
LEWIS RICHARDS	LIBRARY	NHPDIP*	300.00	0.00	0.00	300.00	10.19	6.73	0.00	16.92
LIBRARY MODIFICATIONS	CAPITAL RESERVE	NHPDIP*	15,000.00	10,000.00	4,143.59	20,856.41	314.15	334.69	0.00	648.84
MARY EATON	SCHOOLS	NHPDIP*	150.00	0.00	0.00	150.00	35.84	4.04	0.00	39.88
MILFOIL	EXPENDABLE CR	NHPDIP*	20,000.00	0.00	0.00	20,000.00	3,492.82	510.04	0.00	4,002.86
N SUTTON CEM R FUND**	REP & MAINT	NHPDIP*	27,745.82	0.00	0.00	27,745.82	4,200.51	697.20	0.00	4,897.71
ORIN NELSON	LIBRARY	NHPDIP*	1,000.00	0.00	0.00	1,000.00	35.99	22.51	0.00	58.50
MUNICIPAL BUILDING EXP	CAPITAL RESERVE	NHPDIP*	16,591.07	0.00	2,656.25	13,934.82	33.99	162.99	0.00	196.98
POLICE CRUISER	CAPITAL RESERVE	NHPDIP*	66,250.00	21,000.00	32,052.59	55,197.41	1,672.15	1,486.58	0.00	3,158.73
POLICE DEPARTMENT	CAPITAL RESERVE	NHPDIP*	2,806.80	3,500.00	993.00	5,313.80	279.83	68.96	0.00	348.79
POLICE PRESERVATION	CAPITAL RESERVE	NHPDIP*	10,009.23	2,000.00	0.00	12,009.23	240.75	220.04	0.00	460.79
RECORD PRESERVATION	CAPITAL RESERVE	NHPDIP*	75,000.00	0.00	64,762.35	10,237.65	2,155.69	1,675.08	0.00	3,830.77
RESCUE VEHICLE CRF	CAPITAL RESERVE	NHPDIP*	94,056.08	25,000.00	23,650.00	95,406.08	0.00	944.80	0.00	944.80
REVALUATION & TAX MAP/OVERLAY	CAPITAL RESERVE	NHPDIP*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Summary Report of the Trust Funds

	NHPDP*	10,358.87	5,000.00	0.00	15,358.87	0.00	16,971	0.00	16,971	15,375.84
SEPTAGE LAGOON MAINTENANCE	EXPENDABLE CR	71,659.09	5,000.00	0.00	76,659.09	3,885.41	1,642.94	0.00	5,528.35	82,187.44
CAPITAL WASTE/TRANSFER	NHPDP**	3,001.46	0.00	0.00	3,001.46	416.92	74.21	0.00	491.13	3,492.59
SOLID RESCUE**	RESCUE SQUAD	207,296.68	50,000.00	0.00	257,296.68	5,678.32	4,652.24	0.00	10,330.56	267,627.24
TOWN BRIDGES	CAPITAL RESERVE	1,000.00	1,000.00	0.00	2,000.00	6.65	22.42	0.00	29.07	2,029.07
TOWN HALL FACILITY	CAPITAL RESERVE	10,000.00	0.00	0.00	10,000.00	66.46	218.55	0.00	285.01	10,285.01
TREE MAINTENANCE	EXPENDABLE CR	20,540.73	0.00	0.00	20,540.73	708.10	461.34	0.00	1,169.44	21,710.17
VOL. FIRE DEPT**	FIRE DEPT	1,085.00	0.00	0.00	1,085.00	2,004.99	67.09	0.00	2,072.08	3,157.08
WORTHY POOR (O. NELSON)	WORTHY POOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RESCUE EKG/ OTHER EQUIP EXP	EXPENDABLE CR	1,737,189.77	746,350.00	509,070.12	1,974,469.65	64,824.20	36,541.69	0.00	101,365.89	2,075,835.54

Treasurer's Report

Town of Sutton, New Hampshire 2019 Treasurer's Report

	General Fund	Conservation Commission	King Hill Reservation	Police Dept. Special Duty	Performance Deposits	Total
Beginning Balances	2,517,033.43	122,051.01	2,731.76	1,167.38	15,121.20	2,658,104.78
Receipts:						
Tax Collector	7,948,727.28					7,948,727.28
Town Clerk	447,622.09					447,622.09
State of New Hampshire	-					-
Non-Lapsing SB38 Funds	-					-
Town Office & Other Departments	38,932.89					38,932.89
Sale of municipal property	36,011.00					36,011.00
Interest on deposits	33,453.46	1,614.06	31.95		7.56	35,107.03
Special Duty	6,932.45			7,290.00		14,222.45
Other local sources	34,631.74					34,631.74
Withdrawal from Capital Reserves	189,093.43					189,093.43
Distributions from Nonexpendable Trusts	-					-
Tax Anticipation Notes	-					-
Conservation Income(Land Use Change 100%)		33,837.55				33,837.55
	8,735,404.34	35,451.61	31.95	7,290.00	7.56	8,778,185.46
Disbursements:						
Selectboard Orders Paid	9,133,022.12	10,000.00		6,935.45	-	9,139,957.57
Conservation Commission Orders Paid			-			10,000.00
	9,133,022.12	10,000.00				9,149,957.57
Ending Balance	2,119,415.65	147,502.62	2,763.71	1,521.93	15,128.76	2,286,332.67
Bank Balances:						
Bar Harbor Bank & Trust	2,119,415.65			1,521.93		2,120,937.58
TD Banknorth	-	147,502.62	2,763.71		15,128.76	165,395.09
	2,119,415.65	147,502.62	2,763.71	1,521.93	15,128.76	2,286,332.67
Respectfully Submitted,						

Jennifer Call, Treasurer

Jennifer Call, Treasurer

Treasurer's Agency Report

TOWN OF SUTTON

Agency Funds - Summary of Changes in Assets and Liabilities
FYE December 31, 2019

Depositor	Date Established	Purpose	Type of Deposit	Bank/Ins. Company	Account/ Policy Number	Additions			Balance Beginning	Deductions	Balance Ending
						Deposits Received	Interest Credited				
Z Ventures Corporation	12/29/05	Performance bond	Cash	TD Bank North	9721940298	-	7.56		15,121.20	-	15,128.76
						-	7.56		15,121.20	-	15,128.76

Police Department Special Duty Account Est. 2016
FYE December 31, 2019

Type of Deposit	Bank	Account Number	Account/ Balance Beginning	Deposits Received	Additions			Balance Ending
					Interest Credited	Deductions		
Cash	Bar Harbor Bank & Trust	8240054540	1,167.38	7,290.00	-	6,932.45	3.00	1,524.93
			1,167.38	7,290.00	-	6,935.45		1,521.93

Conservation Commission Special Revenue Funds

	Conservation Commission accounts		
	Conservation Commission	King Hill Reservation	Total
REVENUES			
Land Use Change Tax	33,837.55		
Interest on deposits	1,614.06	31.95	1,646.01
	35,451.61	31.95	1,646.01
EXPENDITURES			
Current - Conservation			
O'Neil Conservation Easement Expenses	10,000.00		10,000.00
	10,000.00	-	10,000.00
Net change in fund balances	25,451.61	31.95	(8,353.99)
Fund balances - beginning	122,051.01	2,731.76	124,782.77
Fund balances - ending	147,502.62	2,763.71	150,266.33
Analysis of ending balance:			
Cash in Banks	147,502.62	2,763.71	150,266.33
	-		-
	147,502.62	2,763.71	150,266.33

Respectfully Submitted,

Conservation Commission

2019 Expenditure Statement

4130 Executive Office		\$	153,182.13
Selectmen's Salaries	7,725.00		
Town Administrator's Salary	59,689.06		
Secretary & Clerk Wages	33,144.11		
Telephone	2,022.60		
Other Professional Services	3,619.64		
Computer	33,429.99		
Equipment Maintenance	571.59		
Printing Costs	7,419.90		
Advertising	251.60		
Dues/Conferences/Publications	2,952.88		
Office Supplies	1,036.21		
Postage and Envelopes	1,191.37		
Mileage Reimbursement	128.18		
Office Equipment	0.00		
4140 Election and Registration		\$	1,731.88
Supervisors Wages	539.81		
Ballot Clerk Wages	185.84		
Advertising	430.50		
Training	65.00		
Supplies	10.39		
Postage	500.34		
4150 Financial Administration		\$	60,997.73
Town Clerk/Tax Collector Wages	35,000.16		
Deputy Tax Collector/Town Clerk Wages	12,979.28		
Recording Fees	288.00		
Telephone	1,740.00		
Mortgage Research	780.00		
Equipment Maintenance	2,630.53		
Printing	0.00		
Advertising	245.80		
Dues/Conferences/ Publications	1,689.00		
Office Supplies	491.02		
Postage & Envelopes	3,234.93		
Professional Services	970.00		
Mileage Reimbursement	949.01		
4151 Financial Executive		\$	19,781.73
Deputy Treasurer Salary	0.00		
Treasurer Salary	5,149.98		
Budget Committee Secretary	0.00		
Budget Committee	132.00		
Auditing Services	10,800.00		
Telephone DSL/Fax	480.00		
Computer	2,000.00		
Postage & Envelopes	777.64		
Bank Service Charges	0.00		
Mileage Reimbursement	442.11		
4152 Revaluation of Property		\$	8,143.00
RP Appraisal Services	8,143.00		

2019 Expenditure Statement

4153 Judicial and Legal Expenses		\$	20,378.47
Legal Expenses and Services	12,059.09		
Litigation Expenses	8,319.38		
4155 Personnel Administration		\$	400,828.12
Health Insurance - Executive	59,592.24		
Health Insurance - Police	100,313.64		
Health Insurance - Highway	99,121.83		
Contingency Insurance	15.68		
Group Insurance - Life/D/S-L	5,032.48		
Group Insurance - Dental	7,259.72		
FICA	36,205.15		
Medicare	11,604.68		
Police Retirement Contribution	64,820.34		
Highway Retirement Contribution	10,419.30		
Executive Retirement Contribution	3,161.41		
Financial Retirement Contribution	0.00		
Administrative Retirement Contribution	3,281.65		
4101 Planning Board		\$	18,313.09
Planning and Zoning Administrator	9,480.69		
Professional Services	3,939.31		
P/Z Recording Secretary	1,006.25		
PB Recording Fees	131.03		
Telephone	1,140.00		
Printing	0.00		
Notices	1,132.22		
Dues/Conferences/Publications	177.00		
Computer	140.00		
Office Supplies	698.67		
Postage	454.00		
Mileage Reimbursement	13.92		
4194 General Government Buildings			
Custodial Wages	1,602.29	\$	34,713.89
Security System	1,981.13		
Electricity	2,481.06		
Heating Fuel	9,475.04		
Contingency	1,764.40		
Repairs & Maintenance	16,279.64		
Supplies	1,130.33		
4195 Cemeteries			
Cemetery Services		\$	12,115.00
	12,115.00		
4196 Insurance			
Unemployment Insurance	838.00		
Workers Compensation	35,207.00		
Property/Liability	26,925.00		
Insurance Expense - Misc.	1,000.00		
4197 Advertising & Regional Associations			
Central New Hampshire Regional Planning Commission		\$	2,136.00
	2,136.00		
4210 Police Department			
Full Time Wages	115,389.54		

2019 Expenditure Statement

Additional Compensation	1,743.00		
Part-Time Wages	0.00		
Building and Grounds	2,175.00		
Building Security	0.00		
On Call Wages	3,922.00		
Overtime Wages	17,299.08		
Police Chief Salary	78,000.00		
Part Time Secretary	29,762.56		
Court Representation	0.00		
Court Witness Fees	0.00		
Telephone	8,507.65		
Computer Services	3,235.00		
Animal Control Expenses	0.00		
Electric	1,837.97		
LP Gas	2,086.63		
Maintenance	1,184.67		
Dues/Conferences/Publications	4,653.00		
Training	853.62		
Office Supplies	2,793.17		
Investigative Supplies	2,098.75		
Firearms/Ammo	764.46		
Postage	187.50		
Mileage	231.64		
Cruiser Lease/Equipment	27.00		
Cruiser Fuel	7,249.02		
Cruiser Repair/Maintenance	5,561.18		
Uniforms	2,592.72		
4215 Ambulance		\$	101,535.31
Sutton Rescue Squad	11,500.00		
Rescue Defibrillator	25,831.31		
New London Ambulance	64,204.00		
4220 Fire Department		\$	53,685.79
Telephone	2,207.07		
Active 911	1,514.96		
Electricity	3,477.88		
Heating Fuel	3,946.72		
Building Maintenance	3,791.95		
Equipment Fuel	354.89		
Training	441.87		
Fire Warden	940.23		
Maintenance Fee Gen Air	685.00		
Miscellaneous & Supplies	4,890.34		
Vehicle Repairs and Maintenance	5,575.92		
Personal Safety Equipment	16,259.98		
HazMat Annual Fees	2,000.00		
Radios	7,598.98		
4240 Building Inspection		\$	6,534.19
Inspection Services	3,959.19		
Wetlands Inspection	2,575.00		
4290 Emergency Management		\$	411.68
Emergency Management Services	300.00		
Emergency Management Expenses	111.68		

2019 Expenditure Statement

4299 Dispatching Services		
Dispatching Services	\$ 25,422.18	25,422.18
4312 Highway Department		
Wages	241,268.21	
Part Time Labor	0.00	
Part Time Mechanic	0.00	
Overtime Wages	40,296.04	
Part-Time Secretary	386.03	
Telephone	1,619.62	
Alarms	2,562.00	
Uniform Expenses	7,451.05	
Other Professional Services	7,953.94	
Radio Repairs/Purchase/Lease	85.00	
Electricity	3,435.83	
Heating Oil	9,313.25	
LP Gas	0.00	
Building Repairs/Maintenance	3,519.28	
Dues/Conferences/Publications & Adv.	466.30	
Equipment Rental	11,872.50	
Mileage Reimbursement	64.96	
Vehicle Fuel	43,828.54	
Safety Equipment	1,040.96	
Vehicle Repair/Maintenance	7,626.93	
Oil & Filters	2,464.07	
Tires	5,305.00	
Materials & Supplies	3,552.82	
Cutting Edges	5,913.31	
Equipment Repair/Maintenance	2,840.57	
Chains	3,443.00	
Small Equipment/Tools	1,120.00	
Culverts	2,934.20	
Hand Tools	227.00	
Shop Equipment	375.00	
Sand & Salt	92,652.67	
Gravel	18,595.69	
Asphalt Products	4,134.98	
Signs	742.50	
Liquid Calcium Chloride	2,646.00	
4313 Bridges		
Bridge Expenses	\$ 0.00	0.00
4316 Street Lighting		
Street Lighting Expenses	\$ 7,513.48	7,513.48
4324 Solid Waste Disposal		
Wages	60,625.03	
Telephone	465.33	
Water Testing	3,539.38	
Electricity	1,867.98	
Diesel	808.91	
Dues/Conferences/Publications	467.43	
Maintenance/Supplies	1,080.51	

2019 Expenditure Statement

Uniforms	105.91		
Safety Equipment	0.00		
Operator Certification	175.00		
Repairs	4,368.38		
Lagoon Maintenance	711.84		
Demo Dumpster/Tipping Fee	15,266.25		
Electronic Recycling	2,102.23		
Hazardous Waste	0.00		
Cardboard/Plastic	3,109.01		
Aluminum/Steel Cans	1,450.00		
Freon Recycling	0.00		
Tire Removal	0.00		
Florescent Bulb Recycling	0.00		
MSW Tipping	23,852.11		
MSW Trucking	6,031.44		
Propane	603.94		
Calcium Chloride	0.00		
Glass	2,375.00		
4411 Health Administration		\$	887.00
Inoculations & Tests	267.00		
Miscellaneous Expenses	620.00		
4415 Lake Sunapee Region VNA		\$	5,353.00
Lake Sunapee Region VNA	5,353.00		
4442 Direct Assistance		\$	16,302.11
Dues Conferences and Publications	200.00		
Worthy Causes	650.00		
Miscellaneous Direct Assistance	5,093.61		
Services	4,958.50		
Community Action Program	5,400.00		
4520 Culture and Recreation		\$	13,676.60
South Sutton Common	300.00		
Historical Society	6,000.00		
Council on Aging	2,900.00		
Churches	263.00		
Old Store Museum	213.60		
Youth Recreation Programs	3,000.00		
North Sutton Improvement Society	1,000.00		
4550 Library		\$	45,671.65
Salaries	29,024.10		
Custodial	1,594.50		
Telephone	906.31		
Electricity	1,601.46		
Heating Fuel	1,360.20		
Repairs and Maintenance	4,233.40		
Advertising	36.00		
Dues/Conferences/Publications	273.88		
Supplies	1,198.71		
Administrative	1,401.42		
Books and Media	4,041.67		

2019 Expenditure Statement

4583 Patriotic Purposes	\$	689.95
4611 Conservation Administration	\$	4,843.74
Secretarial Services	1,054.95	
Dues/Conferences/Publications	763.00	
Expenses	813.95	
Supplies	0.00	
Special Projects	2,211.84	
4700 Debt Service	\$	43,246.35
Principal LT Bonds/Notes	25,811.15	
Interest LT Bonds/Notes	17,386.94	
Interest on Tans	0.00	
Interest on Abatements	48.26	
4914 Capital Reserve Funds	\$	731,750.00
Black Top Road	120,000.00	
Gravel Roads	30,000.00	
Tree Maintenance	0.00	
Computers Admin	9,000.00	
Welfare Direct Assistance	5,000.00	
Septage Lagoon Decommission	5,000.00	
Library Modifications	10,000.00	
Highway Heavy Equipment	27,000.00	
Cruisers	21,000.00	
PD Computer Equipment	3,500.00	
Cemetery Fence and Tombstone	5,000.00	
Conservation Commission Land	7,000.00	
Highway Equipment/Plow Dump Trucks	120,000.00	
Highway Town Bridges	50,000.00	
Solid Waste Facility	5,000.00	
Forest Fire Equipment	250.00	
Fire Equipment Replacement	75,000.00	
Rescue Vehicle	0.00	
Property Revaluation	25,000.00	
Cemetery Land	5,000.00	
Town Hall Facility	1,000.00	
Highway Pickup Truck	0.00	
Fire Department Addition	180,000.00	
Legal Fees	0.00	
Highway Grader	26,000.00	
Historical Records Preservation	2,000.00	
Warrant Articles	\$	288,464.94
CR Rescue Equipment	14,000.00	
Rescue Truck Cab & Chassis	64,762.35	
Police Cruiser	32,052.59	
Grist Mill L/B	160,000.00	
Plow/Dump Truck	17,650.00	
Total Expenditures	\$	2,583,869.81

Statement of Receipts and Actual Revenues

for the year ending December 31, 2019

	2019 Estimated Revenues	Actual Revenues	(Over)/Under
TAXES			
Timber Tax	65,000.00	66,634.72	(1,634.72)
Interest & Penalties on Delinquent Taxes	35,000.00	30,033.69	4,966.31
Excavation Tax & Activity Tax	26.00	0.00	26.00
			0.00
LICENSES, PERMITS AND FEES			
Motor Vehicle Permit Fees	350,000.00	430,935.00	(80,935.00)
Building Permits	4,000.00	4,420.00	(420.00)
Other License Permits and Fees	5,300.00	4,693.00	607.00
			0.00
FROM STATE /FEDERAL GOVERNMENT			
Shared Revenues (Municipal Aid Receivable)	29,948.00	29,948.00	0.00
Meals & Room Tax Distribution	95,310.00	95,310.00	0.00
Highway Block Grant	115,228.00	115,228.00	0.00
State Forest Land	24.00	23.96	0.04
Other State Grants/FEMA			0.00
CHARGES FOR SERVICES			
Income from Departments	30,000.00	34,017.87	(4,017.87)
Other/Bank Charges	0.00	65.00	(65.00)
			0.00
MISC. REVENUE			
Sale of Municipal Property	2,000.00	36,011.00	(34,011.00)
Interest on Investments	25,000.00	33,453.46	(8,453.46)
Other/Cable, Insurance, Dividends & Reimbursement	34,000.00	34,631.74	(631.74)
INCOME FROM CAPITAL RESERVES			
Income from Capital Reserves	347,068.00	328,833.91	18,234.09
Total Revenues	<u>1,137,904.00</u>	<u>1,244,239.35</u>	<u>(106,335.35)</u>

Comparative Statement of Appropriations and Expenditures for the year ending December 31, 2019

	Appropriations	Expenditures	Balance
GENERAL GOVERNMENT			
4130 Executive	\$ 162,320.00	\$ 153,182.13	\$ 9,137.87
4140 Elections and Registrations	\$ 7,268.00	\$ 1,731.88	\$ 5,536.12
4150 Financial Administration	\$ 70,455.00	\$ 60,997.73	\$ 9,457.27
4151 Financial Executive	\$ 24,083.00	\$ 19,781.73	\$ 4,301.27
4152 Appraisal Services	\$ 14,000.00	\$ 8,143.00	\$ 5,857.00
4153 Legal Expenses	\$ 15,000.00	\$ 20,378.47	\$ (5,378.47)
4155 Personnel Administration	\$ 453,180.03	\$ 400,828.12	\$ 52,351.91
4191 Planning Board/Zoning	\$ 46,222.00	\$ 18,313.09	\$ 27,908.91
4194 General Government Buildings	\$ 35,350.00	\$ 34,713.89	\$ 636.11
4195 Cemeteries	\$ 14,000.00	\$ 12,115.00	\$ 1,885.00
4196 Insurance	\$ 65,300.00	\$ 63,970.00	\$ 1,330.00
4197 Regional Association	\$ 2,136.00	\$ 2,136.00	\$ -
PUBLIC SAFETY			
4210 Police Department	\$ 322,782.00	\$ 292,155.16	\$ 30,626.84
4215 Ambulance	\$ 78,404.00	\$ 101,535.31	\$ (23,131.31)
4220 Fire Department	\$ 56,525.00	\$ 53,685.79	\$ 2,839.21
4240 Building Inspection	\$ 8,695.00	\$ 6,534.19	\$ 2,160.81
4290 Emergency Management	\$ 2,000.00	\$ 411.68	\$ 1,588.32
4299 Dispatching	\$ 25,422.00	\$ 25,422.18	\$ (0.18)
HIGHWAYS AND STREETS			
4312 Highway Department	\$ 638,718.00	\$ 529,737.25	\$ 108,980.75
4313 Bridges	\$ 3,000.00	\$ -	\$ 3,000.00
4316 Street Lighting	\$ 7,500.00	\$ 7,513.48	\$ (13.48)
SANITATION			
4324 Solid Waste Disposal	\$ 170,100.00	\$ 129,005.68	\$ 41,094.32
HEALTH ADMINISTRATION			
4411 Inoculations, Tests and Expenses	\$ 2,250.00	\$ 887.00	\$ 1,363.00
4415 Health Agencies	\$ 5,353.00	\$ 5,353.00	\$ -
WELFARE			
4442 Welfare/Worthy Causes/CAP	\$ 26,400.00	\$ 16,302.11	\$ 10,097.89
CULTURE & RECREATION			
4520 Churches, Commons, Museum, Recreation	\$ 13,963.00	\$ 13,676.60	\$ 286.40
4550 Library	\$ 45,446.00	\$ 45,671.65	\$ (225.65)
4583 Patriotic Purposes	\$ 1,000.00	\$ 689.95	\$ 310.05

Comparative Statement of Appropriations and Expenditures for the year ending December 31, 2019

	Appropriations	Expenditures	Balance
CONSERVATION			
4611 Administration, Expenses & Supplies	\$ 5,568.00	\$ 4,843.74	\$ 724.26
DEBT SERVICE			
4711 Debt Service LT Principal	\$ 25,668.00	\$ 25,811.15	\$ (143.15)
4711 Debt Service LT Interest	\$ 16,727.00	\$ 17,386.94	\$ (659.94)
4723 Interest on Tax Anticipation Notes	\$ 2,000.00	\$ -	\$ 2,000.00
4724 Interest on Abatements	\$ 1,500.00	\$ 48.26	\$ 1,451.74
Total Operating Budget	<u>\$ 2,368,335.03</u>	<u>\$ 2,072,962.16</u>	<u>\$ 295,372.87</u>
CAPITAL RESERVE FUNDS			
Black Top Road	120,000.00	120,000.00	\$ -
Gravel Roads	30,000.00	30,000.00	\$ -
Tree Maintenance	0.00	0.00	\$ -
Computers Admin	9,000.00	9,000.00	\$ -
Welfare Direct Assistance	5,000.00	5,000.00	\$ -
Septage Lagoon Decommission	5,000.00	5,000.00	\$ -
Library Modifications	10,000.00	10,000.00	\$ -
Highway Heavy Equipment	27,000.00	27,000.00	\$ -
Cruisers	21,000.00	21,000.00	\$ -
PD Computer Equipment	3,500.00	3,500.00	\$ -
Cemetery Fence and Tombstone	5,000.00	5,000.00	\$ -
Conservation Commission Land	7,000.00	7,000.00	\$ -
Highway Equipment/Plow Dump Trucks	120,000.00	120,000.00	\$ -
Highway Town Bridges	50,000.00	50,000.00	\$ -
Solid Waste Facility	5,000.00	5,000.00	\$ -
Forest Fire Equipment	250.00	250.00	\$ -
Fire Equipment Replacement	75,000.00	75,000.00	\$ -
Rescue Vehicle	0.00	0.00	\$ -
Property Revaluation	25,000.00	25,000.00	\$ -
Cemetery Land	5,000.00	5,000.00	\$ -
Town Hall Facility	1,000.00	1,000.00	\$ -
Highway Pickup Truck	0.00	0.00	\$ -
Fire Department Addition	180,000.00	180,000.00	\$ -
Legal Fees	0.00	0.00	\$ -
Highway Grader	26,000.00	26,000.00	\$ -
Historical Records Preservation	2,000.00	2,000.00	\$ -
Total Capital Reserve Funds	<u>\$ 731,750.00</u>	<u>\$ 731,750.00</u>	<u>\$ -</u>
Total Operating Budget & Capital Reserves	<u>\$ 3,100,085.03</u>	<u>\$ 2,804,712.16</u>	<u>\$ 295,372.87</u>
WARRANT ARTICLES			
CR Rescue Equipment	14,000.00	\$ 14,000.00	\$ -
Rescue Truck Cab & Chassis	70,000.00	\$ 64,762.35	\$ 5,237.65
Police Cruiser	45,000.00	\$ 32,052.59	\$ 12,947.41
Grist Mill L/B	160,000.00	\$ 160,000.00	\$ -
Plow/Dump Truck	188,000.00	\$ 17,650.00	\$ 170,350.00
Total Warrant Articles	<u>\$ 477,000.00</u>	<u>\$ 288,464.94</u>	<u>\$ 188,535.06</u>

Comparative Statement of Appropriations and Expenditures for the year ending December 31, 2019

	Appropriations	Expenditures	Balance
GRAND TOTAL OPERATING BUDGET	<u>\$ 3,577,085.03</u>	<u>\$ 3,093,177.10</u>	<u>\$ 483,907.93</u>
County Tax	\$ 811,657.00		
Local School Assessment	\$ 4,289,210.00		
State Education Tax Assessment	<u>\$ 631,819.00</u>		
TOTAL COUNTY AND SCHOOL ASSESSMENT	<u>\$ 5,732,686.00</u>		

Inventory 2019

Schedule of Town Owned Property

Map/Lot	Location	Market Value
02-895,218	Old Sutton Road (old gravel pit)	5,500
04-246,386	Old Store Museum and Land	112,800
04-262,377	Soldiers Monument on Common	15,800
04-313,462	N/S Route 114 (ash disposal area)	59,200
04-387,478	Solid Waste Facility and Land	137,320
05-609,563	Kearsarge Valley backland	2,500
05-821,512	Settlers Oven	25,000
06-341,143	Highway Garage and Land	726,600
06-365,163	Village Road	100
06-403,240	Library and Land	158,000
06-428,236	Pillsbury Memorial Hall and Land	425,500
06-513,305	Chalk Pond Road	27,900
06-544,342	Chalk Pond Road	27,900
07-876,290	Pocharski Property	40,900
07-912,283	Fire Station/North Road and Land	285,620
07-913,302	Police Station/North Road	226,940
07-927,424	Old Fire House	13,960
09-284,237	Charles Avenue/R-O-W.	2,900
09-906,090	W/S Route 114 adj. to Route 89	9,900
09-935,453	Crockett Circle	3,100
Total Town Property		2,307,440

Kearsarge School District

05-402,352	Kearsarge Regional High School and Land	347,160
05-505,365	Kearsarge Regional High School and Land	9,648,090
05-909,431	Kearsarge Regional Middle School and Land	13,332,510
06-472,183	Sutton Elementary School and Land	849,390
Total School Property		24,177,150

Conservation Land

01-113,554	North Road and I-89 (Cloues Natural Area)	24,600
03-126,029	North Road (Redington Dam Area)	1,300
03-998,313	Eaton Grange Road (Webb/Crowell Forest)	71,800
04-070,198	off Eaton Grange Road (Sprout Lot)	10,300
04-087,102	Eaton Grange Road	10,400
04-110,318	Gambusy/Wells Property	7,800
04-391,036	Rte 114 & Russell Pond (Spiers)	58,500
06-038,545	W/S Route 114 (Town Wetland)	2,500
06-068,565	Wadleigh Hill Road (Town Wildlife Area)	104,000
06-427-248	Grist Mill Street #26	140,100
07-926,552	Rte 114 - Enroth Gift	49,600
07-942,328	Stevens/RLD Lot	107,100
07-975,354	Stevens/RLD Lot	0
08-018,336	Lefferts Natural Area	101,700
08-018,340	Lefferts Natural Area	185,500
08-109,368	E/S Penny Ante Alley (Sundell Lot)	87,800
08-171,362	off Park Ave. on Kezar Lake (Seymour Lot)	45,500
08-367,498	Maple Leaf Natural Area	135,700

Inventory 2019

08-369,498	King Hill Reservation	276,000
08-527,561	William Bean Quarry	111,100
	Total Conservation Property	1,531,300

Tax Deeded Property

02-491,339	Bocknick Property	300
03-293,290	Saddleback Road	31,500
04-194,375	Holloway Property	16,200
04-207,389	Nista Property	34,400
04-212,391	Lonnie White	34,500
04-312,539	Stewart Property	64,000
04-327,098	Unknown Owner	19,600
04-428,530	Whittaker	11,925
05-710,520	Ghallagher Property	37,100
06-500,272	Langley Property	18,200
06-653,513	Dimaggio Property	105,160
06-675,538	Jackitis Property	7,700
07-662,017	Mary B. Page Estate	18,600
07-790,226	Emerson Bailey Heirs	1,000
	Total Tax Deeded Property	399,885

Cemeteries

01-162,131	Sutton Lane	N.A.V.*
03-277,473	Gore Road	500
04-124,402	Meeting House	100
04-358,511	Millswood, Route 114	100
06-365,163	near Union Church, Sutton Mills	100
07-203,396	Mastin, Baker Road	6,100
07-939,404	North Sutton, Route 114	4,500

*Reflects parcel with "no assessed value"

Tax Collector's Report

Summary of Tax Accounts for the
January 1, 2019 thru December 31, 2019



New Hampshire
Department of
Revenue Administration

MS-61

Tax Collector's Report

For the period beginning Jan 1, 2019 and ending Dec 31, 2019

This form is due March 1st (Calendar Year) or September 1st (Fiscal Year)

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: SUTTON County: MERRIMACK Report Year: 2019

PREPARER'S INFORMATION

First Name Last Name
Carol Merullo
Street No. Street Name Phone Number
93 Main Street (603) 927-2401
Email (optional)
townclerk@sutton-nh.org



New Hampshire
Department of
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2018	Year: 2017	Year: 2016
Property Taxes	3110		\$391,914.32		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$4,976.54		
Excavation Tax	3187				
Other Taxes	3189			(\$0.68)	(\$519.33)
Property Tax Credit Balance			(\$15,517.82)		
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2018	
Property Taxes	3110	\$7,791,788.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$36,387.00		
Yield Taxes	3185	\$66,634.72		
Excavation Tax	3187	\$26.00		
Other Taxes	3189	\$3,027.29	\$2,256.29	

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2018	2017	2016
Property Taxes	3110	\$1.93			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
prepayment			\$2,457.00		
Interest and Penalties on Delinquent Taxes	3190	\$3,826.26	\$24,418.92		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$7,901,691.20	\$410,505.25	(\$0.68)	(\$519.33)



New Hampshire
Department of
Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$7,393,218.14	\$373,108.57	(\$0.23)	(\$396.25)
Resident Taxes				
Land Use Change Taxes	\$36,387.00			
Yield Taxes	\$60,411.00	\$4,976.54		
Interest (Include Lien Conversion)	\$3,826.26	\$24,418.92		
Penalties				
Excavation Tax	\$26.00			
Other Taxes	\$1,285.00	\$2,256.29		
Conversion to Lien (Principal Only)				
prepayment	\$441.00	(\$3,771.00)		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$49,282.93	\$9,519.50		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				



New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies			
		2018	2017	2016	
Property Taxes	\$353,806.19	\$2.00			
Resident Taxes					
Land Use Change Taxes					
Yield Taxes	\$6,223.72				
Excavation Tax					
Other Taxes	\$1,742.29				
Property Tax Credit Balance	(\$4,958.33)	(\$5.57)	(\$0.45)	(\$123.08)	
Other Tax or Charges Credit Balance					
Total Credits		\$7,901,691.20	\$410,505.25	(\$0.68)	(\$519.33)

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$356,686.77
Total Unredeemed Liens (Account #1110 - All Years)	\$149,383.67



New Hampshire
Department of
Revenue Administration

MS-61

Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2018	Year: 2017	Year: 2016
Unredeemed Liens Balance - Beginning of Year		\$85,415.75	\$32,440.69	
Liens Executed During Fiscal Year	\$112,443.58			
Interest & Costs Collected (After Lien Execution)	\$652.19	\$6,854.32	\$9,096.70	
Total Debits	\$113,095.77	\$92,270.07	\$41,537.39	\$0.00

Summary of Credits

	Last Year's Levy	Prior Levies		
		2018	2017	2016
Redemptions	\$7,469.17	\$36,645.84	\$30,554.76	
Interest & Costs Collected (After Lien Execution) #3190	\$652.19	\$6,854.32	\$9,096.70	
Abatements of Unredeemed Liens	\$14.52			
Liens Deeded to Municipality	\$2,482.39	\$1,863.74	\$1,885.93	
Unredeemed Liens Balance - End of Year #1110	\$102,477.50	\$46,906.17		
Total Credits	\$113,095.77	\$92,270.07	\$41,537.39	\$0.00

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$356,686.77
Total Unredeemed Liens (Account #1110 - All Years)	\$149,383.67



New Hampshire
Department of
Revenue Administration

MS-61

SUTTON (439)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Carol

Merullo

01/20/2020

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature and Title

Report of the Budget Committee

In 2019 we said good bye and thank you to Steven Hamilton and Andrew Palmer. We welcomed Mark Peterson and Pete Thompson as the newest members of the budget committee.

We continued our new approach to the Budget process. The Committee's first meeting was held the end of March 2019 as a recap and organizational meeting. We had an orientation meeting in May. We met in August and September to review and study past budgets of the town.

Our focus points continue to be: Transparency, Wants vs. Needs, CIP (capital improvement plan) and COLA.

We continued to look at making line items consistent within departments (redistribution of funds not additional funds). Example: Adding "snow removal" line item pulling from the "Building and Grounds" line item. Consistency = Transparency.

We continued our work on the Capital Reserves. We are looking at them as living, breathing documents. They must be reviewed perpetually, and the schedules must be updated regularly.

Next year (for the 2021 Budget) the Budget Committee will complete an in-depth wage study in the form of "parity."

As always, we would like to thank all of the town's managers for doing a great job of preparing and attempting to adhere to their budgets, and we are thankful for their presentations and attention to detail.

Pete Thompson
Mark Peterson
Samantha Gordon
Suzanne Esposito
Gail Guertin – Vice Chair
Robert DeFelice – Chair
Robert Wright, Jr. – Ex Officio/Scribe

Report of the Highway Department and Road Agent

First, we at the town of Sutton Highway department would like to thank Steve Bagley for his 6 years as road agent and 12 additional years as truck driver/laborer/mechanic. We hope you are enjoying your retirement.

The one big project we did this year was to “fix” Newbury Road. We changed 13 culverts with the help of Chip Rowe. We also spent two weeks digging rocks and two weeks ditching the road to prepare for the paving. We put 1000 yards of gravel in the bad spots of the road to help the base. The cost was around \$300,000 to do the project. We were only able to put a base coat of pavement down, so we are hoping to top it in 2020 to be able to finish the project. The gravel roads were graded as needed. The roadsides were mowed.

The winters seem to be getting more and more rain so that means more sand to help with the ice. We do our best to keep up with it all, but mother nature keeps us on our toes. I would like to thank the fire department, the rescue and the police departments for all their help. I would also like to thank the ladies in the office, Elly and Lorri, they have helped me a lot with the new position. I would not be able to do all of this without the help of my crew. Eugene Cote, Chris Grant, Mike Bascom and James Dunn. Thank you, guys.

Respectfully submitted ,

Adam Hurst
Road Agent

Report of the Sutton Police Department 2019

It was another busy year for the Sutton Police Department. Your Police Department saw an increase in Calls for Service, Incidents, Arrests, Accidents and a large increase Citations in 2019.

In October, we hosted The Active Attack Integrated Response Course (AAIR). AAIR is a 16 hour course designed to improve the integration between law enforcement, fire, tele-communicator and emergency medical services (EMS) in active attack / shooter events, giving law enforcement, fire, and EMS the ability to integrate responses during an active attack / shooter event through the rescue task force concept. The Rescue Task Force is a trained group of firefighter and EMS paramedics partnered with law enforcement to effectively respond to the scene of an active threat, such as an active shooter or terrorist attack. They enter a scene together to provide immediate medical care, triage patients, and evacuate casualties.

Sergeant Valerie Crone continues as staff and part of the New Hampshire Police Cadet Training Academy. The Police Cadet Training Academy staff is made up of very select corps of volunteer police officers from many New Hampshire local, county and state agencies.

The Academy runs during the last full week of June and is held at both the New Hampshire Technical Institute and New Hampshire Police Standards and Training Academy. It is a residential program designed to help young persons between the ages of 14-20 to develop their skills and knowledge of Law Enforcement and to refine their like skills for the future. The Academy is a three-year program, consisting of three levels of cadets: Basic, Advance and Leadership.

The department purchased a new police cruiser, a 2019 Dodge Charger Pursuit AWD, replacing the 2012 Dodge Charger Pursuit. The department would like to thank the Citizens of the Town of Sutton for supporting the purchase of the new 2019 Dodge Charger. The Charger was purchased out of the Police Cruiser Capital Reserve Fund.

Remaining a priority of the Sutton Police Department, we still continue to improve our relationship with the Kearsarge Regional School District by stopping in at our schools on a regular basis on a positive proactive approach. Whether it's doing presentations for the staff and students or just simply "hanging-out" having lunch or playing with the children at recess, we are committed to ensuring that all staff and students receive an education in a safe environment free from threats, harassment, violence, and drugs.

I would like to thank the Officers and the Administrative Assistant of this department for their hard work. The Town should be proud to have such professional officers working for this department. I would also like to thank all the other area Police Departments, New Hampshire State Police, Sutton Fire and Rescue Departments, and Sutton Highway Department for the assistance they provide to this department.

As always, I would like to take this opportunity to thank you, the residents of Sutton, for your support. Remember to call us if you see anything you consider dangerous or suspicious. The success of any Police Department relies greatly on the eyes and ears of the public. We are here to serve you. Please don't hesitate to contact us and make us aware of your concerns.

I respectfully submit to the residents of the Town of Sutton the annual report and statement of duties performed by the Sutton Police Department for the calendar year January 1, 2019 through December 31, 2019.

Respectfully submitted,

Jonathan Korbet
Chief of Police

Call Type		Call Type	
Alarms	39	Missing Person	5
911 Hang Up	12	Motor Vehicle Stops	491
Abandoned Vehicles	7	Motor Vehicle Complaint	30
Traffic Accident	47	Motor Vehicle Unlock	5
Animal Complaints	58	Neglect	4
Arrest	9	Noise Disturbance	4
Assist Ambulance	82	OHRV Complaint	5
Assist Citizens	113	Open Door/Window	5
Assist Fire	29	Paperwork Service/Relay	53
Assist Motorist	41	Parking Violation	6
Assist Police	51	Pistol Permits	18
Assist-Social Service Agencies	9	Possession of Alcohol by a Minor..	17
Assault	16	Police Information	4
Be on look out	17	Property Lost/Found/Returned	20
Building Checks	176	Protective Order Violation	9
Bullying	0	Public Relations-Talk/Lecture	8

Burglary	5	Report Request	40
Case Follow up	45	Road Hazard/Obstruction	41
Civil Issue/Stand by	38	Sex Offender Registration	12
Community Policing	4	Shots Fired	8
Criminal Mischief	16	Stalking	1
Criminal Threatening	16	Suicide/Attempt	1
Criminal Trespass	8	Suspicious Person/Vehicle/Incident..	76
D.A.R.E	10	Theft	21
Directed Patrol	535	Tobacco Violation	17
Dogs, loose, bite, barking	47	Traffic Control	13
Domestic Dispute	20	Unassisted Death	3
Drugs/Possession	2	Unwanted Subject	1
Driving While Intoxicated	2	Vacant Property Checks	624
Fingerprinting	4	VIN Inspection	31
Fraud	8	Weapon Violation	1
Harassment	17	Welfare Check	12
Harassing Communication	11		
Involuntary Emergency Admission..	2		
Illegal Burn	0		
Internet Crime other than ICAC	0		
Interview	4		
Juvenile Complaints	3		
Littering-Illegal Dumping	5		
Log Note	4		
Mental Person	4		

Report of the Solid Waste Transfer Station and Recycling Facility

The following is a comparative summary of volumes over the past four years. Expenses and revenue for 2019 for the facility are also shown.

2016 Ton-nage	2017 Ton-nage	2018	2019 Tonnage		Expense	Revenue
3.98	4.28	6.040	5.51	*Aluminum Cans	\$1,450	\$3,064.80
7.03	4.89	9.300	7.16	*Steel Cans		226.88
34.3	32.25	32.160	26.17	Plastic	3,109	
105.75	143.37	104.050	58.56	Paper/Cardboard		
60.27	56.25	67.500	66.35	Glass	2,375	
121.5	121.4	147.760	57.8	Septage Gallons	711.84	4,590.00
4.28	8.97	2.840	5.82	Tires	0	
313.28	290.54	342.95	336.17	Municipal Solid Waste	23,852	
170.8	151.11	170.800	128.59	Demolition Debris	15,266	

*Aluminum/Steel combined expense

Recycling uses less energy than making products from scratch. Using less energy reduces emissions, and therefore, fewer greenhouse gases are emitted into the atmosphere. **Please remember that although the marketplace isn't as lucrative as it once was, your continued recycling efforts have a positive impact on the environment.** Thanks to all of you for recycling, reusing, and repurposing!!!

The hours for the Transfer Station are Tuesday and Thursday from 9:00 a.m. until 5:00 p.m. and Saturday from 8:00 a.m. until 4:00 p.m. Our phone number is 927-4475.

Respectfully submitted,

Diego Solimine
Solid Waste Facility Supervisor

Report of the Zoning Board of Adjustment – 2019

The Zoning Board of Adjustment (ZBA) conducts meetings on the 3rd Wednesday of the month upon receipt of an application requesting a Special Exception, a Variance to the Sutton Zoning Ordinance, an Appeal from an Administrative Decision, or an Equitable Waiver of Dimensional Requirements. Applications are due 45 days prior to the desired hearing date, or approximately the 1st of the preceding month. The Zoning Ordinance and application forms are available on the Town website or at the Town Hall.

In addition to hearing cases, the ZBA must also perform various administrative functions regarding the application process and procedures, review proposed zoning changes, and from time to time, review and amend its Rules of Procedure, as required to keep pace with New Hampshire statutory changes. The current version of our Rules of Procedure was presented at a public Hearing in 2019 and approved by the Board.

We would encourage anyone interested in joining the ZBA to contact either the ZBA Chair or the Selectmen's Office.

During 2019, the ZBA held public hearings on the following appeals:

- | | |
|----------------------------|--|
| 01/16/19
Case # 2019-01 | Alan Byam and Carol Belliveau
260 NH Route 114
Map/Lot# 02-663-478, Residential District
Variance from wetland setback and setback from
Blaisdell Lake to allow
for the construction of a new residential structure.
APPROVED |
| 02/20/19
Case # 2019-02 | Gary Hampson and Amy Fortune (Owners –
Walter & Doris Partridge)
454 North Road
Map/Lot# 05-526-367-A, Rural-Agricultural District
Special Exception to permit an automotive
repair shop at the property.
APPROVED |
| 2/27/19
Case # 2018-03 | Vertex Tower Assets, LLC and New Cingular Wireless PCS, LLC d/b/a
AT&T Mobility
Wrights Hill Road
Map/Lot# 02-865-520 (property owned by
N. Karl Brooks), Rural-
Agricultural District |

Three Variances and One Special Exception to construct a personal wireless services facility (PWSF), consisting of a 190' tall self-support/lattice style tower with attached telecommunication antennas and electronic equipment, inside a 60' x 60' fenced compound. Requests involve height, structure type and dimensional requirements.

APPROVED WITH CONDITIONS

4/17/19
Case# 2019-03

Sara Wilmot and Zach Lamott
219 NH Route 114
Map/Lot# 02-716-473, Residential District
Variance to allow less than the required setbacks from centerline of NH Route 114 and abutters to construct various additions and modifications to the existing structure.

APPROVED WITH CONDITIONS

7/17/19
Case# 2019-04

Heidi Thoma and David Gardner
1487 NH Route 114
Map/Lot# 07-933-325, Residential District
Variance to allow a woodshed with less than the required setback from NH Route 114 and the abutter to the North.

APPROVED

8/21/19
Case# 2019-05

Doug Dean for Trinity Bible Church
539 NH Route 114
Map/Lot# 04-306-120, Residential District
Variance to allow an addition to an existing structure with less than the required setback from a wetland.

APPROVED

During the fall, the Board reviewed revisions to the nonconforming use section of the Zoning and Building Ordinance and forwarded those proposed changes to the Planning Board for further review and inclusion on the 2020 Sutton Town Warrant for ballot vote.

Board Members:

Derek Lick, Chair
Betsy Forsham, Vice-chair
Samantha Gordon
Kathryn Schneider
Mark Beauchemin

Zachary Brock, Alternate
Joe Eisenberg, Alternate

Respectfully submitted,

Derek Lick
Chair

Report of the Planning Board – 2019

In January the Planning Board received from the Select Board a recommended revision to the new Steep Slope Ordinance that, under certain conditions, existing lots of record were exempted from the new rules. With minor adjustments this revision was approved by the Planning Board, went to Public Hearing later the same month and was approved by the Town in March.

In April the election of officers seated Roger Wells as Chair and Debbie Lang as Vice Chair. Revisions to the Subdivision Submission Checklist were approved. And discrepancies between two sets of Driveway Regulations were discussed and revisions were later adopted by the Board. At the same meeting, the Rules of Procedures for the Board were discussed with the intention to clarify and amend some outdated components.

In May a contract for 3rd part Engineering Services to assist the Board when reviewing applications was conceptually approved. Similarly a contract with CAI for digital map improvements and updates was discussed and conceptually approved. Discussion about updating the 2005 Master Plan was initiated.

In June the revisions to correct discrepancies between the two drive regulations were approved by the Board. The updated Rules of Procedures were also approved for a public hearing. Further discussion on the Master Plan update was held and materials provided to each Board member for review.

In September the critical issues to be addressed in the Master Plan update were discussed and a winnowed down list was created representing the overall consensus of the Board.

In October the results of a meeting with the Central Regional Planning Commission (CNHRPC) to aid the Board in preparing the Master Plan update was presented. The Conservation Commission shared with the Board their draft Strategic Conservation Plan. The Master Plan process was further discussed. It was agreed that representatives of the Board would reach out to relevant departments, groups, committees and other interested parties in the Town. They would offer to make a brief presentation on the Master Plan Update and solicit each group's major goals and concerns.

In November the preliminary results of the Master Plan Outreach program was presented. The proposal for services from the CNHRPC was approved and a contract was requested.

Respectfully Submitted,
Roger Wells, Chair, Debbie Lang, Vice Chair
William I. Curless, Ex-Officio
David Angeli, Jim Lowe, Julie McCarthy, Glenn Pogust, Planning Board Members
David Hill, Alternate
Peter Stanley, Planning and Zoning Administrator

Report Of The Building Inspector/ Code Enforcement Officer

Fifty-nine building permits were approved this past year. The majority of these permits were for renovations. Six permits were for new homes.

Additions 6
Barn/garage 9
Cell Tower 1
Demolition 1
Furnace Replacement 2
Generator 2
New Homes 6
Renovation 13
Roof 1
Shed 7
Solar 6
Miscellaneous/Other 5

As always, I would like to offer a warm welcome to the new residents of Sutton who filed for building permits this year. Anyone needing a building permit may pick one up at the Selectmen's Office on Monday, Wednesday or Friday, from 8:00 a.m. – 4:30 p.m. or visit the Town's website at www.sutton-nh.gov and download an application from the Building Inspector page. Any construction over \$1,000 requires a permit. Any change in siding requires a permit (i.e., clapboards to vinyl siding). Changing asphalt shingles to metal roofing requires a permit. Any addition to the footprint of your structure requires a permit. Installation of solar panels requires a permit. When in doubt, ask.

If you live by a lake, river, or tidal water, it is important for you to learn more about the NH Shoreland Quality Protection Act, which requires a DES state permit for most construction, excavation or filling within the protected shoreland. Visit the following website: <http://des.nh.gov/organization/divisions/water/wetlands/cspa/index.htm>.

In order to ensure a timely review of your application by the Building Inspector, Wetlands/Shoreland Scientist and Selectmen, please return your completed application to the Selectmen's Office by noon on Wednesday. Every effort will be made to process your building permit at the next Selectmen's Meeting. Finally, if you need questions answered or an inspection conducted, I can be reached at 927-4321 or email binspector@sutton-nh.org.

Thanks to both townspeople and their builders for your continued cooperation.

Matthew Grimes
Building Inspector/ Code Enforcement Officer

Sutton Volunteer Fire Department

2019 Found the Sutton Volunteer Fire Department busy building a new rescue truck, upgrading SCBA air packs, planning for future needs, and responding to emergencies of all kinds.

The former rescue truck has reached its useful life expectancy and was approved for replacement by the town in March 2019. To save money, the department decided to re-use the body from the old truck which was constructed from fiberglass and was in great condition. A new crew cab and chassis were purchased to install the body onto. Some reorganization of tools and equipment was undertaken to better utilize the space and the truck was put into service in October.

Towards the end of 2019 it was determined that the self-contained breathing apparatus (SCBA) packs needed to be upgraded due to approaching expiration dates of the bottles. We were fortunate to find a package deal of used bottles and air packs that are smaller and lighter than the current ones in use and have several more years of life available. This expenditure was unexpected but fortunately the department had budget funds it was able to reallocate towards the purchase.

This year the department will be attempting to establish a capital reserve fund to purchase new packs and other large fire/rescue related tools. In the time we have before the new packs expire, the department will attempt to apply for grants and other funding to offset the purchase price of the new SCBA's.

Planning has begun for the replacement of the current tanker. This truck was slated for replacement in 2015 but the needs for a new engine outweighed the needs for the tanker. A committee has been formed to research various options and determine pricing for the replacement. The current truck is a 1993 and does not have a permanently mounted pump. Certain surrounding towns require this pump to be able to tender the water directly into engines rather than dumping into a portable tank. This dual purpose truck would serve as a back-up engine and be a versatile tool for the town.

The department would like to recognize Robert (Bud) Nelson for his many years of service to the town as the Forest Fire Warden. Bud will be retiring in 2019 marking 15 years of service to the town. We thank him for his leadership and assistance over the many years. The department would also like to thank John McBroom for his 5 years of service as a lieutenant on the department. John was responsible for organizing trainings and the leadership of crews at incidents. Fortunately John will remain a firefighter for the department and continue to assist the residents of Sutton.

All of the members of the department are completely volunteer and continue to give their time to trainings, meetings and responding to incidents as the need arises.

If anyone is interested in becoming a member of the department, please feel free to come to a fire meeting or contact a current member for more information. Fire meetings are held at the fire station the first Tuesday of every month at 7 pm. There are many jobs in the department that need to be done, whether helping fill out incident reports, or training to be a full interior firefighter, and many duties in between. There is something that anyone can do.

The department responded to 150 calls this year. There were two structure fires in town last year. Thankfully the quick actions by the homeowners and bystanders of calling 911 kept the damage to a minimum. The department responded to a large number of mutual aid calls in surrounding towns for structure and forest fires. The fire department continues to be very busy with motor vehicle accidents on Interstate 89 during all road conditions, and answering all other incoming calls for assistance.

This is a breakdown of the calls for 2019.

2 Structure Fires

4 Vehicle or Mobile Equipment Fires

10 Furnace/Oven Malfunctions

15 Alarm Activations

42 Motor Vehicle Accidents on I89

27 Motor Vehicle Accidents (on other town roads)

18 Mutual Aid Responses

17 Tree/Wires Down

5 Medical Assist

10 Odor/Smoke Investigations

Respectfully Submitted,

Chief Cory Cochran

Deputy Chief Aaron Flewelling

Captain Brendan Rowe

1st Lieut John McBroom

2nd Lieut George Caswell

Members: Bud Nelson, Kevin Rowe Garrett Evans, Matt Grimes, Chip Rowe, Chris Rowe, Pete Thompson. Harold Rowe, Andy Palmer, Kirk Chadwick, Keith Badgley, Ken Day, Shreve Soule, Steve Enroth, Darrel Palmer, Wendy Grimes, Peter Boucher, Nick Rowe, Robert Defelice, Sam Dube, Ken Sutton, Nate Thompson, Taylor Cochran, Tanner Boucher, John Chilpyian, Hilary Grimes, Adam Hurst, Bruce Putnam, Tristan Rowe, Caleb Cochran, Ben Prime, Cody Rowe, Phil Biron, Ben Shwarz, Cole Dube, Natalie Soule, Liz Soule.

Sutton Volunteer Fire Department Ladies Auxiliary

The primary function of the Sutton Volunteer Fire Department Ladies Auxiliary is to be available to assist our volunteer firefighters with necessary refreshments when they respond to a structure fire or any other serious emergency that may occur in Sutton. We also help to maintain the fire station, supply scholarships to High School graduates who are fire fighters or cadets, host events and fundraise to bring the community and fire personnel together. Thank you to all who have supported our endeavors. If you are interested in joining the Sutton Volunteer Fire Department Ladies Auxiliary, please feel free to contact Becca Rowe at 398-9716. We meet as needed. All are welcome!

Respectfully submitted,

Becca Rowe
President

Members:
Becca Rowe
Laurie Cuccinello
Diane Sullivan
Kathy Smith
Marne Thompson
Jessica Caswell
Samantha Rowe
Linda Ford
Lois Palmer
Kaitlyn Covell
Martha Thompson
Melina Cochran
Shelly Boucher
Sue Badgley
Annie Gagnon
Sheila Wilcox
Sue Sutton

Sutton Forest Fire Warden Report

Call (603) 927-2727 to request a Fire Permit

The state's fire permit website continues to prove itself as a convenient option for residents to obtain a permit in short notice. Nhfirepermit.com has been in operation for several years. In 2019 we decided to allow residents to obtain a Category 3 brush burning permit through this service on days that were a Class 1 or 2 fire danger. The Warden and Deputy Wardens are notified via email when a resident purchases an online permit.

Category 1 & 2 fire permits can be obtained on a daily or up to a seasonal basis.

Category 2 & 3 permits are only valid after 5 PM unless it is actually raining. Category 3 permits are only valid up to 3 days.

Only clean, combustible material up to 5" (inches) diameter may be burned. NO PLYWOOD, FIBER BOARD OR PAINTED/TREATED MATERIAL SHALL BE BURNED AT ANY TIME OF THE YEAR.

No permit is required when the ground is covered with snow. Please call the permit phone and leave your name, number, and address if you are going to burn when there is snow cover, so that we don't get called out unnecessarily.

State open burning laws and rules can be found at nhdf.org – forest protection bureau. These rules should be reviewed by anyone attempting to obtain a permit.

In 2019 we instituted checking the permit phone Mondays, Wednesdays, Fridays and Saturdays. This was done in an effort to relieve some of the time commitments that the volunteers who complete the permits face. The online service is always available 24/7 for a \$3 fee.

After 15 years as a Deputy Warden and Warden in Sutton, I am turning over the Warden position to Aaron Flewelling. Aaron has been duly appointed and as of 1/1/2020 is the Sutton Forest Fire Warden.

Respectfully Submitted,

Bud Nelson

Deputy Fire Wardens:

Cory Cochran

Aaron Flewelling

Kevin Rowe

Bob DeFelice

Garrett Evans

Matt Grimes

Andy Palmer

Brendan Rowe

George Caswell

Nate Thompson

Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

The Forest Protection Bureau and local fire departments were very busy this year celebrating Smokey Bear's 75th year preventing wildfires. Many events were held at local libraries, in fact, this program was so successful we will be offering it again in 2020. We were fortunate enough to partner with the Northeast Forest Fire Protection Compact and bring the Smokey Hot Air Balloon to Franconia Notch in August. The weather was fantastic and hundreds of people got the chance to ride in the balloon! Smokey's message has always been about personal responsibility – remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done.



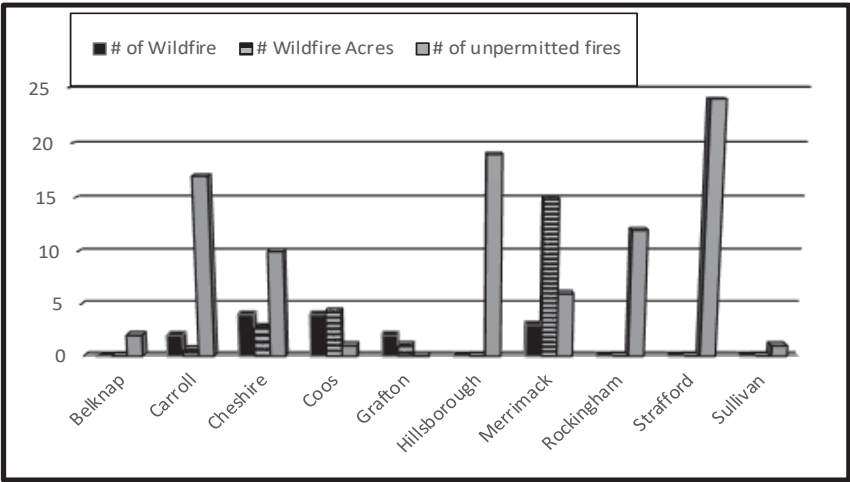
"Remember, Only You Can Prevent Wildfires!"

As we prepare for the 2020 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.

NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/.

2019 WILDLAND FIRE STATISTICS

(All fires reported as of December 2019)



* Unpermitted fires which escape control are considered Wildfires.

Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2019	15	23.5	92
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180

CAUSES OF FIRES REPORTED								
(These numbers do not include the WMNF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
4	3	1	0	1	1	1	1	3

Sutton Rescue Squad Annual Report

During the 2019 calendar year, Sutton Rescue Squad responded to over 175 patient contacts. We track patient contacts versus calls because one call can result in multiple patients requiring assessment and treatment. The majority of these calls were for motor vehicle accidents on I-89. Sutton Rescue responds with Sutton Fire and Police to all motor vehicle accidents, building fires, and chimney fires. We saw several incidents of misuse of medication/overdoses and, due to our aging population, assisted with several individuals who had fallen and needed assistance getting up. Our group continues to provide EMS coverage at Muster Field Farm for Ice Day in January and Farm Days in August. We also provide mutual aid support with Sutton Fire to Wilmot Fire & Rescue when there is an injury on Mt. Kearsarge requiring a carry-out to Winslow State Park.

With the close of 2019, several long-term projects were completed. We completed Active Shooter Response training with Sutton Fire, Sutton Police, and many other outside agencies. This training was required to fulfill requirements for the grant that Sutton Rescue received to purchase safety equipment for use during active shooter/threat situations. The final piece to this training was a full-day practical exercise at Kearsarge Regional High School. This training was geared towards police and EMS working together in what could be an active threat situation.

Late fall found several of us at the town hall completing the Town of Sutton Hazard Mitigation Plan. This plan was then submitted for federal review and acceptance. Now we are gearing up to work on the Emergency Operations Plan.

Delivery of the new rescue truck happened in late fall. This 4x4 truck allows for 5-6 members to respond to incidents without using personal vehicles. This is especially crucial with the number of calls we respond to on I-89.

Added to this are monthly trainings and meetings. Trainings included EMS in the Warm Zone, psychological emergencies, special populations, cardiac/stroke events, trauma, and birth and delivery to name a few. Responders are required to log at least 48 hours of continuing education every 2 years in order to maintain certification.

Expenditures for Sutton Rescue are kept to a minimum as our only needs are to pay for trainings and supplies. Last year we requested monies be set aside in a capital reserve for a new cardiac monitor and defibrillator. Unfortunately, the one that was given to us by New

London Hospital several years ago was placed out of service permanently due to irreparable issues. We are eagerly awaiting the arrival of the replacement.

Our major concern is finding new members and retaining the members we have. This year we said goodbye to 3 responders. One member, Dave Biron, moved out of town and Brendan Rowe and Shreve Soule chose to stick to fire fighting. While we miss having them on the squad we know they are there for us when we need them. The Squad would like to extend a huge thank you to all for all that they have and continue to give to the Town of Sutton as first responder volunteers. This leaves us with 9 members on the Squad, many of whom work full-time jobs and are not around during the day to respond. We continue to discuss ideas of how to increase our numbers. If you are interested in learning more about the Rescue Squad or joining, please reach out to one of our members.

We would like to take a moment to thank important groups within the Town of Sutton, from the Fire Department, Police Department, Highway Department, Town Offices, and last but not least the inhabitants of this great town. You are the reason we choose to be First Responders.

Sincerely,

Wendy Grimes, Chief

Phil Biron, FF-EMT	Ken Day, FF-AEMT	Bette Fredrickson, EMT
Hilary Grimes FFI-AEMT	Matt Grimes, FFI-EMT	Wendy Grimes, FF-EMT
Katie O'Neil, EMT	Andy Palmer, FFI-EMR	Kevin Rowe, FFII-EMR
Brenda Spencer, EMT		

Office of Emergency Management – 2019

The Office of Emergency Management for the Town of Sutton continues to work to keep our Emergency Operations Plan current. This year several town departments and volunteers worked for several months to update the town's Hazard Mitigation Plan. It's a plan that identifies potential hazards within the town and allows us to possibly obtain grant funding to remedy these hazards.

Our next order of business is to update the town's Emergency Operations Plan which needs to be updated every five years. Hopefully we will get a good turnout of volunteers to help with this as well.

This office works closely with Sutton Fire, Rescue, Police and the Office of the Selectmen to coordinate efforts in a streamlined fashion. I would like to express my thanks for their on-going support.

Respectfully submitted,

Matt Grimes

Sutton Conservation Commission 2019 Annual Report

A Tribute to a Past Leader

We mourn the untimely passing of Dan Sundquist who served on the Sutton Conservation Commission and was its chair during 2018. Dan had also served on many other Town committees and boards, and his expertise, knowledge and hard work for the Conservation Commission and Town were exceptional. Among his many contributions to the Commission was the updating of Sutton's 'Strategic Conservation Plan'. This guiding document is vitally important in helping our commission and other Town planning committees to choose and combine conservation goals with the Town's overall 'Master Plan'. His absence from our community will be deeply felt.



Dan Sundquist

Sutton's Nature Trails

Sutton is filled with many beautiful natural trails and parks that our Commission has been working hard to make known and accessible to *you*, our town's people. They possess excellent places to walk, jog, explore, cross-country and back-country ski, snow mobile, 'warm' water and ice fish, hunt game, boat, and simply appreciate the beauty of our natural environment. Among these in North Sutton are the King Hill and Bean Quarry Reservation, Lefferts/Enroth Natural Area, the Black Mountain Reserve (Society for the Preservation of New Hampshire Forests—SPNHF land) along North Road, and the Sutton conservation land by Stevens Brook. In South Sutton, such areas include the Webb/

Crowell Reservation, Gile Pond Preserve (state-owned) and Russell Pond Preserve.

Once again we partnered with the Kearsarge Regional High School (KRHS) and Sutton Central School to assist in helping our town citizens enjoy our public lands. KRHS students of Jesse Fenn's shop class built 3 sturdy kiosks to be placed at Maple Leaf, Webb/Crowell, and Lefferts trail heads, which will contain up-to-date trail maps of those areas. His students also made carved arrow trail markers to help guide hikers along these trails. For the 2019-20 school year, science-physics teacher, Erik Anderson, developed a course around building a bridge over a gully on the Lyon Brook trail as part of the high school's Extended Learning Opportunity program. Emily Anderson's GIS Mapping class is working on scaled GPS-based contour maps of our town's hiking trails to be placed on the new trail kiosks and posted on the Town website.

Members of the Sutton Central Elementary School 2nd Grade joined Heidi Thoma in exploration and study of vernal pools at the King Hill Reservation.

We were excited to have the regional Eagle Scout troop team up with us also. Matthew Churchwell of the New London Eagle Scouts proposed for his service project the construction of a boardwalk to help pedestrians navigate the boulders and uneven footing at our Webb/Crowell Lane River bridge. He reported in December that his troop has almost completed fundraising for the project and concrete footings are in place. He will build the boardwalk in the late spring of 2020.

To protect the town-owned Bean Quarry Lot adjacent to Kings Hill Road from erosion and wildlife habitat loss caused by ATVs and 4WD vehicles, SCC contracted with Travis Perkins to install a steel gate for the Bean Quarry entrance.

About 25 members of the Council On Aging's Outdoor Recreation For Seniors (ORFS) group hiked the trails in the King Hill Reservation last fall, led by SCC co-chair Henry Howell. All age groups are encouraged to take advantage of these trails, which are well marked and have varying terrains for differing hiking/walking capabilities.



Members of ORFS hiking at King Hill Reservation

At the Town Meeting in March, residents approved a conservation easement connecting the Town's Webb/Crowell Forest to an 8-acre parcel of land and two adjacent lots, the so-called "Sprout Lot" and a tax lot of wetlands. The Ausbon Sargent Land Preservation Trust (ASLPT) has covered the costs of the easement and its stewardship costs. The Webb/Crowell Forest is a beautiful piece of land running along the Lane River. It has a blazed loop trail with views of the river and of the South Sutton wetlands, and a pedestrian bridge made from a 30-inch wide I-beam to span the Lane River.



South Sutton Village from across the wetlands, as seen from the Webb/Crowell Trail

Improving Our Natural Resources

The NH Department of Transportation (DOT) contacted the Town in June to advise that it is planning to do work on I-89 in Sutton in a few years and asked 11 questions about our natural resources and environmental concerns. The SCC responded to the questions and put together a list of 10 mitigation projects that DOT might be interested in performing if wetlands mitigation is necessary as a result of the road work. The SCC will provide more details on these potential projects in the coming year and consider submitting them to the Department of Environmental Services (DES) as part of the Aquatic Resources Mitigation (ARM) program.

Members Debbie Lang, Amy Highstrom, and Bonnie Hill, along with resident Donna Catanzaro, met at Smiley Grove on July 15th and pulled

water celery out of the stream. They filled 10 trash bags with water celery in an attempt to keep it from replacing native plants. Anyone interested in learning more about stopping the spread of water celery should contact Walt Henderson at DES or one of the above members of the SCC.

Workshops and Public Education

In February of 2019, the SCC and Kezar Lake Protective Association (KLPA) co-sponsored Chris Schadler's presentation - *The Real Eastern Coyote*. The presentation was very interesting and well-attended.

On July 18, 2019, the SCC sponsored member Amy Highstrom's very informative talk on butterflies and the best ways to attract various species. Amy has also established the Sutton Butterfly Society, sponsored by the SCC, which is now meeting at the Sutton Library on the first Monday of each month at 6:30 p.m. All are welcome to attend!
Improving Our Lake Access Sites

The SCC has been working with the Kezar Lake Natural Area (KLNA), Kezar Lake Protective Association (KLPA) and North Sutton Improvement Society (NSIS) on issues involving the Horse Beach area at Kezar Lake. This is a very popular area in the summer and the lack of adequate parking has caused some to park on the street, creating dangerous situations. We are currently endeavoring to make the parking area safer and more attractive by removing old railroad ties, a tree growing in the right-of-way, smoothing the parking lot surface, and installing granite edging and new shrubbery. A maintenance agreement that would involve bringing in gravel and grading the lot has been negotiated and will be voted on at the Town Meeting. We want to facilitate the safe use of our resources and believe that this proposed maintenance agreement is of high importance to this area. We hope you will support it at Town Meeting!

In 2019, the SCC also –

- Assisted property owner Rob O'Neil with the expenses of placing part of his land into a conservation easement.
- Submitted comments to the NH DES on major proposed changes to the wetlands regulations, as well as comments to the Legislature on House Bill 682-FN regarding wetlands application and permit fees.
- Took part in the Warner River Local Advisory Committee's survey, which will help with the development of the Warner River Corridor Management Plan.
- Reviewed intents to cut involving wetland crossings as well as NH DES wetland applications.
- Attended various workshops and lectures of educational and practical value to our work.

- Responded to inquiries from citizens relating to conservation easements, permitted land uses, trails, etc.
- Cleared, flagged and put up signs on several trails within King Hill Reservation with the help of many Suttonites. Maintenance was performed on Lyon Brook, Felch, and Hominy Pot trails to help keep your feet (relatively) dry. Let us know if you'd like to join our trail-work-email list for 2020. Everyone is welcome!

Finally, we wish to acknowledge various changes within the SCC. Henry Howell and Wally Baker were elected co-chairs of the SCC in January, taking the place of Dan Sundquist. Jane Williamson resigned in April, and we wish to thank Jane for her time and service to the SCC. We welcomed Amy Highstrom, who had become an alternate in February, as a member in full standing, taking Jane's position.

Respectfully submitted,

Henry Howell and Walter Baker, Jr.. Co-Chairs

Chuck Bolduc, Amy Highstrom, Barbara Hoffman, Don Davis,
Debbie Lang, Members

Bonnie Hill, Alternate Member and Recording Secretary

Annual Report Of The Sutton Historical Society For 2019

Major objectives were met this year, primarily due to the efforts of Jack Noon, Don Davis and Rob O'Neil. In addition, there were a number of changes in the board and officer make up.

Because of the efforts of the aforesaid, Jack Noon, the interior of Old Store Museum, has been completely redone as a museum with 19th century tools and memorabilia, including written explanations of their purpose and use. Did you know that horses actually had and used snowshoes in order to get through the snow and ice? Jack catalogued and researched not only the Museum items, but he also catalogued many of the town of Sutton documents and reports and they are now housed in the upstairs room in the Cressey House on Rt. 114 next to the South Sutton Post Office.

Another individual deserving of accolades is Don Davis; it was Don who researched, completed and filed all the papers necessary to receive a matching grant from LCHIP in the amount of \$52,000. This money and money raised by the Society will be used to repair both the foundation and steeple of the South Sutton Meetinghouse. This is a building that is on the record as a National Historical building, and while it is owned by the Society, it is a Sutton treasure. This award was made on December 7, 2019 at the office of the governor with Governor Sununu in attendance. Don was accompanied by seven society members in support and a picture of the meeting house was aired that same day on WMUR. Such grants are rare, and even more so when 100% of the request is granted. The Society will be requesting contributions to match this grant from all interested in preserving this historical site.

Another member deserving of praise is our treasurer, Rob O'Neil. As a 501(c)3 organization owning property, the Society is obligated to file the long form. To do this correctly, and there is no other option, meticulous records must be prepared and retained to assure the continued non-profit status. The reason, of course, is accuracy, accountability and transparency; the money received by the Society is money held in trust by the donors and is to be used solely for the stated purposes of the Society.

The Society will continue its activities as it relates to scholarships, and the Christmas Cookie Walk and will invigorate its efforts in working with the Sutton community and schools to encourage understanding and appreciation of our rich historical heritage.

The Society meets on the 3rd Wednesday of each month at 4:00 PM.

Robert W Wright Jr., President
Judy Lowe, Vice President
Dorothy Jeffrey, Clerk
Rob O'Neil, Treasurer
Sue Esposito, Trustee
Andy Jeffrey, Trustee
Don Davis, Trustee (Ex-Officio)
Jenny Menning, Trustee
Peggy Ford, Trustee
Bob Preston, Trustee

Report of the Health Officer

For those of you that require our services or are interested in our duties and responsibilities, I submit the following brief summary:

- To enforce the NH public health rules and regulations;
- To serve as a liaison between state officials and the local community on issues concerning public health;
- To inspect foster homes, day care facilities, and septic systems;
- To investigate health-related nuisance complaints such as garbage;
- To inspect food establishments;
- To deal with any food borne and communicable disease outbreaks or any issue that would impact the public health of the citizens of Sutton.

For those of you who have dumpsters, please have them emptied regularly, otherwise they create a nuisance (health hazard). If we have to go to court, that costs everybody, so please comply with the town's Public Health Regulations.

To facilitate a referral to the Health Officer, please contact the Selectmen's Office at 927-2400.

Respectfully submitted,

David Burnham
Health Officer

Welfare Department Report for 2019

Requests for welfare assistance are scheduled by appoint. Call 927-2400 if you need assistance.

Please note that Welfare applications are available at the Pillsbury Memorial Hall, 93 Main Street, Sutton Mills and are also available on the Town of Sutton's website at the following link: <https://www.sutton-nh.org/town-department/welfare-office/>

We continue to receive generous donations from some very thoughtful town folks and a local business. We are so very thankful and appreciative of these monetary donations, as we can use them to purchase food and gasoline cards for those in need. We greatly appreciate these donations, as they help us more flexibly assist those in need who may not qualify for town assistance or have an immediate emergency need.

If you are in need, the following are some important resources for assistance:

- Trinity Bible Baptist Church, South Sutton Food Pantry: Thursdays 6-7 p.m.
- Kearsarge Lake Sunapee Community Food Pantry, First Baptist Church, Main Street, New London: Wednesdays 5:30- 7 p.m. and Saturdays 10:00 – 11:30 a.m.
- Kearsarge Region Ecumenical Ministries
- NHEasy - <https://nheasy.nh.gov/>
- Fuel/Electric Assistance and Weatherization Program, Meals on Wheels, Women Infants and Children (WIC), a food pantry and so much more: Merrimack County Community Action Program, Warner, NH: 603-456-2207
- 2-1-1 New Hampshire Community Resources: dial 2-1-1
- ServiceLink Aging and Disability Resource Center of Merrimack County: 603-228-6625

Respectfully submitted,

Alison D. Jones

Overseer of Public Welfare



The Sutton Free Library is proud to announce another successful year!

- **Use** - This year **3,586** patrons walked through the doors of the library for: playdates, story time, book discussions, summer reading programs, faxing, printing, scanning, tech support, homework help, meetings, building sessions, game sessions, and to check-out books, audiobooks, dvds, games, puzzles, maps, museum passes and more. The library was open for a total of 147 days, which means that an average of **24** patrons visited the library each day! Sutton Free Library also welcomed **29** new individual and family patrons bringing the current total of library cards to **542**.
- **Circulation** - There were **4,215** materials flowing through the library this year, as well as an additional **2,113** downloadable materials utilized through NHDB. It was another successful year for books, movies, audio books, museum passes, puzzles, magazines, games, ebooks & more. As always, Sutton Free Library provides many resource options and never any fines; come see what you can discover!
- **Volunteer Hours** - Last year, volunteers donated 204 hours of their time helping out in the library. This year **371** volunteer hours were donated. In addition, the **Friends of Sutton Free Library** clocked in **215** volunteer hours both in and outside of the library. A huge thank you goes out to all the incredible volunteers who gave freely of their **586** hours of time to help with ongoing programs, projects and daily library tasks. If you'd like to volunteer in 2020 please email, call or stop in.
- **Staff** - Library staff have been very busy this year. Elizabeth Geraghty has soared as Library Director and Kristin Snow's hard work and dedication promoted her to Assistant Librarian. We've recently hired a new Substitute Librarian, Marcia Stansfield, who comes with an extensive library background and is sure to be an incredible asset to the Sutton Free Library team!

- **Programs** - The library is pleased to announce a huge jump in patron attendance in all program offerings; with a total of **1,113** patrons participating throughout the year. Highlights included:
 - The nationwide summer reading program “A Universe of Stories”, during which we had visits from: Lake Sunapee Protective Association (who also came for visits in February and April), Squam Lake Science Center and the Traveling Planetarium from the McAuliffe-Shepard Discovery Center (which was enjoyed by 64 adult and youth patrons), the last two being 100% funded by the **Friends of Sutton Free Library**. Five new exciting programs have already been booked for the 2020 summer reading program!
 - Monthly Book Group sessions sparked engaging discussions on various fiction and non-fiction titles such as: Where the Crawdad’s Sing by Delia Owens, Wave by Sonali Deraniyagala, Pachinko by Min Jin Lee & Educated by Tara Westover.
 - A reception was held for three NH artists who shared their fine art exhibit inspired by the poetry of Robert Frost. “The Road Not Taken” was on display in the library the entire month of April.
 - Mah Jongg lessons and bi-monthly game nights provided by the **Friends of Sutton Free Library**.
 - Weekly story time with Mrs. Snow, especially the eleven weeks of “These are the People in your Neighborhood” which included visits from many town departments and other professionals in the area! Huge thank yous to: **the Sutton Police Department, Cindy Stillman, Pebbles, Diego Solimine, Barbara Burns, Chef Bryan Leary, Principal Downing, PA-C Jon Snow, the Sutton Rescue Squad and the Sutton Fire Department** for coming to read, share info about your jobs and bring hands-on fun, like sheep, emergency vehicles and voting stickers!
 - In-library passive programs provided much daily excitement for participants both young and young at heart! Favorites included: *Blind Date with a Book*, the *March Madness* book contest, several holiday *Scavenger Hunts* and the current *Sutton Community Collage Art Project* in the stairwell!
 - **Museum Passes** - Did you know that this year we acquired new passes to several area museums that are available for patrons to check out? The purchase of these year-long passes (summer 2019-summer 2020) was made possible by private donations as well as a Mascoma Bank grant secured by the **Friends of**

Sutton Free Library. In addition to the passes that were already available (The Fells, NH State Parks & the Currier Museum) we now also offer free passes to: Strawberry Banke, the Shelburne Museum, the Fairbanks Museum & Planetarium, the Isabella Stewart Gardner Museum, the Seacoast Science Center, and the Vermont Institute of Natural Sciences. Stop in to the library, email, or call during open hours for more information!

- **Hours of Operation** - The Library Director along with the Board of Trustees recently completed an analysis of patron usage during library open hours. In response to this study the following library hours took effect in November of 2019 in hopes to better serve the Sutton community.

**Winter Hours:
(Nov 1 - Mar 31)**

Mon: 9-12 & 3-6
Wed: 8-12 & 3-6
Sat: 9-2

**Summer Hours:
(Apr 1 - Oct 31)**

Mon: 10-12 & 3-7
Wed: 8-12 & 3-7
Sat: 10-2

- **Meeting Space** - We're pleased to note an increase in meeting room usage by local groups & committees! This year we welcomed: the Sutton Conservation Commission, the Sutton Historical Society, Muster Field Farm, Bradford Newbury Sutton Youth Sports, Sutton Central School classes, Kearsarge School District 5th Grade Leaderships meetings, and more. Need a space for your group or committee to meet? Call ahead to reserve your date and time.
- **Building & Grounds** - The Library Building Committee looks forward to making progress with the ongoing ADA entry project. Interior modifications, including an ADA compliant bathroom, will commence in 2020 with hopes for the ADA ramp to soon follow. Meanwhile, home delivery will continue to be an option for any locals who have difficulty making it in to the library as it stands. Please call or email to discuss your specific needs.
- **Looking Ahead** - The Sutton Free Library Board of Trustees would like to formally acknowledge and thank the Sutton Board of Selectmen, the Sutton Budget Committee and the Sutton taxpayers for their continued support of Sutton Free Library. Because of this generous support, the library has been able to successfully complete a **seven year** revitalization process. During this time, it was imperative to keep costs down and budgets flat in order to monitor patron library usage, books & media circulation and patron reference needs.

We are now excited to both witness and promote the continual increase in growth of Sutton Free Library with an average increase of **16%** each year for library usage and an average growth of **27%** each year for books and media circulation. This consistent growth and positive feedback from Sutton taxpayers has allowed for a reassessment of Sutton Free Library's needs. In response to this reassessment, we feel the statistics of the past seven years have proven the taxpayers' desire to not only maintain, but to continue improving Sutton Free Library's services. We have put forth our 2020 operating budget in order to begin to keep up with the demands created by this increase in usage.

In smaller towns such as our own, with no community center buildings, libraries act as the vibrant epicenter for strengthening communities and meeting social needs. Public libraries are no longer a place to simply access information; they're community centers where people come together to learn, share, and celebrate where they live, who they are, and what they want to become.

Once again, we thank you for your past support in the revitalization of Sutton Free Library as well as your future support of the library's continuing growth. We hope the Sutton taxpayers will join the current and past Directors, staff & Board of Trustees as well as the library's current patrons in celebrating and taking pride in our small town library. We thank you for your time, support, and consideration.

Lastly, we'd like to offer our continued thanks to the **Friends of Sutton Free Library** for their ever-present hard work and support by hosting book sales, bake sales, mah jongg lessons, and craft sessions to help offset the rising costs of library programs and books & media.

Respectfully Submitted,

Trustees: Nancy Brook Heckel, Jen Call, Yvonne Howard, Diane Lander, Diane O'Neil

Alternate Trustee: Betsy Anderson

Library Director: Elizabeth Geraghty

www.suttonfreelibrary.org

603.927.4927

suttonlibrarian@gmail.com

Story Time: Mondays @ 10:15am

Book Discussions: 3rd Wednesday of the month

Social Media: Visit the Sutton Free Library Facebook page for regular postings. Discover newly purchased and donated books, movies and audiobooks; receive reminders about story time and book discussions; learn about new library programs; read book reviews from Sutton Free Library patrons and more! **www.facebook.com/suttonfreelibrary**



CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

28 Commercial Street, Suite 3, Concord, NH 03301

phone: (603) 226-6020 fax: (603) 226-6023 web: www.cnhrpc.org

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Sutton is a member in good standing of the Commission. Emilio Cancio-Bello is the Town's representative to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2019, CNHRPC undertook the following activities:

- Provided Hazard Mitigation Plan update development assistance in four communities. In Sutton, CNHRPC staff completed the Sutton Hazard Mitigation Plan 2019 with the Hazard Mitigation Committee through funding from the NH Homeland Security and Emergency Management (NH HSEM) and the Federal Emergency Management Agency (FEMA). In addition, staff initiated the administration of the Town's Emergency Operations Plan 2020 update with Town Departments and the NH Homeland Security and Emergency Management and began work on the document update.
- Provided assistance to the Warner River Local Advisory Committee to prepare the Warner River Corridor Management Plan and conduct public outreach to inform the goals and strategies of the Plan through funding provided by the NH Department of Environmental Services. In 2019, staff provided assistance in the development, distribution and analysis of a survey and initiated the development of maps and other datasets that will provide information on existing conditions of the River's resources.

- Continued to implement the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). For more information on brownfields and the regional Brownfields Assessment Program please visit www.cnhrpc.org/cnhrpc-brownfields-program.
- Promoted CommuteSmart New Hampshire and the NH Rideshare ride-matching software. Staff provided coordination support to the CommuteSmart NH Program that works to support transportation demand management services and rideshare coordination across the state. Working closely with other Regional Planning Commissions and other transportation-oriented organizations, staff hosted two statewide commuter challenges, 11 Coordination Committee meetings, and provided outreach through newsletters, social media, and tabling events. Additional information on CommuteSmart New Hampshire can be found at www.commutesmartnh.org.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2019, CNHRPC held nine (9) TAC meetings. CNHRPC staff worked with the TAC to complete the preparation of the Regional Transportation Improvement Program (TIP) to ensure the region's needs were adequately addressed in the 2021-2030 State Ten Year Transportation Improvement Plan. Information related to the TIP update process can be found at www.cnhrpc.org/transportation-planning/transportation-improvement-program-tip.
- Completed over 200 traffic counts in the region as part of its annual Transportation Data Collection Program. In Sutton, CNHRPC conducted eleven (11) traffic counts along state and local roads.
- Coordinated the update of the Mid-State RCC Coordinated Transit & Human Services Transportation Plan which allows the Mid-State RCC to distribute federal funding for a variety of services including the Community Action Program's enhanced Volunteer Driver Program (VDP). CNHRPC provides technical support for the VDP that, in 2019, provided over 3,500 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. The goal of the planning effort was to reduce transportation costs for those in need while increasing coordination among existing transportation providers.
- Provided geographic information services (GIS) mapping assistance to local communities. Staff provided local mapping assistance and analysis as requested and maintained a GIS database for each municipality and the region.

For additional information, please contact the CNHRPC staff or visit us at www.cnhrpc.org. CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

KEARSARGE AREA COUNCIL ON AGING, INC.

2019 Annual Report for the Town of Sutton

Established in 1992, the Kearsarge Area Council on Aging (COA) has become an important social service organization dedicated to meeting the needs of our communities' seniors, and their families, friends, and neighbors. The mission of COA is to promote, develop, and reinforce programs that support and enhance the health, well-being, dignity, and independence of older people in the nine towns we serve in the greater Kearsarge area.

COA is a focal point for many area adults who depend on us to help support their independence, help them find their sense of purpose, and provide the opportunity for seniors to help seniors through our many volunteer opportunities.

2019 was another transformational year for COA, as we made major progress in completing our strategic plan. This was our third year of our current plan and we are nearing completion. April 2019, we relocated our staff to the upstairs of our building to optimize the space for programming and services. This was the most cost-effective way to enhance our space. We have begun addressing our HVAC needs. We painted our building and paved our driveway. Our goal is to meet the emerging needs of our seniors.

Perhaps the most critical service we provide is our transportation program. We provide safe transportation, door to door, as far north as Dartmouth-Hitchcock Medical Center and as far south as Concord Medical Center. We currently have 61 volunteer drivers and 143 transportation clients. Last year, we provided 753 rides, covering more than 27,000 miles, with our drivers logging 1,604 hours. We service seniors, without regard to race, gender, disability*, religion, or financial capacity to obtain needed services. (* in cases where riders require substantial assistance, such as wheelchair bound clients, where we cannot properly transport them, so we do our best to refer those riders to pay-for-service providers.)

COA's program numbers continued to be impressive in 2018(2019 data not yet available). We provided more than 60 exciting and vibrant programs, services, and activities for our more than 2,300 members, evidenced by more than 15,000 participation units. (Participation units are defined as the number of times a person engages with COA's programs, services, and/or activities.)

We continue to run the second largest free mobility lending program in the state. We are proud to be able to help our friends and neighbors with durable medical equipment.

We remain grateful for our town partners, volunteers, members, donors, business sponsors, and staff for their help and support which continues to lead to high levels of health and well-being for our senior neighbors.

Respectfully submitted,
Kelley F. Keith, BA, MS
Executive Director

2019 Report For Muster Field Farm Museum

Muster Field Farm Museum on Harvey Road in North Sutton continues to be a source of pride for residents of Sutton and the surrounding towns. The farmland provides fresh vegetables, fruits and flowers sold seasonally at our farm stand as well as hay and grassland pasture for livestock. The woodlands provide 50 to 60 cords of firewood sold locally for residents to use to heat their homes. The land also provides critical habitat for wildlife, and is used by hikers, skiers and snowmobile riders for recreation year round.

As in years past, our educators have hosted all of the students in grades 1-5 from the Sutton Elementary School at the farm, teaching them about the history of their town and the people that populated it years ago. This unique programming is made possible by funding from the Lyford Fund, and cooperation of the staff and administration of the school.

Our events draw crowds to our area of historic buildings a few times a year, our collection of agricultural tools inspires nostalgia for some, and curiosity for many more as they represent what appears to be a simpler time. The volunteers that support our events often span multiple generations of Sutton families. We appreciate their hard work in keeping our traditions alive.

We would be remiss if we did not recognize the retirement of long time employee and farm resident Imelda Mimnaugh during the late fall of 2019. Mel took great pride in her work year round; be it in the expansive flower gardens that she tended to during the warmer months or the massive piles of firewood that she carefully stacked during the winter. Known for working barefoot during the summer months, Mel was always gracious and kind with the customers who would frequent the farm stand, willingly heading out into the gardens to pick a handful of flowers or comply with a special request for a vegetable that may have run out in the stand that day. Additionally, Mel would tackle any task necessary at the farm, on the grounds or within the museum buildings to maintain or improve Muster Field Farm Museum.

Our long time Trustee Gary Richardson retired in 2019 as well. Serving as Robert S. Bristol's attorney and trusted advisor, Gary was instrumental in setting up and maintaining the trust and estate that would allow the farm museum to continue as it has. We rely on membership support, volunteer labor and the continued generosity of our Sutton neighbors in our quest to honor the legacy of Robert S. Bristol.

Community Action Program - Warner Area Center

2019 SUMMARY OF SERVICES PROVIDED TO SUTTON RESIDENTS

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
EMERGENCY FOOD PANTRIES			
provide up to five days of food for people facing temporary food crisis.			
Value \$5.00 per meal.	Meals – 240	Persons – 16	\$400.00
FUEL ASSISTANCE			
is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled.			
	Application – 30	Persons – 65	\$32,340.00
ELECTRIC ASSISTANCE			
program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 9% to 77% on electric bills for income eligible households.			
	Enrolled HH – 25		\$ 12,948.00
WEATHERIZATION			
improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor.			
	Households – 1	Persons – 2	\$ 3,016.00
NEIGHBOR HELPING NEIGHBOR			
provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.			
	Grants – 1		\$200.00
GRAND TOTAL			\$ 45,888.00

INFORMATION AND REFERRAL: CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

Respectfully submitted,
Beth Heyward
Community Services Director



Report of the Lake Sunapee Region VNA and Hospice 2019

Dear Friends:

On behalf of the staff and volunteers of Lake Sunapee Region VNA & Hospice (LSRVNA), thank you for the opportunity to provide home health, hospice, personal care and community health programs in Sutton. Our core mission to provide care in home and community settings and enable people to stay in their homes for as long as possible has not wavered even as health care continues to change and become more complex. In 2019 LSRVNA continued to provide comprehensive services, regardless of individual insurance coverage or ability to pay, in Sutton and in more than thirty other local towns. Because our population continues to age rapidly the demand for our vital care is only increasing. At the same time the available workforce is shrinking. This “perfect storm” requires us to dedicate significant resources to recruit and retain quality staff in order to meet the growing need in this highly competitive environment. Put simply, our most precious resource is our people - the dedicated caregivers who strive to improve lives 365 days a year. I am proud to report that, for the 12-month period ending September 30, 2019, LSRVNA served residents of Sutton in the following ways:

- Provided nursing, therapy and in-home supportive care to 74 residents;
- Provided free or reduced fee in-home nursing, therapy and social work visits to residents. Visits were also provided under various Medicaid programs (NH Medicaid reimburses at less than 60% of visit costs);
- Residents received visits through our hospice program and were able to live their life as they wished at home. Their families are provided 14 months of bereavement support and counseling after the death of their loved one, at no cost;
- Residents benefited from our Palliative Care program, overseen

by a physician and dedicated to specialized care that focuses on the navigation of chronic or serious illnesses with an emphasis on symptom management and personal goals;

- Residents utilized our foot care, flu and blood pressure clinics as well as bereavement and other support groups;
- Residents attended our *Good Day Respite* program, offering socialization for individuals with mild to moderate Alzheimer's and other forms of dementia or memory loss.
- Residents benefitted from our "Ounce of Prevention" program, which offers free home visits to begin a conversation about how to keep people safe and independent in their home.

Our competent and compassionate staff remains dedicated to quality of life for each patient and to the overall wellness of our community. Please do not hesitate to contact me if there is any way we may be of service to you, your loved ones or your Town's residents. Our vision to be the leading provider of home care and hospice in the region, to be the best place to work and volunteer, and to remain an enduring presence is only possible with support and confidence such as yours. Thank you.

Sincerely,

Jim Culhane
President & CEO

UNH Cooperative Extension Merrimack County 2019

UNH Cooperative Extension serves residents in each of Merrimack County's 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family Resiliency. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

Our Mission

UNH Cooperative Extension strengthens people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions.

Our work for Merrimack County

Merrimack County Extension staff brings the research and knowledge of the university to county residents through hands-on workshops, site visits, conferences, phone consultations, printed materials, online resources, a statewide toll-free info line, and through strategic partnerships.

This year, UNH Cooperative Extension trained and supported **516 volunteers** in Merrimack County. These volunteers contributed **27,735 hours** of their time extending the reach of our programs as 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others.

Food & Agriculture: We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. This year, 2,652 Merrimack County citizens attended training in livestock management, crop production, safe food handling, pest management, agricultural marketing, farm business management, water quality protection, and more. Our team of specialists and volunteers also provide education and technical assistance to home gardeners and citizens through seminars, publications, and through our Education Center Infoline. This year, Education Center Infoline volunteers answered 401 inquiries from Merrimack County residents, and the county's 60 active Master Gardeners contributed 958 volunteer hours through garden-focused projects, displays, and presentations, contributing

an estimated value of \$23,950. The Food and Agriculture Program provides support for the state's agricultural and horticultural industries through direct one-on-one consultation and through targeted programming. This year, 150 farm visits with one-on-one consultations were conducted, while 612 individuals received consultation through email, phone conversations and in-office visits. The Merrimack County Food and Agriculture Field Specialist collaborated with Extension colleagues and county partners to win approximately \$18,000 in grant funding to support field research and educational outreach projects in Merrimack County.

Natural Resources: Managing and protecting New Hampshire's natural resources is critical to our environment, quality of life, and tourism industry, as well as for current and future economic opportunities. Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 911 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and email correspondence.

At least 935 County residents participated in many educational events: emerald ash borer educational workshops, geospatial technology training (GIS), N.H. Maple, N.H. Land Trust Coalition work, Saving Special Places Land Conservation conference, Speaking for Wildlife talks, Stewardship Network, woodlot visits, and forest management services. Volunteers from the N.H. Coverts project and the Natural Resource Stewards program contributed nearly 3,838 hours conserving and managing natural resources in Merrimack County.

Community and Economic Development: The Community and Economic Development (CED) team provides programming and technical assistance to communities, businesses, and nonprofit organizations around New Hampshire. The CED team's work focuses on revitalizing main streets, retaining and growing local businesses, supporting entrepreneurs and innovators, improving quality of life, and leveraging tourism and the recreation economy. Central to the CED team's work is engaging individuals from throughout the community in developing a vision, designing an approach, and moving to action. In 2019, the Community and Economic Development team worked with Merrimack County towns including Northfield, Pittsfield, Hopkinton, New London, Bradford, and Concord. The CED team worked with Pittsfield on creating a plan for downtown revitalization, including applying for a successful US Department of Agriculture Rural Business Development Grant that will improve the facades of a number of downtown businesses. The CED team implemented a Community Profile and Business Retention and Expansion program in Northfield. The CED team is currently working with the community to leverage

the recreation economy, build out business resources, and improve key areas of the community.

4-H/Youth & Family: Preparing youth to become caring and productive citizens is critical to New Hampshire's future. The research-based education and information we provide enhances the leadership and decision-making skills of New Hampshire's youth and strengthens families. We provide educational resources for parents, families, and communities serving volunteers and professionals through innovative programs through creative delivery methods, including web-based outreach, e-newsletters and train-the-trainer programs. Merrimack County youth and volunteers participated in many 4-H youth development programs, including State and County Activities Days, Eastern States Exposition activities and competition, Teen Conference, county and state animal science shows, Barry Conservation Camp, Hopkinton State Fair, volunteer screening and training, and youth leadership/youth voice workshops. Merrimack County residents also participated in afterschool professional workshops, farm to school days, military family events and camps.

Nutrition Connections: Is a no-cost, hands-on nutrition education program that provides limited-resource families the knowledge and skills they need for better health. In Merrimack County, 130 adults received nutrition education either in a series or a single session. Nutrition Connections also reached 446 children in local schools and Head Starts. In addition, two school districts received assistance with their school wellness committees and assistance with updating and implementing their local school wellness policies. Three schools enrolled in the Smarter Lunchroom Movement, a program that is dedicated to providing schools with the knowledge, motivation, and resources needed to build a lunchroom environment that makes healthy food choices the easy choice. Nutrition Connections worked with six food pantries by providing resources such as recipes, taste testing, and food demos. All of these programs help participants make healthier food choices.

Youth & Family Resiliency: Melissa Lee came on board in September 2019 and will provide information, programs and training grounded in research to help young people and their families succeed and thrive, such as Youth Mental Health First Aid Training. Melissa is working collaboratively with schools and public health partners to increase prevention and early intervention for mental health and wellness and substance misuse in communities.

We would like to take this opportunity to thank the 12 community members from all over Merrimack County who served on our Advisory Council during the past year:

Commissioner Bronwyn Asplund-Walsh, *Franklin*

Larry Ballin, *New London*

Mindy Beltramo, *Canterbury*

Lorrie Carey, *Boscawen*

Ayi D’Almeida, *Concord*

Elaine Forst, *Pittsfield*

Josh Marshall, *Boscawen*

Jennifer Pletcher, *Warner*

Chuck & Diane Souther, *Concord*

Mike Trojano, *Contoocook*

State Rep. Werner Horn, *Franklin*

Connect with us:

UNH Cooperative Extension

315 Daniel Webster Highway

Boscawen, NH 03303

Phone: 603-796-2151

Fax: 603-796-2271

UNHCE Education Center Infoline

1-877-398-4769 or answers@unh.edu

extension.unh.edu/askunhextension

Hours: M-F 9 A.M. to 2 P.M.

extension.unh.edu/About/Merrimack-County

A wide range of information is also available at **extension.unh.edu**.

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BRADFORD NEWBURY SUTTON YOUTH SPORTS



I would like to start by thanking the Town of Sutton for their continued support. BNSYS is a 501©3, non-profit organization whose sole mission is to provide quality sports opportunities to area youths while reinforcing the concepts of sportsmanship and team participation. BNSYS owns and maintains the structures and facilities at Warren Brook Park, located at 164 Old Warner Road in Bradford. Our revenue is derived from fundraising events, program participation fees, donations and contributions from area towns. Our annual expenses include, but are not limited to, utility bills, liability insurance, team equipment, league fees, uniforms, field/building maintenance, toilet rentals and scholarships.

A special thank you also goes out to Vice President David Spinney and family of Newbury. Dave has been a board member with BNSYS for many years, even after his children moved on from the program. He has devoted countless hours to our program and has been instrumental in our growth. Dave decided to step down at the end of 2019 in hopes that someone else will fill his shoes, experience the thrill ride that he has and bring new ideas to our organization. We are also saddened to announce that Carrie Guerrette will be stepping down as Co-Director of the Soccer Program. Carrie will still be active within the organization but her knowledge and dedication as director will be missed.

FACILITIES

If you attended any events at our facility, or just drove by, you probably noticed the fantastic condition that our fields were in all season. Our facility is maintained by volunteers that operate under our Field Director, Scott Richard, who as a group put in countless hours all summer long. Thank you to everyone who donated their time to ensure

that our fields were in the best condition possible so that our athletes had a great playing surface. Special thanks to Devin Willett of JW Landscaping, Joe Messer of Messer Dirt Works and Nate Kimball and his team at Valley Excavating for donating their time during the year to help improve our facilities at NO COST to BNSYS.

In 2020, BNSYS will be looking into a few major changes at the facilities. We have begun to look at the probability, and feasibility, of adding permanent bathrooms at the facility to replace the seasonal porta-potties. Several local companies have offered to assist us in this project, to include but not limited to, Joe Messer at Messer Dirt Works, Brett Cusick at Northcape Design and Rick Baron. If you would like to get involved in this project, please feel free to contact me.

BNSYS would also like to build dugouts on our softball field. The cement pads are already in place and all we need is a local contractor to step up and assist us in this project. Please contact me if you are interested in being part of this project.

New signage for all the fields, to match that of Granite State Solar Field, is currently being hand constructed by Clark Roberge of Roberge Signs in Bradford, NH. We are eager to reveal the new signage in the spring.

REGISTRATIONS

We had 298 athletes participate in our sports programs this past year (277 in 2018) from Bradford, Newbury and Sutton.

Our K-8 wrestling program had 23 athletes sign up which led to the crowning of several state champions as well as second and third place finishers. Congrats to all who participated. Winning is a bonus but participating, learning and growing is the ultimate reward.

T-Ball had 27 athletes sign up, Baseball had 42, and Softball had 26.

The Co-Ed recreational soccer program and YES Soccer Camp both grew for the third year in a row. Co-Ed Rec Soccer had 113 athletes sign up and YES Camp had 67 athletes sign up in 2019.

If you have attended any of the baseball games for the Rookies Team, Minors Team and Major's Team you would have seen that they are sporting some new, fancy top of the line button down jerseys. These jerseys were purchased by the team sponsors, Northcape Design, Naughton & Son Recycling and Appleseed Restaurant, who are proudly represented with their company logo on the back. We are still looking to upgrade our softball uniforms so if you are local, own a business and want to explore this option please reach out to me.

VOLUNTEERS

The success of our program would not be possible without the help

of countless volunteers. Thank you to everyone who continues to volunteer and support BNSYS. From the Board to the Directors to the volunteers who run the snack shack during the year, paint the fields and cut the grass, we are where we are because of all of you.

If you would like to get involved with BNSYS, look at what we have to offer, or think you can help in other ways please visit our website, www.bnsyouthsports.org, or contact one of the Directors. We would love to have you involved in making BNSYS the best youth sports program possible. We are currently looking for a parent to step up and be a co-director for baseball and soccer. You will be able to learn from the in-place director during the upcoming season and then take over when comfortable.

On behalf of the Board and our athletes I would like to give a special thank you to a few local businesses who supported us throughout the year with countless donations.

Go Lightly Consignment, Appleseed Restaurant, Roberge Signs, Granite State Solar, Northcape Design Build, Old Hampshire Designs, Colby Insurance, Dicks Sporting Goods, Stiles Associates, Crown Point Cabinetry, Naughton & Son Recycling, The Lumber Barn, Bubba's Restaurant, Salt Hill Pub, Flying Goose Grill & Pub, MJ Harrington, Ziggy's Pizza, Bob Skinner's Ski & Sport, CCONH, Marzelli Deli, Mountain Edge Resort, Tucker's Restaurant, Hannaford, Market Basket, Dockside Hair Design, Meg's Cut Above, Hubert's, Kathan Gardens, Noise R' Us Fireworks, Feelin' PHAT Fitness, Schroeder Farm, Spring Ledge Farm, TLC Photography, Mount Sunapee, Pizza Chef, Newbury Palace Pizza and Hager Investments.

Executive Board

President: Edward Shaughnessy

Vice President: David Spinney

Treasurer: Laura McKenna

Secretary: Justine Fournier

Board of Directors

Fundraising Director: Holly Salera Fitzgerald

Baseball Director: David Kasregis

Softball Director: Jesse Griffin

Soccer Directors: Carrie Guerrette/Jared LaMothe

Wrestling Director: Erik Croto

Equipment Directors: Robert Zielinski/Amy Cook

Field Director: Scott Richard

Thanks,

Edward Shaughnessy

BNSYS President

New London Hospital

As we began our next century of service to the community, we continued to take steps to ensure we are providing high-quality, safe and compassionate care for our patients and their families. Some measures were clearly visible with the incorporation of new services, while others were more behind-the-scenes such as facility and system upgrades. All these efforts required a tremendous amount of hours from a dedicated staff committed to the future of New London Hospital and the communities we serve. Below are just some of our 2019 accomplishments which emphasize our commitment to deliver the best care available.

Specialty Services and Providers

The launch of Dartmouth-Hitchcock Orthopaedics at New London Hospital in October is an example of the continued strength of our strategic relationship with Dartmouth-Hitchcock Health (D-HH) which enables us to provide academic-level care locally from providers credentialed at both NLH and Dartmouth-Hitchcock Medical Center (DHMC). This service provides access to appointments and many surgical procedures at NLH.

In the summer, we introduced NLH Ophthalmology, as we joined forces with one of the leaders in the region for ophthalmology care, Dr. Greg Barban. We were also thrilled to add Ophthalmologist Dr. Patrick Morhun to the team as he was just named as one of NH Magazine's Top Doctors for the third year in a row and continues to perform cataract surgeries here at NLH.

We are pleased to welcome back Dr. Lori Richer along with the addition of palliative care services. Dr. Richer, formerly a primary care physician, now serves as the Director of Palliative Care and recently completed her fellowship in Hospice and Palliative Care at DHMC. Along with providing inpatient services at NLH, Dr. Richer will be working with the Lake Sunapee Region VNA and Hospice providing home service.

We were also pleased to welcome Nicole Poudrette, APRN to our Newport Health Center. Nicole joins a team devoted to meeting the needs of the greater Newport community.

Recognition

We are grateful for the efforts of our wellness and employee activity committees, for our employees and the community. It comes as no surprise that our Vice President of Wellness and Population Health, Catherine Bardier was recently elected Chair of the Governor's Council on Physical Activity and Health. Her commitment to provide the resources and programs which make a difference was recently acknowledged again. For the fourth year in a row, NLH achieved the

American Heart Association's Workplace Health Index Gold Level Award for taking significant steps to build a culture of health in the workplace.

It was also another big year for us at the New Hampshire Hospital Association Annual Meeting as Dr. Andrew Torkelson, Cardiologist, received the New Hampshire Hospital Association Outstanding Medical Staff of the Year Award. Chris Cundy was recognized for excellence in hospital governance with the outstanding Trustee of the Year Award and Bruce King received their Lifetime Achievement Award.

In July, NLH Emergency Medical Services received the American Heart Association's Mission: Lifeline EMS Silver Award for implementing quality improvement measures for the treatment of patients who experience severe heart attacks. A couple of months later during our 14th Annual Benefit, close to 200 attendees helped raise enough funds for the hospital to purchase four Lucas Chest Compression Devices for each of our ambulances. These automated CPR units improve the quality of chest compressions during critical live-saving situations and allow first responders to attend to the patients other needs during an emergency.

Financial Performance

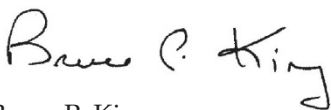
The New London Hospital was able to produce a small positive financial gain from our operational results for the year. Thanks to our on-going community support we also experienced positive results from our non-operating revenue. These overall results have yielded a stronger balance sheet and improved positive cash position at year end.

Community

Our community is at the foundation of why we strive to be better every day. Thanks to the support our community members we were able to enjoy our community celebrations such as the 95th Annual Hospital Days, the 36th Annual Triathlon, the 6th Annual John H. Ohler, MD Community Health Lecture and other various community activities. We are truly appreciative of people's engagement and participation.

As we look ahead to 2020, we are excited about the many opportunities we have in front of us. We expect to name a new CEO and President, transition to an integrated patient medical health record with D-HH in May and continue to provide our community with quality choices for your health care needs.

Warm wishes for the new year ahead.



Bruce P. King
President and CEO



Douglas W. Lyon
Chair, Board of Trustees

Report Of The Warner River Local Advisory Committee - Sutton



The Warner River Local Advisory Committee (which we'll shorten to our acronym: WRLAC) is pleased to report on the progress we made during Calendar Year 2019. By act of the New Hampshire General Court (RSA 483:15 XIX), the Warner River was incorporated into New Hampshire's Designated Rivers Program in August 2018. WRLAC has statutory authority to advise state and local governments on DES permit applications and other issues within the Warner River Protected Corridor, which is $\frac{1}{2}$ -mile wide ($\frac{1}{4}$ mile as measured outward from each river bank) as the river flows through our five riverfront towns. Sutton's share of the Warner River extends along the town line with Warner, where the river loops up into Sutton for a short $\frac{3}{4}$ of a river-mile.

Calendar 2019 was a pretty quiet year on the Sutton reach of the river. This makes sense, as the river flows along mostly hidden from Sutton's view and is relatively undeveloped on its short jog through Town off to the north of Route 103 at Roby Road. We have provided advice to the Conservation Commission in preparing Sutton's Aquatic Resource Mitigation List. And to date, we have received no permit applications! Business has been brisk in some of our other river towns.

We have begun preparing our Corridor Management Plan (which is one of the statutory requirements of Designated Rivers), with the assistance of Central New Hampshire Regional Planning Commission (and a financial grant from DES). We began our outreach efforts by conducting a public opinion survey of the Warner River, the results of which will be incorporated into our Corridor Management Plan. Our goal for the Corridor Management Plan is to have it approved and incorporated into Sutton's Master Plan during the middle of 2020.

One other important aspect of our Warner River duties is to provide basic water-quality monitoring at several points along the Warner River and selected tributaries during the warm months of the year. This program began in 2017 under the auspices of DES's Voluntary River Assessment Program. While the pH is usually a little low due

to our New Hampshire bedrock, the other water-quality parameters indicate that the Warner River is healthy and continues to have high-quality water. Our monitoring has not detected any water-quality concerns.

Three of your neighbors have volunteered to represent Sutton on the WRLAC: Andy Jeffrey, Bob Wright, and Peter Savickas. My thanks to them for their selfless donation of time and effort in helping to preserve the high quality of the Warner River. Please reach out to them (or me!) with any Warner River concerns.

Respectfully submitted,

Ken Milender, Chair

WARNER RIVER LOCAL ADVISORY COMMITTEE

Ausbon Sargent Land Preservation Trust

2019 Annual Report for the Town of Sutton

The mission of the Ausbon Sargent Land Preservation Trust (Ausbon Sargent) is to protect the rural landscape of the twelve towns of the Mt. Kearsarge/Ragged/Lake Sunapee region. This area comprises the towns of Andover, Bradford, Danbury, Goshen, Grantham, New London, Newbury, Springfield, Sunapee, Sutton, Warner and Wilmot. Since our founding in 1987, Ausbon Sargent has completed 151 projects and protected 11,859 acres – including sixteen working farms and over eight miles of lake frontage. All of these conservation lands must provide for some public benefit and two-thirds of these properties offer public access.

Quality of life is very important to the residents of New Hampshire and the state consistently ranks in the top ten as one of the best places to live in the United States. Contributing to this ranking are our clean water, scenic places and outdoor recreation. Open spaces also contribute significantly to the economic well-being of the State and our communities.

During 2019 Ausbon Sargent completed 3 projects representing just over 381 acres in the towns of Sunapee and Sutton. In August of 2017, Ausbon Sargent was given an 8-acre parcel of land in the Town of Sutton, which was adjacent to the 86-acre Webb/Crowell Forest, owned by the Town. Because of their proximity, in the spring of 2018, Ausbon Sargent gifted the 8 acres to the Town of Sutton and was pleased to find that one year later, at the 2019 Sutton Town Meeting, the residents voted to grant a conservation easement to Ausbon Sargent on the entire 94-acre parcel. Additionally, in June, of 2019, Robert O'Neil donated a conservation easement on his 22.3-acre property which protects both wildlife habitat and the water quality of Russell Pond and Blaisdell Lake. This adds to other protected property surrounding Russell Pond, making it a haven for the wildlife that call it home. Both properties offer public recreation opportunities which are outlined on our website.

In early 2020, additional projects in the towns of Grantham, Wilmot, Bradford, Andover, Warner, Sunapee and New London will close and/or progress towards closure. Our website (www.ausbonsargent.org) indicates which of the land trust's protected properties have trails open to the public for hiking, cross-country skiing and snowshoeing, and includes both trail maps and driving directions. For information on all of Ausbon Sargent's protected properties, please visit our website, and join our email list. Find us on Instagram, and be sure to "Like" us on Facebook!

Ausbon Sargent started off 2019 with a snowshoe hike in Grantham on the Sawyer Brook Headwaters property, and returned to the same property in August for one of our popular Dragonfly Walks. A second Dragonfly Walk was held at the Esther Currier Low Plain Natural Area in New London. Also in New London, a full moon snowshoe hike was held on the popular Clark Lookout Trail, yielding an amazing view from the top. Other traditional hikes were held in Bradford at the Bradford Bog, in Goshen on the "Wayne's Woods" property, and from "Coco's Path" to the "Spofford" property in New London. We collaborated with the Abbott Library in Sunapee for a birding presentation and hike on the Frank Simpson Reserve. In addition to our ever-popular fundraising events such as the Progressive Dinner in July and the Holiday Party in December, we held workshops on conservation options for landowners, and on becoming an easement monitor. A presentation on Black Bear behavior, featuring world-renowned speaker and expert, Ben Killham, was a popular event, drawing over 180 people. As you can see, we offer many opportunities to get out to learn, hike, and get involved in our mission to protect the rural landscape of our region. We hope you will all come out at some point to take advantage of our workshops, or to experience the beauty of some of these special places for yourselves.

Ausbon Sargent is pleased to have over 200 volunteers providing year-round support for easement monitoring, committee assignments and clerical work. This June, we hosted a Volunteer Recognition Party at the Lake Sunapee Protective Association's Knowlton House in Sunapee Harbor as a thank you to these loyal and talented volunteers. We are grateful to have so many giving members who provide financial support and the countless hours which have assured our success. If you would like to join us in our work to protect these special places, there are many ways to get involved: you could become a conservation easement donor, volunteer your time to the organization, encourage the town officials throughout our twelve town region to conserve our rural character by supporting land conservation, and if you are not already, please consider becoming a member of Ausbon Sargent.

It has always been a pleasure to work with the Town of Sutton and the Sutton Conservation Commission. We look forward to future events, collaborations and land projects with the Town of Sutton!

Respectfully submitted,

Deborah L. Stanley
Executive Director

Board of Trustees

<i>Lisa Andrews</i>	<i>Frances Harris</i>
<i>Aimee Ayers</i>	<i>Jeff Hollinger</i>
<i>Sheridan Brown</i>	<i>Deborah Lang</i>
<i>Kathy Carroll</i>	<i>Jim Owers</i>
<i>Laurie DiClerico</i>	<i>Mike Quinn</i>
<i>Susan Ellison</i>	<i>Steve Root</i>
<i>Ginny Gwynn</i>	<i>Bob Zeller</i>

Staff

Executive Director

Land Protection Specialist/Stewardship Manager

Operations Manager

Development and Administrative Coordinator

Bookkeeper

Communications Coordinator

Deborah Stanley
Andy Deegan
Sue Ellen Andrews
Kristy Heath
Patsy Steverson
Peggy Hutter

The Sunapee-Ragged-Kearsarge Greenway



The Sunapee-Ragged-Kearsarge Greenway Coalition (SRKG) was founded in 1993. It is an all-volunteer, non-profit organization to promote hiking and land conservation. A 75 mile hiking trail forming a loop known as the SRK Greenway was built to link the most prominent peaks in the area – Mt Sunapee, Mt Ragged and Mt Kearsarge.

The SRK Greenway extends through ten towns and of the 75 miles, 9.6 miles are in Sutton. Entering from Mount Kearsarge State Forest along the Lincoln Trail from the north, the Greenway arrives at Kearsarge Valley Road, passes under I-89 at Exit 10, enters Shadow Hill State Forest, then the perimeter of Kearsarge Regional Middle School. It crosses NH 114 below Music Hill Road and arrives at Wadleigh Hill Road near the Pressey Bridge over the Lane River. From there it passes the Town Forest and into Wadleigh State Park. From Wadleigh the SRKG heads toward Chalk Pond in Newbury by following Penacook Road to King's Hill Road, ascends King's Hill Road and descends to the Newbury town line at Stone House Road. Much of the trail passes over private property and would not exist were it not for the generosity of many landowners.

The SRK Greenway is a thoroughly community-based, all volunteer organization governed by an active Board of Directors which oversees trail maintenance work, a newsletter, a website (www.srkg.com), a trail guide book and map, a 3-season hiking schedule and an annual meeting in March of every year. Dave Gardner currently serves as the Sutton Director on the Greenway Board. Many volunteers help keep Sutton's portion of SRK Greenway trails repaired and blazed.



Our website at www.srkg.org has maps of the entire Greenway. There you will find hike schedules and events, landowner information, membership details and links to other hiking trails in New Hampshire.

Hiking trails are an important feature of the region's tourism economy and an important benefit to the community. Preserving and maintaining a Green Corridor in Sutton and the surrounding towns has an enormous impact with its associated recreational, economic and health benefits. To improve awareness of hiking trails generally SRK Greenway representatives continually meet with several town boards, conservation commissions, and others including the Ausbon Sargent Land Preservation Trust (ASLPT), SPNHF, the Mount Sunapee State Park Advisory Committee, the NH Trails Bureau and the Statewide Trails Advisory Committee.

Town Of Sutton

Resident Marriage Report

January 1, 2019 through December 31, 2019

All information gathered from the Division of Vital Records Site

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
Walz , Joseph S Sutton, NH	Reney, Sara J Sutton, NH	Sunapee	New London	01/26/2019
Allen, Erin E Sutton, NH	Angeli, Craig H Sutton, NH	Sutton	Concord	03/09/2019
Ray, Robert C North Sutton, NH	Nelson, Sandra E North Sutton, NH	Sutton	North Sutton	06/29 /2019
Toppin, Elizabeth C South Sutton, NH	Biron, Philip R South Sutton, NH	Sutton	Newbury	09/07/2019
Towne, Amanda K North Sutton, NH	Walsh, Ryan North Sutton, NH	Sutton	Loudon	09/07/2019
Maguire, Jeffrey P New London, NH	Johnson, Cynthia L Sutton, NH	Sutton	Sutton	09/14/2019
Coldwell, Jonah R Sutton, NH	Lemelin, Tabitha K Sutton, NH	New London	Sutton	09/14/2019
Inman, Molly E South Sutton, NH	Wyeth, Timothy M South Sutton, NH	Sutton	Newbury	09/21 /2019
Giroux, Joshua S South Sutton, NH	Sandy, Emily C South Sutton, NH	Sutton	Holderness	10/05/2019
Guerrlich, Daniel V Sutton, NH	Robinson , Keana M Sutton, NH	Sutton	Sutton	10/05/2019
Burroughs, Sheila M North Sutton, NH	Fifield, Corey J North Sutton, NH	Sutton	Keene	10/19 /2019
Brown, Kenneth P Willmot, NH	McCarthy, Julie A North Sutton, NH	Sutton	Andover	11/29/2019

Town Of Sutton

Resident Birth Report

January 1, 2018 through December 31, 2019

All information gathered from the Division of Vital Records Site

Resident Birth Report 01/01/2018-12/31/2019*

Child's Name	Birth Date	Birth Place	Father's Name	Mother's Name
Sturtevant, Zachariah James	01/11/2018	Concord, NH	Sturtevant, Douglas	Sturtevant, Nicole
Greenhalgh, Mildred Ann	02/07/2018	Concord, NH		Greenhalgh, Jessie
Putnam, Andromeda Lynn	02/10/2018	Concord, NH	Pratt, Matthew	Putnam, Roberta
Fontaine, Max Charles	03/07/2018	Lebanon, NH	Fontaine, Eric	Fontaine, Melissa
Coldwell, Hailey Evelyn	05/26/2018	Concord, NH	Coldwell, Jonah	Lemelin, Tabitha
Kipp, Sequoia Iris	06/17/2018	Concord, NH	Kipp, Isaacson	Silkman, Summer
Acevedo, Elias Scott	06/26/2018	Lebanon, NH	Acevedo, Anthony	Acevedo, Jennifer
Monticello, Donald Battista	07/11/2018	Sutton, NH	Monticello, Anthony	Monticello, Anastasia
Wilson, Brody Anthony	08/20/2018	Lebanon, NH	Wilson, Neal	Wilson, Jami
Prime, Adeline Amelia	09/18/2018	Concord, NH	Prime, Benjamin	Prime, Kristin
Mingarelli, Tyler Lucas	03/12/2019	Concord, NH	Mingarelli, Ryan	Mingarelli, Tracy
Cavallaro, Sophia Alyce	03/23/2019	Concord, NH	Cavallaro III, Samuel	Cavallaro, Jamie
Gorden, Arnel Roland Maxwell	04/28/2019	Lebanon, NH	Gordon, Grant	Gordon, Samantha
Hatch, Wilder Campman	05/14/2019	Concord, NH	Hatch, Will	Astle, Holly
Angeli, Emma Louise	07/29/2019	Lebanon, NH	Angeli, Craig	Angeli, Erin
Dupre, Easton Jack	09/05/2019	Manchester, NH	Dupre II, John	Dupre, Krista
Dupre, Arienne Lyse	09/05/2019	Manchester, NH	Dupre II, John	Dupre, Krista
McBroom, Wilder Pemi	12/07/2019	Lebanon, NH	McBroom, John	McBroom, Vanessa

*2018 Births were omitted from the 2018 Town Report are included herein for the permanent record.

Town Of Sutton

Resident Death Report

January 1, 2019 through December 31, 2019

All information gathered from the Division of Vital Records Site

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union
Knudson , Eleanor	01/13/2019	Warner	Berlinghoff, Robert	Scharff, Ruth
Pierce, Carl	02/17/2019	Sutton	Pierce Jr, Charles	Carey, Frances
Mulstay, John	04/01/2019	Concord	Sayers, John	Doucette, Marie
Hosmer, David	05/03/2019	North Sutton	Hosmer, William	West, Roberta
Sachs, Sophia	05/26/2019	North Sutton	Shmulsky, Theodore	Stupak, Katherine
Salathe IV, Karl	06/06/2019	South Sutton	Salathe III, Karl	Gates, Marlene
McGee, Harry	07/13/2019	North Sutton	McGee, Henry	Gillmore, May
Howe, Ruth	07/27/2019	Sutton	Seavey, Charles	Wight, Lily
Freymann, Erich	08/13/2019	North Sutton	Freymann, Helmut	Oakes, Linda
Fowler, Edward	09/01/2019	Sutton	Fowler, Edward	Duggan, Catheryn
Mulford, Jean	10/06/2019	Newport	Hamilton, William	Wellwood, Beatrice
O'Leary, Daniel	12/14/2019	North Sutton	O'Leary Sr, John	Otto, Katherine
Sundquist, Daniel	12/21/2019	North Sutton	Sundquist, Lawrence	Rhines, Phyllis
Porter, Palmer	12/28/2019	New London	Porter, Harold	Evans, Dorothy
Pratt, Frederick	12/30/2019	South Sutton	Pratt, Oliver	Shrum, Merah

Are you considering logging your land in Sutton?

The Sutton Conservation Commission reminds owners of forest land that your timber is a valuable asset. Be wary of unsolicited offers to log your land or buy timber. Before you have your property logged, we strongly recommend you:

- Hire a licensed professional forester to represent your financial interests and to protect the long-term health and productivity of your woodlot.
- Obtain a good written timber harvesting contract.
- Learn more about current wood markets and prices. • Obtain free forestry advice from Merrimack County Cooperative Extension. County Forester, Tim Fleury will arrange to visit your woodlot. Please call Tim at (603) 796-2151 or 225-5505.
- Learn more about NH forestry laws including: the Intent to Cut permit, the NH Timber Yield Tax, Wetlands permits, Best Management Practices for Erosion Control, Basal Area law for Stream and Shoreland Protection zones, Slash laws and Timber Trespass laws.
- Visit the resource library in the Town Hall. Free fact sheets include an excellent publication entitled: Selling Timber? Do It Right! Other publications include information on: Forest Management Plans, Marking Boundaries, Logging Contracts, Best Management Practices, Timber Harvesting Laws, Cost-Share Programs, Licensed Foresters and Certified Loggers in NH.

A timber tax monitor reviews Intent to Cut permits and visits timber harvests in Sutton as necessary to insure accurate reporting of timber yields.

NH Division of Forests & Lands inspecting foresters visit logging operations to insure compliance with NH timber harvesting laws and to respond to complaints of timber law violations. Call (603) 271-2217.

Proper timber harvesting provides multiple benefits: income, improved habitat, trails, views, and long-term forest health. Uncontrolled, exploitive cutting results in lost revenue, environmental degradation, public resentment and legal liability.

**Your forest has been growing for many years.
It will continue to increase in value over time.
A timber sale should be an informed decision.
Please do your homework!**



Kole Crowe 1st Grade



Sawyer Maki Kindergarten



Bailey Chase 1st Grade



Dane Henrichsen 1st Grade

Town of Sutton
93 Main Street
Sutton Mills, NH 03221

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Permit No. 73

The Places to Love in Sutton



Damien Thurston 3rd Grade